

# SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING  
7.00 pm Tuesday 26 August 2014  
Tangaroa Room, Cawthron Institute  
Nelson

Present: Steve, Hamish, Phil, Jim, Susie, Sue, John (late), Mandy (late), Jos (life member)

- 1) WELCOME – Steve welcomed everyone to the meeting.
- 2) APOLOGIES: John (late), Mandy (late), Margaret Young (life member)
- 3) APPOINTMENT OF CHAIR  
Phil nominated Steve, Jim seconded/ carried.
- 4) CONFIRMATION OF MINUTES OF LAST MEETING (15 July)  
*Moved* that the minutes of the meeting of 15 July be approved as a true and correct record  
Jim/Sue/carried
- 5) MATTERS ARISING FROM THE MINUTES
  - Andy report on SNZ Coaches meeting – *done. See email.*
  - Comments to SNZ on Competition Review – *missed cut off date with SNM comments but comments submitted personally by Hamish within cutoff date*
  - Talk to Paul re suggestions for independent member of SNM Board – *carried forward (Steve)*
  - Investigate LED/LCD options for display boards (John) – *carried forward*
  - Talk to Vaughn about access to LTS pool at ASB – Sue reported that they decided not to pursue this now because extra lane was secured from Nelson South; may be an issue again next winter. Steve has been approached by Underwater Hockey about going together to CLM next year.
  - SNM to access touchpads – Steve to talk to Lesley Huckins to see if we can progress
  - Nayland Park Swimming Club – Steve to send Nayland constitution to Jim (to prepare draft resolution), assist Nayland to finalise financial accounts, and arrange meeting with Nayland committee to pass resolution that addresses disposition of assets. - *done*
  - All other tasks completed
- 6) RATIFICATION OF 2014 AGM DRAFT MINUTES
  - Hamish raised question about statement that touch pads could be used at Hampden St. Should say “could be used in the Blenheim and ASB pools (Hampden St and Nayland Park would need to be surveyed”
  - Under Election of Board members, the motion should end with the words “be elected to the Board”

*Moved* that the minutes of the AGM 2014 be approved as provisionally correct, subject to the corrections noted above, to be formally approved at next year’s AGM  
Hamish/Sue/carried
- 7) SECRETARY’S REPORT
  - SI Masters Games  
*Moved* that we submit an Expression of Interest to SIMG and approach Sport Tasman about going together to ASB Aquatic Centre manager about a discounted rate for pool hire Jim/Steve/carried  
Steve to follow up with Rita Merriman of Sport Tasman.
  - NZ Swimming Trust AGM  
*Moved* that Hamish Neill be appointed as the SNM delegate to the AGM of the NZ Swimming Trust  
Jim/Phil/carried

- Nelson Sports Awards  
*Moved* that the Board nominate Sam McKenzie for Junior Sportsman of the Year for the 2014 Nelson Sports Award  
Jim/John/carried  
Jim to prepare nomination form with help from John and Tasman Club
- Tim Loach has been appointed as selector for the NZ Zonal Meet in Auckland. Hamish has offered to give him a hand.
- Letter from George McKenzie  
Jim will reply on behalf of the Board. Hamish has spoken to Alex Coombs-King (descendant of Belshams) who has indicated that they are prepared to change the criteria for the Belsham Trophy. Board to discuss preferred criteria prior to asking for family's approval.  
*Moved* to adopt the Secretary's report  
John/Mandy/carried

#### 8) TREASURER'S REPORT

- Susie presented her report. She said it is unclear how registration returns and club affiliation fees are to be reported and paid to SNZ using the new database. Susie to send email to Jim, who will follow up with SNZ.  
*Moved* to approve the Treasurer's report  
Susie/John/carried
- Profit share formula for SNM regional meets and South Island meets hosted by SNM.  
*Moved* that the profit share be set at 60% to SNM and 40% to the host club  
Susie/Phil/carried

