



SNM BOARD - Meeting Minutes

Date: Tuesday 18 August 2020

Time: 6:00pm

Venue: OneFortyOne

Attendees:

Members: Dave Hall, Lees Seymour, Patsy Berriman, Andrew McKay, Bob Richards (via Teams)

Minutes: Fiona Lulham

Apologies:

n/a

Item #:	Discussion:	Action Points:
1 a).	<p>Welcome</p> <p>Dave acknowledged that a quorum was present so called the meeting open at 6:03pm. Dave welcomed everyone to the meeting, especially Bob Richards, voted onto the Board at the recent AGM.</p>	
1 b).	<p>Election of SNM Chair and Deputy Chair</p> <p>Dave stood down from the position of Chair. Nominations for the position of Chair were called for.</p> <p>Lees Seymour nominated Dave Hall for the position of Chair. This was seconded by Patsy Berriman. There were no other nominations. Dave Hall accepted the position.</p> <p>Dave Hall nominated Lees Seymour for the position of Deputy Chair. Seconded by Patsy Berriman. There were no other nominations. Lees Seymour accepted the position.</p>	
2.	<p>Apologies</p> <p>There were no apologies. All present.</p>	
3.	<p>Confirmation of previous minutes</p> <p><i>It was moved to accept the minutes of the previous meeting (9 June 2020) as a true and accurate record.</i></p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Lees Carried unanimously</i></p>	

	<p><i>It was moved to approve the minutes of the SNM AGM held 8 August 2020 as true and correct. These minutes will be confirmed at the 2021 AGM.</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Patsy Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks</p> <ol style="list-style-type: none"> 1. Meet Review – Moved to MC tasklist – completed. 2. Swimmers Fund Background and History – Further research is required – ongoing. 3. Payment of meet profit share has been done – completed. 4. Statutory Liability – clubs have been invoiced – completed. 5. Melinda Baigent has been reimbursed – completed. 	AP
5.	<p>Chair Report</p> <p>No report for the Board.</p>	
6.	<p>Treasurer Report</p> <p>No report for the Board – handover process with Susie is in place. Fiona and Andrew to liaise around this.</p> <p>Prior matters: <i>It was moved to approve that SNM would pay 25% of the storage costs of the Tasman Swim Club storage (equal to \$471.00) to be invoiced annually.</i></p> <p style="text-align: right;"><i>Moved/seconded: Dave/Andrew Carried unanimously</i></p> <p>Approval of Payments: It was discussed that a delegation of authority be made to the Management Committee for the approval of payments. This should be included in the review of the Standing Orders.</p> <p>Authority for filing of Financial Statements with Companies Office: <i>It was moved to give Fiona Lulham authority to file the annual Financial Statements with the Companies Office on behalf of Swimming Nelson Marlborough.</i></p> <p style="text-align: right;"><i>Moved/seconded: Dave/Patsy Carried unanimously</i></p>	
7.	<p>Registrar's Report</p> <p>It was noted that a calendar meeting for January-June 2021 will soon be organised. It was important that the MC have coaching support for this meeting.</p>	
8.	<p>Ratify e-decisions</p> <p>The e-decision of 22 June to change the Standing Orders with respect to the criteria for Badges & Bars to include representing NZ at an international meet was ratified.</p>	

	<p style="text-align: right;"><i>Moved/seconded: Dave/Patsy Carried unanimously</i></p> <p>The e-decision of 8 July to pay the SNZ registrations fees for SNM Technical Officials was ratified.</p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Lees Carried unanimously</i></p> <p>It was noted that Phil and Christine have paid their Technical Officials registrations fees – which will need to be reimbursed.</p> <p>The e-decision of 18 July to top up the swimmer’s fund by \$700 in order to award the following 9 recipients was ratified.</p> <ul style="list-style-type: none"> - Abbey Smale - Alec Swan - Isabella Thurlow - Jack Bugler - Sierra Thomas - Connor Eden - Minnette Richards - Oxford Bayley - Piper Riley <p style="text-align: right;"><i>Moved/seconded: Lees/Patsy Carried unanimously</i></p> <p>The Board ratified the recipients of the SNM Service Awards and SNM Trophies as presented at the SNM Awards Dinner by the SNM Awards Committee.</p> <p>Nb. These awards were previously moved and presented at the SNM AGM. A list of recipients is attached to the end of these minutes.</p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Lees Carried unanimously</i></p> <p><i>It was moved that the Board could use e-decisions to carry out the business of the Board if a decision was required in between meetings. In order for an e-decision to be carried, all Board members need to respond in the affirmative. All such e-decisions are to be ratified at the next scheduled Board meeting.</i></p> <p style="text-align: right;"><i>Moved/seconded: Dave/Andrew Carried unanimously</i></p>	AP
9.	<p>General business</p> <ol style="list-style-type: none"> 1. The Board noted and accepted the resignation of Mark Lile from the Management Committee. <p style="text-align: right;"><i>Moved/seconded: Dave/Lees Carried unanimously</i></p> <ol style="list-style-type: none"> 2. The Board approved the appointment of Stephen Bayley from Nelson South Swim Club to the Management Committee. 	

	<p style="text-align: right;"><i>Moved/seconded: Dave/Lees</i> <i>Carried unanimously</i></p> <p>3. Vacant Position on SNM Board. Dave noted from the Constitution the criteria for appointing a new Board Member. It was agreed that Dave and Lees would work together to form an Appointments Panel as the first steps.</p> <p>4. SNZ Board Election. It was agreed to vote in favour of Nick Tongue to the SNZ Board. Dave to respond to SNZ.</p> <p style="text-align: right;"><i>Moved/seconded: Lees/Dave</i> <i>Carried unanimously</i></p> <p>5. Confirmation of SNM Board meetings. It was agreed that the 2nd Tuesday of every 2nd month worked for everyone. The Board meetings for the rest of 2020:</p> <ul style="list-style-type: none"> - Tuesday 13 October - Tuesday 8 December 	AP
10.	<p>Date of next Board meeting 6:00pm Tuesday 13 October, venue to be confirmed.</p>	
11.	<p>Close of meeting Dave thanked everyone for their time and called the meeting to a close at 6:34pm</p>	

SNM Service and Honours Awards

To be ratified at the SNM Board meeting, 18 August 2020

Recognition Awards:

Emma Coldwell (Blenheim)
MJ Loza (Blenheim)
Warren Hall (Blenheim)
Hamish Grenfell (Nelson South)
Stephen Bayley (Nelson South)
Steve Bryant (Nelson South)
Tim Hobbs (Nelson South)
Tracey Anderson (Nelson South)
James Marshall (Tasman)
Kelly Marshall (Tasman)
Lees Seymour (Tasman)
Mark Lile (Tasman)
Andrew McKay (Waimea)
David McKay (Waimea)
Eileen Kelly (Waimea)

Service Awards:

Dave Hall (Nelson)
George McKenzie (Tasman)
Mandy Thomas (Tasman)
Melinda Baigent (Tasman)
Steve Fox (Tasman)
Shirley Hollis (Waimea)

Honours Awards:

Christine Fisk (Blenheim)

Life Membership:

Phil McMath (Blenheim)

Move that Phil McMath be confirmed as a new Life Member of SNM.

Winners of SNM Trophies:

Winner of Belsham Trophy for the best swim of the year:	Sierra Thomas (1500m)
Winner of Wendy Fryer Cup for the swimmer of the year:	Joshua Amyes