

# SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING  
Tuesday 9 June 2015  
Cawthron Meeting Room, Nelson

**Present:** Stephen Fryer, John Elder, Phil McMath, Jim Sinner, Susie Foster, Mandy Bishop, Sue Malthus

**In attendance:** Jos Pattison, Margaret Young, Lindie Nelson

1. WELCOME Steve welcomed all to the meeting on this windy night.

2. APOLOGIES: Hamish

*Moved to accept the apologies*

Phil/Jim/*carried*

3. CONFIRMATION OF MINUTES OF LAST MEETING (12 May)

*Moved that the minutes of the meeting of 12 May 2015 be approved as a true and correct record*

Jim/Sue/*carried*

4. MATTERS ARISING AND TASKS

Tasks – see task sheet and below.

- Warm up template: Phil to ask Lorraine to send to Stephen for Technical Committee
- Lion Foundation: Requested that the surplus from the grant for medals be returned.
- Scoring criteria (best overall girl and boy for Winter Meet and NM C&T, plus SNM age group trophies): Mandy emailed options to Board: (1) highest points (status quo), (2) highest points per entry, (3) one based on XLR8 (age-appropriate several races, several strokes and distances). Hamish suggested Marie Saul criteria, but there was concern that this would be complex. Jim suggested an option of a specified set of events across all 4 strokes, maybe plus IM. Need to consult with clubs regarding some specific options and ask permission of donors of existing cups to change criteria. Mandy and Hamish to come back with 3 options (include proposed options 1 and 3, modified as needed) for consultation.
- Minor disputes: Done and added to Standing Orders.
- NM Representative badge and bars: John circulated proposed artwork. It was suggested that the badge size be reduced slightly and that the C&T badge have different colour. The price is approx. \$4/badge, with a minimum order of 30. Bars are ordered separately and engraved as needed.

*Moved that we design 2 badges: (1) NM Representative one with gold symbols and writing, (2) NM Country and Town representative with maroon symbols and writing; both with a pale blue background*

John/Mandy/*carried*

*Moved to award the new badges to those who earned it this year, including those who re-qualified this year*

Mandy/Sue/*carried*

*Moved to authorise John to order 75 badges, at a cost of up to \$5 badge*

Jim/Phil/*carried*

Margaret asked whether service award recipients will still receive pockets. We will use pockets this year and re-examine for next year.

- Nayland Club assets: Requests have come in from clubs but pool staff did not meet Stephen to open locker.
- Nayland Pool: Technical committee will re-measure
- Management committee proposal: Jim will bring draft to next meeting.

5. SECRETARY'S REPORT

Hamish has offered to send an informal request to SNZ regarding criteria for Pathway to Podium. This approach was agreed. SNZ have on their website clear criteria that a number of our swimmers meet, but none were selected.

*Resolved* that the following swimmers had qualified in 2015 to be awarded badges:

*NM Country & Town Representative* Tayla Graham  
Anton Horton  
Bradley Limmer  
Caitlyn Oldridge

*NM Representative* Xavier Anderson  
Sophia Elder  
James Fleury  
Kaleb Johnston  
Samantha Smith  
Oliver Stark  
Daniel Trevurza

Phil/Sue/*carried*

Badges will be awarded at a prizegiving ceremony prior to the second session of the winter meet, 15 minutes before the warmup (3pm Saturday). Lindie to advise clubs and coaches. The prizegiving will include NM Badges, Belsham trophy and record certificates.

*Moved* that the Secretary's Report be accepted Sue/Susie/*carried*

6. TREASURER'S REPORT (Susie)

Susie has been working on the draft accounts. This year the accounts have been tricky to prepare: the surplus of \$28,000 includes funds received from grants, but this includes an asset (touchpads) which goes onto our balance sheet. Excluding this asset, Susie expects a surplus of about \$12,000; of this, \$5000 has already been allocated to the Swimmers Fund.

Susie suggests that we look at changing our balance date to align with SNZ balance date (30 June). The different balance dates cause timing issues – registration period, national events that occur after 30 April. Our AGM must be held within 4 months of our balance date, and the Board can make a decision to change the balance date. We could also align Swimmers Fund applications to 30 June. Agreed to discuss at the next meeting. Susie will check with other regions and consider whether there are any other implications of changing the balance date.

*Moved* receipt of the draft accounts Susie/Sue/*carried*

7. REGISTRAR/RECORDS REPORT

- Winter Meet: Changes agreed by Board mean the Winter Meet is no longer consistent with Standing Orders. Proposal is to waive the SO for this year, then put together a new SO following feedback and discussion with clubs and coaches (if necessary)

*Moved* that Standing Order 21 be waived for 2015 and that the Winter Meet be held as specified in the flier circulated Jim/Phil/*carried*

- SNM Winter Qualifier: Hamish is concerned that we may have insufficient numbers, and SC NAGs is now accepting LC times reducing the imperative to have this meet. Following discussion it was agreed to proceed with this meet (with no change to the criteria) to ensure swimmers have the opportunity to qualify.

*Moved* to approve the flier for the SNM Winter Qualifier Jim/Susie/*carried*

*Moved* to appoint Stephen Fryer as Meet Director and Hamish Neill (or his designee) as Event Coordinator for the SNM Winter Qualifier  
Jim/Mandy/*carried*

- Calendar

At the meeting of 23 May it was agreed to add a range of meets. Nelson South has requested that it would still like to hold the Young Guns Meet in November, which would also involve moving Hot 100s to 31 October. Another option for Young Guns is 27-28 March. Susie, Jim and Mandy to discuss further with their clubs and, if it suits, the March date will be confirmed. Otherwise, the Board will reconsider the November meets.

