

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING

Tuesday 10 February 2015

Nelson South Clubrooms

Present: Stephen Fryer, Phil McMath, Hamish Neill, Jim Sinner, Susie Foster, Sue Malthus, John Elder

1) WELCOME: Steve welcomed everyone to the meeting

2) APOLOGIES: Mandy Bishop, John Elder (lateness), Jos Pattison, Margaret Young

Moved to accept the apologies

Phil/Hamish/*carried*

3) CONFIRMATION OF MINUTES OF LAST MEETING (13 January)

Moved that the minutes of the meeting of 13 January be approved as a true and correct record

Phil/Steve/*carried*

4) MATTERS ARISING AND TASKS

- Touchpads – discussed touchpad that was not performing well. We will keep an eye on it this weekend (maybe place it in Lane 1) and swap it for one of the spares if necessary.
- Tasks – see task sheet and below.
- NCC Long Term Plan - a meeting has been set up by Mark Lile with Claire Hadley at NCC on 27 Feb. Steve noted that Clare Barton, another manager at NCC, also has an interest in swimming.
- Representative Caps – Sue has them. We have lots. Agreed to give them to John to look after with medals and ribbons. Sue also has some old trophies and Adam & Eve towels and will give these to John as well.
- Changes to Standing Orders

- i. Eligibility for caps – Jim reported numbers of swimmers vs those entered in relays at national meets in 2014. There were 43 swimmers who entered SICT, Div 2, or Juniors and 34 of these swam in relays. After discussion, the Board considered that all swimmers who represent the region should earn a cap, regardless of whether they swim in a relay.

Moved that swimmers receive a cap the first time they qualify for SICT, Div 2, Juniors, NAGs or Opens, and thereafter if they want another they can purchase for cost

Jim/Phil/*carried*

It was noted that this will require maintaining a list of swimmers who have earned a cap. Jim said he thought that the Secretary kept such a list anyway for purpose of awarding badges.

- ii. Best Swimmer at C&T – Jim proposed to compare times for the 100m events against age group records, with lowest percentage difference the winner (as per Marie Saul), and invite country clubs to nominate up to two competitors for the trophy. John said he could write a program to do it automatically and thus allow all swimmers to be considered. Agreed to put this matter on hold until Jim and John can discuss how it would work.
- iii. Decathlon – work in progress. Hamish will discuss first with coaches.
- iv. Belsham – Hamish looking at what other regions do for swimmer of the year. Work in progress.
- v. Badges and Bars – John has investigated. Can get them for \$4.50 with an order of 50. We can engrave bars for the given year.

Moved that we replace award of badge with a pin and bar and get a formal quote for an order

Hamish/Jim/*carried*

Jim to draft amendments to Standing Orders to give effect to these decisions and bring to next meeting.

- Complaint from Waimea – Steve signed the letter to Waimea but Lindie has not received it. Steve to re-send to Lindie to forward to Waimea and send copy to Tasman.
- DQ form – Phil has made copies of Auckland form to trial this weekend. Steve noted that if there is a protest, we must fill out an official SNZ form. Hamish suggested that Team Managers be advised at meeting before meet and get their approval, to head off protests over the form. Steve to advise Kirsty, who is Meet Director.

5) SECRETARY'S REPORT

Moved that the Secretary's Report be accepted

John/Susie/*carried*

6) TREASURER'S REPORT (Susie)

Moved that we maintain the same apportionment formula for club's contribution to liability insurance
Susie/Jim/*carried*

Moved approval to pay the following invoices:

- \$462.66 for ribbons for SNM Age Groups
- \$2081.16 Medals for SNM C&T and Age Groups
- \$462.88 Plasticraft for stands for touch pads buttons

Susie/Hamish/*carried*

Susie will contact Canterbury Comm Trust to get accountability forms to submit for grant for touchpads.

Moved authorisation for spending of funds on printer cartridges and food for SNM Age Groups

Jim/Susie/*carried*

Hamish noted that Phil has incurred costs to transport touchpads and attend meetings and should be reimbursed.

