

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING
7.00 pm Tuesday 14 January 2014
Crowe-Horwath Board Room (ex WHK)
Oxford St, Richmond

Present: Steve Fryer (Chair), John Elder, Hamish Neill, Phil McMath, Brent Cheyne, Sue Malthus, Susie Foster, Jim Sinner

- 1) WELCOME – Stephen welcomed everyone to the meeting.
- 2) APOLOGIES – none
- 3) CONFIRMATION OF MINUTES OF LAST MEETING (10 December)
Moved that the minutes of the meeting of 10 December 2013 be approved as a true and correct record
Phil/John/carried
- 4) MATTERS ARISING FROM THE MINUTES
Tasks
 - Banking options for new trophy - Susie has looked into options for the funds for the new trophy donated on behalf of Wendy Fryer. Best option is with SBS but it would require us to move all of our banking to there. Carry over to next meeting for decision.
 - Hamish to advise John re Nayland pool booking – done
 - Jim to review draft regional constitution – see General Business
 - John re William Borrell transfer – done
 - Sue – medals and applications – done
 - Jim – circulate new DQ codes – done
 - Sue – medal info to John – in progress
- 5) SECRETARY'S REPORT
Report circulated by Lindie prior to meeting. There were no questions.
Jim to forward email re new interpretation of breaststroke rule to officials on the SNM Technical Officials spreadsheet
Moved that Phil thank Andrew McFarlane on behalf of the Board for his contribution to swimming in the region.
Brent/Steve/carried
Moved adoption of the report
Steve/Hamish/carried
- 6) TREASURER'S REPORT
Susie presented her report. No major activity or issues to note.
Moved adoption of the report
Susie/Sue/carried

Apportionment among clubs of the cost of liability insurance

- Brent recapped the previous basis for apportionment of the levy – it was based on the total number of swimmers each club had, both registered and non-competitive, but we no longer have information on the latter.
- It was noted that all clubs face similar liabilities, and this is not just a function of size, but larger clubs do hold more meets and more swimmers does increase the possibility of a claim. Small clubs have paid a low levy in the past and have limited resources to pay a levy that is on a par with larger clubs.

Moved that the three smaller clubs (Golden Bay, Kaikoura and Murchison) pay 25% of what the five larger clubs and the Board pay; i.e. the total cost is divided into 27 shares of which the small clubs pay one share each and the other clubs and the Board pay 4 shares each. Phil/Hamish/carried.

Given a total premium of \$1168.50, the small clubs will pay \$43.28 and the larger clubs and SNM will pay \$173.11. Note that Nayland Park remains covered under the policy until their wind-up is completed.

7) REGISTRAR/RECORDS REPORT

- Country & Town meet – discussion of medals presentation at Age Groups meet.
- Discussion of times of lead-off legs of relays.

Moved that, at the 2014 age groups meet, we record as official the lead-off leg times for relay events 17 & 18 for teams that have submitted names of swimmers, in order of swimming, no later than 30 minutes after the end of the previous session.

Jim/Hamish/carried

The SNM Technical Committee will investigate this further, with a view to recommending that the Board establish a new Standing Order.

- Natasha Lloyd – SI Withdrawal fees

Moved that we refund the fees for Natasha Lloyd because of the special circumstances, being that her medical condition was reported at the time and supported with a medical certificate Brent/Steve/carried

- Registrar computer

Moved: That Jim obtain a temporary replacement for the Registrar computer at no cost, seek a partial credit from Bell Computers, and work with Sue to prepare a grant application to fund purchase of a new computer Jim/Steve/carried

Moved adoption of Registrar's report, including new records

Jim/John/carried

8) PUBLICITY/COMMUNICATION REPORT

Moved that the Board adopt the Code of Practice on Publicity and ask all clubs to adopt the code by motion passed by their committees Jim/Hamish/carried

Jim to notify club secretaries.

John noted that Phillip Rollo of Waimea Weekly offered that clubs can request photos free of charge for use on websites or other publicity, provided the source is acknowledged. Clubs should contact Phillip directly.

9) FUNDING REPORT

Sue reported that an application has been submitted to the Trillian Trust for caps, and that she is still waiting to hear from Lion Foundation on the application for medals.

10) TECHNICAL

Steve reported on the email from Melissa Ingram of SNZ about the new rule interpretation. Jim will circulate the email to the list of Technical Officials.

11) COACHING REPORT

Nothing to report. Coaches have been very busy coaching.

12) GENERAL BUSINESS

SNM Age Groups meet 1-2. 8 February

Phil to ask Ivon if he will serve as Meet Director. Steve willing if needed.

Agreed to aim to have medal presentations at the end of each session, and that ribbons will be provided to clubs to distribute.

Sponsorship for SNM Age Groups meet – Jim to ask club secretaries to circulate a request for sponsors.

Steve noted that officials are needed even if their children are not swimming in the meet, otherwise we cannot run the meets, and we need to keep encouraging clubs to train new officials.

Nutrition education by Jenni Gane

Phil read an email from Jenni Gane offering a session in Blenheim and one in Nelson, during the Age Groups meet.

Moved that we accept the offer from Jenni, and that Board pay her \$80 per hour for two hours

Jim/Steve/carried

Regional Constitution and WOSP

- Brent read a summary of SNZ feedback on the new regional constitution and the Whole of Sport Plan (WOSP). A revised draft of the constitution will be circulated in mid to late January with feedback by mid February. The SNZ Board considers this process has been successful, and that a similar process will produce a good WOSP. The draft WOSP will be released with the next draft of the regional constitutions, with some draft regional KPIs in a separate document.
- Brent said that there are indications that SNZ has accepted some of our submissions concerning membership of regional boards.
- Jim noted that he had reviewed the issue of the proposed requirement that regions must obtain prior approval of the SNZ Board to amend regional constitutions. Given SNZ's intent to have uniform regional constitutions, he concluded that there is not much point in pursuing this issue. We will have to use Standing Orders to address issues that are particular to our region.

13) BOARD TIME

- Sue noted Waimea's appreciation for the change to the medal procedures for the Country and Town meet, which meant that the top three Country Club swimmers in each age group got medals as well as the top three overall swimmers.
- Phil reported that we are still awaiting a decision on the application for funding for touch pads. The Board discussed whether, if the application is successful, it should purchase one 10-line scoreboard permanently mounted at the Blenheim pool or two 8-line portable scoreboards so we can use them at any pool. Some sentiment was expressed that we should put a 10-line scoreboard in Blenheim and use a projector for meets in Nelson.

14) NEXT MEETING

Tues 11 February, 7pm at Crowe Horwath, Richmond

Agenda items

- Bank account for new trophy

Meeting adjourned at 9 pm.

Tasks

- Jim to forward email re breaststroke rules to Technical Officials
- Phil to thank Andrew Macfarlane
- SNM Technical Committee to investigate lead off legs times, and if necessary recommend that the Board establish a new Standing Order
- Jim to notify clubs of Code of Practice for publicity
- Jim to circulate note re sponsorship for NM Age Groups
- Phil to ask Ivon to be Meet Director