#### 9) REGISTRAR/RECORDS REPORT

- Winter Meet – Jim noted that he had to go overseas shortly after the Winter Meet and did not have time to identify who should be fined for late withdrawals. It was agreed that we would not issue fines due to the amount of time that has gone by, but that Jim would send a note to clubs re those who should have been fined for late withdrawals, and would remind them of the process swimmers should follow, eg if they need to withdraw for medical reasons.
- Jim to draft a new Standing Order to state that club meets may run mixed gender events, and bring a proposal to the next Board meeting. Steve asked Board members to submit proposals at least 7 days prior to the next Board meeting.
- Jim raised the question of entry fees for the 2015 SNM C&T and Age Group Champs. Susie will prepare a budget for both meets. We could apply for funding for ribbons. Carried forward decision on entry fees until we see the budget.
- Registrations: Ahead of last year: 35 new swimmers so far. Sue noted that Waimea required all their winter swimmers to become registered this year.

*Moved* adoption of the Registrar's report and confirmation of the following as NM records:

Jim/Phil/carried

<i>Event</i>	<i>Age</i>	<i>M/F</i>	<i>New time</i>	<i>Swimmer</i>	<i>Club</i>	<i>Previous record holder</i>
<b>Tasman Distance &amp; Sprints 19 July 2014</b>						
800 Free	SC	16	F	9:29.20	Ellie Rukuwai	Nelson South
1500 Free	SC	16	F	18:02.37	Caitlin Delaney	Tasman
1500 Free	SC	18	F	18:02.59	Madisen Stanley	Tasman
1500 Free	SC	15	M	15:56.76	Thomas Heaton	Tasman
1500 Free	SC	16	M	16:25.13	Eddie Neill	Nelson South
1500 Free	SC	Open	M	15:56.76	Thomas Heaton	Tasman
<b>SNM Winter Meet 2-3 Aug 2014</b>						
100 Free	SC	14	F	1:00.69	Clara Foster	Nelson South
100 IM	SC	16	F	1:06.61	Ellie Rukuwai	Nelson South
200 IM	SC	16	F	2:25.90	Sally McMath	Blenheim

400 IM	SC	16	F	5:14.18	Ellie Rukuwai	Nelson South	Cara Pearson BSC July 2013
100 Free	SC	16	F	59.36	Sally McMath	Blenheim	Sally McMath SISS 2014
200 Free	SC	16	F	2:10.63	Caitlin Delany	Tasman	Grace Woodall NZ SC 2012
400 Free	SC	16	F	4:31.93	Caitlin Delany	Tasman	Sally McMath Tasman March 2014
800 Free	SC	16	F	9:18.49	Caitlin Delany	Tasman	Ellie Rukuwai Tasman D&S 2014
100 Fly	SC	16	F	1:04.84	Sally McMath	Blenheim	Sally McMath Tas SS 2014
100 Breast	SC	16	F	1:13.03	Ellie Rukuwai	Nelson South	Jasmine Bewley SI Champs 2008
200 Breast	SC	16	F	2:40.66	Caitlin Delany	Tasman	Jasmine Bewley SI Champs 2008
100 IM	SC	Open	F	1:06.61	Ellie Rukuwai	Nelson South	Ellie Rukuwai SI Champs 2013
200 IM	SC	Open	F	2:25.90	Sally McMath	Blenheim	Grace Woodall NZ SC 2012
100 Free	SC	Open	F	59.36	Sally McMath	Blenheim	Jasmine Bewley Springs 2009
200 Free	SC	Open	F	2:10.63	Caitlin Delany	Tasman	Grace Woodall NZ SC 2012
800 Free	SC	Open	F	9:18.49	Caitlin Delany	Tasman	Talya Harwood NZ SC 2013
50 Free	SC	15	M	24.17	Sam McKenzie	Tasman	Kaiori McG SNM Time Trial 2011
100 Free	SC	15	M	52.52	Sam McKenzie	Tasman	Fraser Neill SNM C&T 2012
200 Free	SC	15	M	1:56.22	Sam McKenzie	Tasman	Thomas Heaton SNM Age Grps '14
400 Free	SC	15	M	4:03.85	Thomas Heaton	Tasman	Thomas Heaton Wharenuui Winter14
1500 Free	SC	15	M	15:50.91	Thomas Heaton	Tasman	Thomas Heaton Tasman D&S 2014
100 Breast	SC	15	M	1:11.66	Sam McKenzie	Tasman	Ryan Cheyne Div II 2009
400 Free	SC	16	M	4:10.70	Eddie Neill	Nelson South	Luke Kelly NZ SC 2013
50 Free	SC	Open	M	24.17	Sam McKenzie	Tasman	Sam McKenzie BSC March 2014
100 Free	SC	Open	M	52.52	Sam McKenzie	Tasman	Sam McKenzie Tasman March 2014
200 Free	SC	Open	M	1:56.22	Sam McKenzie	Tasman	Sam McKenzie Wharenuui Wint 2014
400 Free	SC	Open	M	4:03.85	Thomas Heaton	Tasman	Thomas Heaton Wharenuui Winter14
1500 Free	SC	Open	M	15:50.91	Thomas Heaton	Tasman	Thomas Heaton Tasman D&S 2014