Moved that Phil be invited to submit a claim for reimbursement of costs

Hamish/Susie/*carried*

7) REGISTRAR/RECORDS REPORT (Jim)

- Age Groups meet
 - Question of how we will do 50m races in Nayland Pool. Steve prefers to start at the shallow end and use the touchpads at finish (rather than watches, given the large number of entries in the 50m events). Team managers to be advised before meet to take care in diving at shallow end. Swimmers to be reminded at beginning of the 50m events. Need to advise Kirsty.
 - Number of watches. Suggest that we use two per lane so that we don't end up with any swimmers who miss out on a qualifying time due to timing gear failure.
 - Possibility of using over the top starts to keep to time. Over the top starts were used in Blenheim and Phil reported that swimmers picked it up pretty quickly. Hamish noted we have the pool booked for the full predicted length of the sessions, so should not need to rush.
 - John working on a ready light for timing gear to notify starter, hopes to have it ready for weekend. If not, can use manual signal as was done in Blenheim.
 - Announcing and Prizegiving – Hamish to check with Nayland to see if they can have a portable mike at pooldeck, otherwise we'll need other arrangements for prizegiving, eg at end of meet instead of during breaks in sessions.

- Technical Officials

Moved that the Board reimburse the clubs for the cost of registering Voting Technical Officials (including those who have already paid), once invoices are received from SNZ

Stephen/Susie/*carried*

In terms of protesting SNZ's decision to require all officials to be Voting and pay \$15, Hamish prefers to get the perspective of the SNZ Technical Committee before raising this with Christian Renford and Brent Leyton for discussion at Regional Chairs teleconference. If Technical Committee has good reasons, Hamish will bring back to our Board for discussion.

- **New Records**

In addition to those in the Registrar's report, Jim tabled additional records from SNZ Zonal Meet held on 8 Feb and asked that all of the records be approved.

Moved to accept the following new SNM records

<i>Event</i>	<i>Age</i>	<i>M/F</i>	<i>New time</i>	<i>Swimmer</i>	<i>Club</i>	
Auckland 2014 Age Group Invitational 18 Dec 2014						
100 Fly	LC	16	F	1:06.51	Sally McMath	Blenheim
200 IM	LC	16	F	2:29.36	Sally McMath	Blenheim
50 Free	LC	15	M	24.82	Sam McKenzie	Tasman
100 Free	LC	15	M	52.73	Sam McKenzie	Tasman
200 Free	LC	15	M	1:55.82	Sam McKenzie	Tasman
400 Free	LC	15	M	4:09.27	Sam McKenzie	Tasman
100 Breast	LC	15	M	1:13.19	Sam McKenzie	Tasman
50 Fly	LC	15	M	27.06	Sam McKenzie	Tasman
400 Free	LC	17	M	4:24.22	Luke Kelly	Nelson South
800 Free	LC	17	M	9:09.19	Luke Kelly	Nelson South
1500 Free	LC	17	M	17:48.76	Luke Kelly	Nelson South
50 Free	LC	Open	M	24.82	Sam McKenzie	Tasman
100 Free	LC	Open	M	52.73	Sam McKenzie	Tasman
200 Free	LC	Open	M	1:55.82	Sam McKenzie	Tasman
400 Free	LC	Open	M	4:09.27	Sam McKenzie	Tasman
50 Fly	LC	Open	M	27.06	Sam McKenzie	Tasman