Jos has discussed the opening hours and heating at the Kaikoura Pool with the operators. The Kaikoura council has set aside \$200,000 to spend on improvements to the pool.

*Moved* to approve all the meets (as amended) in the Registrar's Report, noting that the ones with 2 stars (including Young Guns and Hot 100s) are still subject to change as needed to align with the national calendar  
Jim/Mandy  
Susie against  
*carried*

- Registration fees for technical officials

The Board discussed whether to pay SNZ registrations for none, some or all SNM Voting Technical Officials, and decided it would consider each year whether SNM will pay. For this year we are in a financial position to do so.

*Moved* that for 2015-16 SNM pay for the registration of technical officials  
Jim/Susie/*carried*

- Records

*Moved* to accept the Registrar's report and confirm following new SNM records:

**National Age Groups 2015 Wellington, 5-9 May (additional record)**

400 IM	LC	Open	F	5:27.84	Phillipa Dwyer	NLSNM
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**Tasman Secondary Schools Champs, Blenheim 21 May**

100 Free	SC	17	F	1:00.82	Sally McMath	BLENM
50 Back	SC	17	F	31.07	Sally McMath	BLENM
100 Breast	SC	17	F	1:16.49	Ellie Rukuwai	NLSNM
50 Fly	SC	17	F	30.05	Sally McMath	BLENM
100 IM	SC	17	F	1:08.09	Ellie Rukuwai	NLSNM
200 IM	SC	17	F	2:26.40	Sally McMath	BLENM

Jim/Mandy/*carried*

8. PUBLICITY/COMMUNICATION REPORT

Good coverage of secondary school meet.

*Moved* to accept the Publicity report

Jim/Phil/*carried*

9. FUNDING REPORT (Sue)

Received \$2000 from the Pelorus Trust (applied for \$4700) and now need to confirm how to expend the grant:

- new computer purchased
- need a MM license for the meets run in Nelson. It was suggested that we use the funds to buy a license for Tasman SC. Sue to ask if we can get an extension on the time to spend the grant on the basis that a new version of MM will be coming out.
- cabling will allow the timing gear to be used with the recorder located in remote position from the poolside. It was agreed that this is not necessary.

*Tabled* the suggestion that the remaining grant money be used to purchase MM with plugins for Tasman and MM without plugins for Nelson South, subject to confirmation with Tasman and NSSC that it's OK.

Lindie to search the minutes regarding decisions to reimburse BSC for its expenditure on MM to use with the touchpads.

Sue has put in an application to Foodstuffs for \$2000 to cover travel and accommodation of 2 officials (Ron Clark and Lesley Huckins) to attend the SNM Winter Meet.

*Moved* to accept the funding report

*Sue/Phil/carried*

#### 10. SNZ LIAISON REPORT

No report. No meeting.

#### 11. TECHNICAL

No further report

#### 12. COACHING REPORT

No report

#### 13. STRATEGIC PLAN, BUSINESS PLAN, KPIs

Mandy has circulated proposed strategy (goals and measures of achievement) for KPIs and asked for comments. The Board discussed the proposals and made suggestions. The Board congratulated Mandy on this document.

Jim to provide Mandy with some further comments and a revised version will be circulated for e-approval

#### 14. GENERAL BUSINESS

- Donated trophies for age groups

John reported that we had 4 offers of donations – all donors agreed to sponsor both girls and boys trophies. We now have a full complement of trophies. Three donors want to source the trophies themselves, and one that John will source.

Agreed to announce at the SNM prizegiving that the new trophies have been donated and recognise the donors.

The Board thanked John for his work on this issue.

It was noted that the Board needs to decide on criteria for trophies by November in order to get the flier for the SNM Age Groups meet out by 1 December.

- AGM planning

- Blenheim organising food.

- Annual report: Get 5 full copies printed, circulated to clubs, and posted on website. Print 25 copies of an abbreviated report and note that the full report is available on the website (Lindie and Jim to decide contents).

- Who is willing to stand for the new Board?

Stephen, Mandy, Phil, Susie, Jim willing to be nominated. Nominations can only be received from clubs, Board members will follow this up with their respective clubs.

Stephen has spoken to Sport Tasman and they have a list of people who can serve as Board members. Stephen will circulate the list.

John and Mandy also have individuals in mind and will approach them to find out if willing to be nominated.

- Swimmers Fund recipients

The Awards Committee has determined that the following swimmers will be recipients of grants from the Swimmers Fund:

Sam McKenzie  
Caitlin Delaney  
Thomas Heaton  
Samantha Trevurza  
Daniel Trevurza  
Eddie Neill  
Cassandra Hagan  
Libby Neill  
Matai McGuinniety  
Clara Foster

Jos requested a further \$500 from the Board to assist the Swimmers Fund this year. The Board is concerned that we cannot really afford that extra money, given pre-existing financial commitments. The Board will consider a request for 2016.

- Secondary Schools Champs/SNZ Committee

*Moved* to nominate Jim Sinner to be a member of a committee that SNZ is going to establish to resolve whether times from secondary school meets can be approved if unregistered swimmers have competed alongside registered swimmers  
Stephen/Phil/*carried*  
Lindie to advise SNZ.

Jim will advise clubs that times from SISS can be used as qualifying times for SI Champs and ask Sport Tasman to advise school sports coordinators.

#### 15. BOARD TIME

Mandy queried whether the Standing Orders need to be changed to avoid Tasman being counted as a country club but it was confirmed that ASB pool is just within 10 km from council chambers.

#### 16. NEXT MEETING – Tues 14 July, Cawthron

Agenda items

- Balance date

Meeting closed at 10.04 pm.