### **Nelson South Winter Splash 16 August 2014**

200 IM	SC	16	F	2:25.51	Sally McMath	Blenheim	Sally McMath SNM Winter 2014
200 IM	SC	Open	F	2:25.51	Sally McMath	Blenheim	Sally McMath SNM Winter 2014
50 Breast	SC	13	M	35.30	Daniel Trevurza	Motueka	Standard
200 Fly	SC	16	M	2:18.26	Eddie Neill	Nelson South	Nick Kerry NZ Div 2 2011

Jos noted that there have been 38 records set in the last month. All agreed it was great to see these performances.

#### 10) PUBLICITY/COMMUNICATION REPORT

Jim has been away but Nelson South prepared a press release on the Winter Splash which appeared in the Nelson Mail and Leader, plus the Nelson and Waimea Weekly.

#### 11) FUNDING REPORT

Nothing to report. Sue will investigate options for the ribbons.

#### 12) TECHNICAL

Nothing to report.

#### 13) COACHING REPORT

Hamish noted that we agreed to fund coaches to attend the Age Group Camp, subject to coaches submitting a report and receipts. Blenheim have submitted their report & receipts. Phil to find out who to make payment to. Nelson South and Tasman need to submit reports.

Andy Adair has submitted a report on the NZSCTA Conference.

#### 14) GENERAL BUSINESS

- Club Liaison

Steve explained that each Board member has a liaison role with a club in the region. Clubs can use their liaison person to bring information to the Board and vice versa.

Agreed on the following portfolios:

Steve	Golden Bay
Phil	Blenheim
Mandy	Tasman
Hamish	Motueka
Susie	Nelson South
Sue	Waimea
Jos	Kaikoura
Jim	Murchison

Board members to contact 'their' club and advise that they are the liaison person.

- Grant Money for touchpads

The CCT money needs to be used by 28 Feb. Phil advised that the CEO of Stadium 2000 confirmed they are planning to buy a large LED display board. That frees up a large amount of the CCT money to spend on other items: \$20,000 would buy 4 or 5 touchpads, wiring loom, plus software. Should we start to build the system? There is probably support within the community to buy other bits of the set up.

Options:

- i. Approach Canterbury again regarding access to their touchpads – if they agree then there is no need to buy any touchpads. Then could use \$20,000 for other purposes – buy shares in Canterbury equipment? Contribute to maintenance?
- ii. Line up and start building the system

John and Mandy noted that at the Wharenui meet, Tasman had received a positive response from Canterbury to suggestions that we could access their touchpads. Mandy will let Steve know who the contact was in Canterbury. Steve will ring contacts and Leslie tomorrow morning, then e-mail the Board. The intent is to make a decision by next meeting.

- Required changes to SNM KPIs

Hamish reported that SNZ has requested that all regions include the following 2 KPIs:

- Assisting with the implementation of the new database
- Organising and running competitive swimming events in our region.

