

A Guide to the Swimming Nelson Marlborough Board

Board members are elected annually at the SNM AGM which is held in July each year. The regional President is also elected at the AGM while the Chairperson is elected by the Board itself at its first board meeting after the AGM.

The board is the pooling together of a committed group from clubs within the region to look after the interests of all members and the 9 Clubs in our region. The board is an apolitical group that view matters in an objective way. One of the board's main objectives is to promote the sport of swimming firstly in our region and also nationwide. To make things happen for the swimmers in our region a lot of energy is put in by people at club and board level which goes mostly unnoticed by swimmers and many parents.

Board members and their portfolio responsibilities, minutes of board meetings, and much more, are available on the SNM website: www.snm.org.nz.

Clubs and club members with questions or comments about the minutes or other Board matters are requested to direct queries in the first instance to the [Board liaison person for their club](#)

The board's roles can be summarised under 8 headings as follows:

1. Administration and Support

Using and sharing knowledge gained through relationships with SNZ, regions, clubs and others.

Sharing information with clubs for further distribution to members received from SNZ, other regions, local clubs and others.

Assisting with the implementation of club co-operation allowing better efficiencies and service.

Assisting with coaches in our region staying in contact and assisting each other.

Assisting clubs to obtain the required pool space to allow the training programme required by swimmers at all levels.

Ensuring that FINA, SNZ and SNM rules and SNM standing orders are followed by our members.

Working on the two biggest challenges identified by the majority of swimming regions, being limited pool space and the retention of swimmers in our sport once they reach 17/18.

2. Liaison role

Ongoing communications with SNZ, other regions, South Island Committee, local clubs, local councils, pool operators, funding agencies and others.

3. Recording

Maintaining a database of all registered swimmers in our region including their best times and forwarding all results to Take Your Marks national database.

Enter swimmers in National and South Island events ensuring that they have met the required times in the qualifying period.

Selecting NM relay teams for National and SI events.

Keeping up to date Nelson Marlborough records, ratifying new records achieved, and issuing certificates for these.

Ongoing support of club recorders.

Use of semi automatic timing gear where required.

4. Swimming Meets

Organising and approving the annual Nelson Marlborough swimming calendar incorporating National, South Island, Nelson Marlborough and Club events.

Running of Nelson Marlborough events including:

- Age Group Championships
- Country and Town Championships
- January Time Trial for National Meets
- Winter Meet

Assisting Clubs and Masters with running events.

Ensure meets are run to a high organisational standard.

5. Officials

Maintaining a database of officials

Training and assessing officials

Keeping officials up to date

Organising rosters for swimming meets

Ensuring an adequate number of officials in each discipline to ensure continuous coverage at meets and uncompromised ability to run swim meets.

Ensuring meets are compliant to SNZ rules and regulations

Ensure that meets are run to a high regulatory standard

6. Development

Organising swimmer development camps and liaison with SNZ on having events in our region.

Regional Development Squad for National Level Swimmers where this is possible with coaching resources.

Coaching/Teaching Support – Liaison with NZSCAT and providing opportunity for coaches to attend NZSCAT courses

7. Funding

Organising funding for Capital and Operational projects. EG. Starting Blocks for Nayland, ASB and Blenheim. Timing Gear, Team travel.

Organising funding for Coach/Swimmer development

8. Finance

Keeping financial records and reporting to board meetings and the annual AGM.

Completing the annual budget.

Receiving annual fees and forwarding the relevant portion on to SNZ.

Administering meets and events.

Ensuring required costs are paid including public liability and material damage insurance.

Ensuring that GST can be claimed back on local costs and development.

Recent Activities that have involved significant time of board members:

- Pool space for the winter training programme. This is ongoing with discussions about to commence for the 2012 winter programme.
- Club Co-operation projects have included a majority of board members.
- SNZ strategic planning including Project Vanguard, One Team and now the new working group into the future of swimming in NZ.
- Lack of Pathway for our swimmers to join up with the SNZ Age Group Development programme. This included significant discussion with SNZ and SI regions on the Don Talbot SI development programme of which NM was excluded.
- Ongoing liaison with SNZ and other regions on national meet qualifying times and structure.
- Assistance with new pool development including Blenheim and Motueka.
- Liaison with other regions on SNZ and the future of swimming in NZ (involvement in the regional coalition)
- Facilitation and organisation of SI Masters Swimming event