SNM C&T Champs 10 Jan 2015

200 IM	SC	15	M	2:16.67	Sam McKenzie	Tasman
200 Fly	SC	17	M	2:17.38	Eddie Neill	Nelson South

Wellington Summer LC Champs 16 Jan 2015

50 Breast	LC	15	F	34.43	Clara Foster	NLSNM
100 Breast	LC	15	F	1:15.26	Clara Foster	NLSNM
200 Free	LC	16	F	2:13.66	Bailee Spriggs	NLSNM
400 Free	LC	16	F	4:35.70	Caitlin Delaney	TASNM
800 Free	LC	16	F	9:20.85	Caitlin Delaney	TASNM
100 Breast	LC	16	F	1:14.33	Caitlin Delaney	TASNM
200 Breast	LC	16	F	2:47.67	Caitlin Delaney	TASNM
200 Free	LC	17	F	2:12.84	Sally McMath	BLENM
100 Back	LC	17	F	1:08.04	Sally McMath	BLENM
200 Back	LC	17	F	2:25.74	Sally McMath	BLENM
50 Breast	LC	17	F	34.31	Ellie Rukuwai	NLSNM
100 Breast	LC	17	F	1:15.44	Ellie Rukuwai	NLSNM
100 Fly	LC	17	F	1:05.53	Sally McMath	BLENM
200 IM	LC	17	F	2:30.74	Sally McMath	BLENM
100 Breast	LC	18	F	1:20.05	Madisen Stanley	TASNM
800 Free	LC	Open	F	9:20.85	Caitlin Delaney	TASNM
100 Back	LC	Open	F	1:08.04	Sally McMath	BLENM
200 Back	LC	Open	F	2:25.74	Sally McMath	BLENM
50 Breast	LC	Open	F	34.31*	Ellie Rukuwai	NLSNM
100 Breast	LC	Open	F	1:14.33	Caitlin Delaney	TASNM
50 Breast	LC	13	M	34.73	Daniel Trevurza	NLSNM

50 Back	LC	14	M	30.47	Matai McGuinniety	NLSNM
100 Fly	LC	14	M	1:03.44	Matai McGuinniety	NLSNM
50 Free	LC	15	M	24.40	Sam McKenzie	TASNM
200 Free	LC	16	M	2:03.56	Thomas Heaton	TASNM
400 Free	LC	16	M	4:15.75	Thomas Heaton	TASNM
800 Free	LC	16	M	8:44.29	Thomas Heaton	TASNM
1500 Free	LC	16	M	16:26.83	Thomas Heaton	TASNM
200 Back	LC	16	M	2:23.25	Thomas Heaton	TASNM
400 Free	LC	17	M	4:22.62	Luke Kelly	NLSNM
1500 Free	LC	17	M	17:11.63	Eddie Neill	NLSNM
200 Breast	LC	17	M	2:38.08	Eddie Neill	NLSNM
200 IM	LC	17	M	2:19.73	Eddie Neill	NLSNM
400 IM	LC	17	M	4:49.11	Eddie Neill	NLSNM
50 Free	LC	Open	M	24.40	Sam McKenzie	TASNM
400 IM	LC	Open	M	4:49.11	Eddie Neill	NLSNM

Otago Canterbury WC Champs 21 Jan 2015

400 Free	LC	16	M	4:12.17	Thomas Heaton	TASNM
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BSC Summer Meet 31 Jan 2015

100 Fly	SC	17	F	1:06.31	Sally McMath	BLENM
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Records bettered at SNZ Zonal Meet – 8 Feb

100 Fly	SC	17	F	1:06.31	Sally McMath	BLENM
100 Breast	LC	16	F	1:14.17	Caitlin Delany	TASNM
200 Breast	LC	16	F	2:45.28	Caitlin Delany	TASNM
100 Back	LC	17	F	1:07.94	Sally McMath	BLENM
100 Back	LC	Open	F	1:07.94	Sally McMath	BLENM
100 Breast	LC	Open	F	1:14.17	Caitlin Delany	TASNM
100 Free	LC	15	M	52.34	Sam McKenzie	TASNM
100 Free	LC	Open	M	52.34	Sam McKenzie	TASNM

Stephen/Phil/*carried*

Moved to accept the Registrar's report

Jim/Sue/*carried*

8) PUBLICITY/COMMUNICATION REPORT (Jim)

- Mandy wrote article on SNM C&T meet – good coverage
- Good press on Wellington Champs – article drafted by Jim
- Looking to do article on Zonal meet, Jim will ask Mandy if she wants to help out with Publicity
- Jim will work with Blenheim re publicity for SIC&T

9) FUNDING REPORT (Sue)

- Nothing to report

10) SNZ LIAISON REPORT (Hamish)

- No Regional Chairs meetings since our last SNM Board Meeting

11) TECHNICAL (Steve)

- Friday night meet is short of a few officials but Steve will fill in. We have advice from Kent Stead that we can go with 2 timekeepers per lane.
- IOTs are a bit short on Sunday afternoon. Board members asked to encourage officials to help out. Steve to ask Kirsty to distribute draft roster and request additional officials to fill gaps.

