

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING

7.00 pm Tuesday 15 January 2013

WHK Board Room

Oxford St

Richmond

Present: Steve (Chair), Brent, Hamish, Jim, Karen, Sue

In attendance: Lindie (minutes)

- 1) WELCOME: Steve welcomed everyone to the meeting.
- 2) APOLOGIES: Jos, Susie, Phil, Lynn **Moved:** Jim/Hamish/carried
- 3) CONFIRMATION OF THE LAST MEETINGS MINUTES
Moved that the minutes are a true and correct record Hamish/Jim/carried
- 4) MATTERS ARISING FROM THE MINUTES
 - coaching session for Golden Bay and Kaikoura was offered by Nelson South and well received
 - letter to Vaughn Pope sent
 - other items carried forward
- 5) SECRETARY'S REPORT
Moved adoption of the report Lindie/Karen/carried
- 6) TREASURER'S REPORT
Susie's report was circulated and discussed.
 - Liability insurance. It was noted that Nayland is still operating Learn To Swim so they should still be charged for a share of liability insurance that SNM obtains annually to cover the region and all the clubs.
Moved payment of insurance of \$1126.21 and charging of clubs based on the same formula as in previous years. Jim/Brent/carried
 - Lion Foundation: Discussed allocation of grant across meets. **Moved** that:
 - The cost of medals for C&T meet be reduced by 50%, taking into account that there were medals used from last year
 - The cost of medals for NM Age Groups is fully covered due to anticipated financial loss at meet
 - The balance of grant to go to SI champs medals.

Hamish/Sue/carried

Sue will advise Lynn to prepare an application for the balance of the SI Champs medals costs, for a resolution at the next meeting.

Moved that the Treasurer's report be accepted Brent/Hamish/carried

7) REGISTRAR/RECORDS REPORT

Jim tabled an amended report which shows that the Neills are from NSSC.

Moved adoption of the report and confirmation of transfers and new records in Registrar's report. Jim/Karen/carried

8) PUBLICITY/COMMUNICATION REPORT

Jim and Sue reported that there were two articles in the Nelson Mail (11 Jan & 15 Jan) related to the Country and Town meet. The 11 Jan article focused on Waimea SC.

Moved adoption of the report Jim/Karen/carried

9) FUNDING REPORT

Sue reported that the next applications for funding will be the starter box plus the medals shortfall. There was no report from Phil as to whether BSC is planning to apply for funding for touch pads.

10) TECHNICAL

The process for approving new officials was discussed. Steve clarified that the assessment is carried out after 5 meets, but there is some discretion. A number of trainee officials are ready for assessment. Steve will assess officials at NM Age groups. A form needs to be filled out by individuals who wish to be assessed. Steve will discuss with Ivon.

Jim could put up information on website on officials process. Steve will send form and material on the process.

11) COACHING REPORT

Nothing to report

12) GENERAL BUSINESS

- 2013 NM Age Groups Planning & Budget

The programme and flier are done. Programme needs to recognise CLM as sponsors. Ask Phil and Jos whether they can find further sponsors.

Steve has started organising officials.

Hamish advised CLM that we will know time requirements by end of Jan.

Trophies need to be collected. Jim to request clubs to return by 2 Feb (at long distance champs in Blenheim) to Hamish or Karen. We have the Belsham Trophy.

Ribbons and medals -- Sue will organise.

Catering: have duty clubs (NSSC, Motueka, Waimea, Nelson). Jim to advise clubs.

- Time Trials

Make up officials from parents of entries.

- SI Champs Sept 10/13

Phil concerned about availability of touch pads—we may have to run an 8-lane meet with semi-automatic timing. Steve will call to discuss.

- SNZ Teleconference Meeting

Brent tabled the report, which touched on process to appoint CEO, head coach, high performance strategy. Our main interest is regional constitutions and competition zones. We won't decide which our preferred zone is until proposal for competition zones is circulated. Brent emailed Mark O'Connor regarding competition zone and NM process to select preferred zone. No reply received yet.

- Amalgamation with another Region

Awaiting form of new regional constitutions from SNZ before we can come to a view. Expect constitutions to come over next 6 months.

- Nayland Park SC future

Steve reported that he received a message from Gale Pope regarding winding up the Nayland club. The Nayland SC constitution sets out requirements, including provision for any funds to be held in trust by SNM. Steve and Brent will meet with them.

- Further medals for visitors at NM C&T champs

Sue noted that we were short of medals because visitors also receive medals when they win an event. Hamish also advised that Madisen Stanley did not receive one of her gold medals.

Moved that 20 C&T gold medals and 20 extra NM Age Groups gold medals be ordered. Sue/Jim/carried

- C&T meet

It was noted that this was a very successful meet, with many swimmers from outside the region. Nelson South SC was complimented on their hosting of the meet.

Brent suggested that we analyse C&T and NM Age Group meets and determine which is more successful. Consider having medals for 1 or having only one meet.

13) Board Time

- Trophies

Karen agreed to be the holder of the trophies. Belsham Trophy has not been engraved yet and is with Susie.

Next meeting: Tuesday 19 Feb, 7pm at WHK

The meeting closed at 8.11 pm.

List of Tasks

- 1) **Susie** to purchase accounting software and load anti-virus to computer (Steve to provide computer; Hamish to provide printer cable)
- 2) **Phil** to ask Ivon if he will be Meet Director for SNM Age Groups (both Long distance meet and main events, or split with Andrew). Also to ask Andrew if he will be Referee and organise officials for Time Trial on 23 Jan.
- 3) **Jos** to confirm width of lanes at ASB, for touch pads.
- 4) **Lynn** to apply to NZ Community Trust for \$2306 for a new starter box and prepare an application for funding for remaining medal costs (for a resolution at next meeting)
- 5) **Hamish, Brent and Steve** to investigate options with regard joining either South or Central zone competitions and report back to the board
- 6) **Steve** to provide information on new officials assessment to Jim for posting on website.
- 7) **Steve** call Phil regarding touch pads for SI Champs
- 8) **Steve and Brent** meet with Nayland SC
- 9) **Jim** to ask Phil and Jos if they will seek sponsors for Age Groups meet.
- 10) **Jim** advise duty clubs and request trophies to be returned.