Hamish recommended amendments (underlined) to the original KPIs submitted by SNM, as follows:

1. To organise and run events for competitive swimmers, including organising and approving the annual Nelson Marlborough swimming calendar incorporating National, South Island, Nelson Marlborough and club events. Regional events will include at least one winter and one summer meet. We will base the calendar on qualifying periods for higher level events to give our swimmers every possible chance of qualifying for higher events. Our calendar will provide regular opportunities for swimmers to compete against others of similar or greater ability. (Complete by 30/6/14)
6. To assist with the implementation and operation of the national database. SNM will offer advice and support to clubs to ensure all members are properly enrolled on the database. (Complete by 30/6/15)

*Moved* to accept the recommended changes to the KPIs for SNM

Hamish/Sue/carried

- Submission of Remit for SNZ AGM

After ongoing correspondence with SNZ regarding the minimum size of clubs, SNM prepared a remit. In last few weeks SNZ has reviewed their constitution and now propose adopting much of the wording that SNM submitted on minimum size of clubs. They did not accept SNM suggested amendments on the discretion of the SNZ Board to decline or revoke a person's membership.

There was discussion about whether we should still submit the remit. It was firmly agreed that we should continue with the remit. There is no surety that SNZ will include actually submit to the AGM the changes to the Constitution, or that they will be adopted.

*Moved* to submit the SNM remit to amend the SNZ Constitution by changing clause 9.1 so that existing clubs are exempt from any minimum size requirements and new clubs only need to have 15 members  
Jim/Steve/carried

Note in the letter to regions & SNZ that we will withdraw the remit if the revised constitution is adopted.

- SNZ AGM

SNM is allowed 1 delegate plus observers. SNZ will fund the travel of 1 person. It was suggested that Steve and Hamish attend. Jos suggested sending Brent as well. It was agreed that this is an important meeting and we should send 3 people. SNM will pay for the 2 extra people. Steve will talk to Brent.

*Moved* that Steve be the SNM delegate to the SNZ AGM and that we fund tickets for Hamish and Brent to attend as well (subject to Brent being willing to go)  
Jim/Phil/carried

- Wind up of Nayland Park

Steve reported that Nayland held their meeting and signed the resolution to wind up the club. They must still contact the Societies registrar.

*Moved* to receive the assets of Nayland Park Amateur Swimming Club and hold them in trust until July 2017 after which, if the club has not come out of recession, the assets will become property of SNM  
Jim/Steve/carried

Hamish will talk to Rachel at ASB regarding the false start ropes and poles. Steve will contact Gail and pick up the assets she has.

Steve will circulate the asset list. If clubs want to borrow the gear they can. Most of it is LTS.

- Payment for scanning old files (Steve) – carried forward

- Warm up procedure at meets (Mandy/Sue)

Mandy suggested that all pools have a standard warm up procedure – separate younger swimmers from older, faster swimmers. This was supported.

It was agreed to request that the Technical committee develop a protocol for discussion with Board and coaches. Mandy & Jos will forward suggestions to Steve.

- Simplification of the annual report – especially national results

Jim has investigated this but there is no easy way to do using our current format. Board members to bring ideas to November meeting.

- Brent's portfolio

Hamish has taken over Brent's portfolio as SNZ Liaison. It was agreed to add to the standard Board agenda (after Funding): SNZ liaison report.

## 15) BOARD TIME

Phil tabled a request for letters of thanks and certificates for main sponsors of NM Winter champs. Lindie to action.

Sue asked if there are any more coaching courses coming up. Hamish will contact Donna.

John is helping SNZ to clean up their results database.

## 16) NEXT MEETING – Tuesday 7 October, 7pm at Cawthron

Confirmed 2<sup>nd</sup> Tues of every month, 7 pm. John and Mandy have a standing apology to be a little late.  
Hamish will confirm that Nelson South club rooms will be available over the summer

*October agenda items*

- Options to increase revenue
- Strategy for KPI 3
- No relay entries for NZSC
- Budget & entry fees for C&T and NM Age Groups
- Payment for scanning of old files

**Meeting closed at 9.20 pm**