

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING
Tuesday 11 November 2014
Nelson South Clubrooms

Present: Stephen, Mandy, Hamish, Jim, Sue, Phil, John

- 1) WELCOME: Stephen welcomed all to the meeting
- 2) APOLOGIES: Susie, Jos, John (lateness)
- 3) CONFIRMATION OF MINUTES OF LAST MEETING (9 October)
Moved that the minutes of the meeting of 9 October be approved as a true and correct record
Phil/Sue/carried
- 4) MATTERS ARISING FROM THE MINUTES
 - Standing Orders – discussed under general business
 - Representative Pockets for Blenheim and Waimea still need to be handed out: at present with Nigel.
 - Motueka – Hamish will contact to find out if there has been a change in officers given recent transfers to Nelson South
 - Assets: Hamish spoke to CLM to advise that false start poles and ropes belong to SNM.
 - Points and age groups for SNM events: Agreed to wait for SNZ Youth Development Programme (expected in November) and then circulate to clubs for comment and seek views as to whether we should be changing anything in our events (e.g. having a survey after each SNM meet). Could discuss at SGM.
 - Regional relays: Need input from clubs & coaches. Add to above discussion on format and points. See how relays fit into overall development programme.
 - TOC course: Andy not available this year, but will set a date for 2015. Andy will provide a day of informal training Sunday 16 Nov in Blenheim.
 - Mandy will take on the portfolio of reporting and monitoring KPIs. Mandy happy to track progress
 - NCC Long Term Plan: Hamish has spoken to triathlon club: they are keen to involve Malcolm Anderson. Other clubs not contacted yet. Hamish has no time to work on this before December. Need to be ready to submit on plan in April. John will liaise with other clubs and talk to key people in council.
- 5) SECRETARY'S REPORT
Moved that the Secretary's Report be accepted *Phil/John/carried*
- 6) TREASURER'S REPORT
No report.
- 7) REGISTRAR/RECORDS REPORT
Report circulated and discussed.

- SI Masters Games: Jim attended a meeting today. Dates available are between 26 Sept-4 Oct, 2015. We must provide a H&S plan and a trained 1st Aid person (lifeguard). SNM liability insurance will cover this event.

Rita Merriman will visit Vaughan next week, Stephen will attend as well. Discuss lane hire cost options. Jim and Hamish will develop a budget in December (based on two 2 hr sessions, 4 lanes, at \$20/lane) and circulate proposal for Board decision. At Timaru there were only 36 swimmers, so there is a concern that this event may not break even.

- Stephen noted that Christian Renford was very appreciative of Jim's constructive input on database and other issues. The Board added their appreciation.

Moved to accept the report and confirm the following times in the Registrar's report as new NM records:

BSC Meet	11 Oct 2014					
100 Back	SC	12	M	1:10.47	Oliver Stark	Nelson South
Hot 100s	1 Nov 2014					
100 IM	SC	17	M	1:03.67	Eddie Neill	Nelson South

Jim/John/carried

8) PUBLICITY/COMMUNICATION REPORT

Today received email from SNZ with final template for regional website – SNZ have taken on board Jim's comments. We may be able to start building a new website on the SNZ platform by end of the year.

Moved to accept the publicity and communication report

Jim/Mandy/carried

9) FUNDING REPORT

An application has been made to the Lion Foundation for funding for lane hire.

Moved that John Elder has approval to submit order for medals and ribbons for SNM C&T and SNM Age Groups meets

Jim/Sue/carried

Jim will email John a copy of the SNM logo.

10) SNZ LIAISON REPORT

No recent meetings to report. The next meeting will be 25 November – Hamish is away so Stephen will attend.

Stephen read a thank you letter from Christian for the 3 November meeting.

11) TECHNICAL

Stephen reported that the warm up procedures are final, and have been posted on the website and circulated to clubs and coaches.

Kirsty is maintaining the spreadsheet for all the officials for every meet, and handing out the record of service cards.

12) COACHING REPORT

Hamish noted:

- Sunday 16 November training session for TOCs.
- Swimmers Pathway programme is designed for coaches. We need to engage with coaches re how this will be implemented.

Moved to accept the coaching report

Hamish/Phil/carried

13) GENERAL BUSINESS

- SGM – Notice has been sent to clubs. Lindie to ask clubs to advise their voting delegates 7 days prior. Request clubs who will not be there to give their proxy to Chair or another SNM member. Can instruct their proxy how to vote. Mandy will take minutes.
- Standing Orders: Mandy, Jim and Stephen have discussed and Jim is working on a draft but it is not finalised yet and will not be ready by SGM.

Resolved that provisions of current SNM constitution which are superseded or made redundant by the new constitution, will continue to be implemented as Standing Orders until such time as a new set of Standing Orders have been adopted by the Board.

Jim/Mandy/*carried*

- Wish list for funding: Steve would like the Board to establish an annual programme of priorities for funding applications
- Touchpads: Stephen noted the email received from Wayne Rollinson and opened the proposal up for discussion. It was noted that:
 - Interfacing our existing gear with the touchpads would involve considerable expense, so better to purchase Quantum gear
 - an option is to ask Canterbury to give us the old QE2 touchpads (for free or low price) and we can use the CCT funds to purchase the Quantum kit. We could make some of the gear ourselves to save money.
 - Mandy will try to locate the certificate for Nayland pool to determine whether touch pads can be used there.
 - Stephen will ring Wayne to clarify some points (what is on offer, cost), ask about QE2 touchpads, inquire about attending a Canterbury meet to get operational experience with gear. Will circulate response for Board decision.
 - Phil will get updated quote for Quantum gear. Ask whether programming unit is included in quote.

Moved to conduct conversation with Canterbury, confirm arrangements to give us access, if possible to use the 11 spare QE2 touchpads, and to complete the system by purchasing new Quantum equipment, with a decision to be taken by email based on updated costings for the Quantum equipment.

Phil/Stephen/*carried*

Moved that a team of up to 5 (Stephen, John, Ben Knight, Phil, Lorraine) be authorised to go to Canterbury to familiarise themselves with the gear; costs to be covered by SNM Jim/Phil/*carried*

14) BOARD TIME

No issues raised.

15) NEXT MEETING – 9 December, Nelson South Club rooms

Apologies from Jim and Lindie. Sue will take minutes.

Meeting closed at 8:50 pm