- Steve has sent an email to Lesley Huckins to ask for background on decision re Voting Technical Officials. Still waiting for a reply.

12) COACHING REPORT (Hamish)

SNM's KPI 3 is about pathway for swimmers, possibly moving on to university etc. We have been waiting for SNZ pathway plan. There was a coaches meeting convened by Luis Villanueva, SNZ High Performance Director, at Wellington Champs to discuss "Pathways". His plan is aimed at getting more swimmers to Olympic level, rather than SNM's aim of keeping swimmers in the sport for longer. Suggestions include no medals at Juniors (only for best swimmer of the meet) and only one qualifying criteria: 200 IM. There was no mention of Div 2 meet, so might be dropped? After meetings in 4 centres, a draft Pathways plan will be released for comment.

The meeting focused primarily on the national events the Races Swum, the age configuration and the calendar. SNM will need to be prepared to adjust their competition program to align with the new national program if it is adopted.

Moved to accept the coaching report

Hamish/Phil/carried

13) STRATEGIC PLAN, BUSINESS PLAN, KPIs (Mandy)

Board pleased with Mandy's report but would like to have Mandy present, so deferred to next meeting.

14) GENERAL BUSINESS

- Response to Tasman (Jim, Hamish)

Jim suggested that Tasman's letter in response to Waimea's complaint warrants a response to Tasman. Hamish suggested that the Board could apologise to Tasman for a Board member expressing a view on the complaint prior to any investigation, and for accepting an anonymous complaint. Sue noted that the parent wanted to be anonymous to protect their child, who was concerned about possible bullying again in the future, and stood by Waimea's decision to protect the privacy of the family concerned.

Jim was asked to draft a letter to Tasman to acknowledge that Steve's email remarks were inappropriate and premature, and that the Board did not handle the process well. Note that we are developing a procedure to handle complaints better in the future. CC the letter to Waimea.

- Warm up procedures for Hampden

Steve explained that procedures for SNM C&T meet were adjusted given the large number of younger and less experienced swimmers. Jim had an older version of the procedures agreed by Technical Committee. Phil to send current version to Jim, who will include it in the Meet Programme for SNM Age Groups. Jim also should advise clubs of the warmup for Nayland prior to Friday night.

- Scoring of long distance events for SNM Age Groups (session 1 at Blenheim on 31 Jan)

Hamish, John and Mandy received an email from Andy Adair questioning the scoring of these events and noting that discrepancy between the flier on the one hand and the TM file and Board minutes from November on the other. Jim explained that the Board had decided in March to change the age groups and scoring for these events, and the flier was published on that basis. Then the Board decided in November to keep things as they were, but Jim didn't realise he needed to change the flier back. The Board discussed how the situation might be resolved. Any option would likely disadvantage one club or another. The Board asked Jim to contact Lisa Dunn and Nigel Rukuwai and suggest meeting to find a resolution.

- Touchpads costs

Jim presented an overview of various additional costs involved in getting the touchpads working with Meet Manager software and making best use of them. This involves software licenses, cables, a new laptop and associated software, and possibly a scoreboard.

Moved that Jim, John and Sue work towards a grant application to cover the additional costs of further gear and software, including for clubs, to run the touchpad system Jim/John/*carried*

- Dispute resolution proposal – deferred to next meeting when Mandy is present.

15) BOARD TIME

No additional matters were raised.

16) NEXT MEETING

Changed to Tuesday 17 March, Nelson South Club rooms (7 pm as usual, Jim will arrive about 830 pm)

The meeting closed at 9:35 pm.