

# SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING  
Thursday 16 July 2015  
Tangaroa Room, Cawthron  
Nelson

**Present:** Stephen Fryer, Jim Sinner, Susie Foster, Mandy Bishop, Sue Malthus

1. WELCOME: Steve welcomed all to the meeting

2. APOLOGIES: John Elder, Hamish Neill, Phil McMath, Jos Pattison, Margaret Young

*Moved* to accept the apologies

Jim/Susie/*carried*

3. CONFIRMATION OF MINUTES OF LAST MEETING (9 June)

*Moved* that the minutes of the meeting of 9 June 2015 be approved as a true and correct record

Sue/Jim/*carried*

4. MATTERS ARISING AND TASKS

No matters arising.

Tasks – see task sheet and below

- Nayland Pool measurement: Steve has measured this unofficially and it was 50.0025m, which is certifiable. He is exploring options for getting this certified, hopefully at no cost.
- MM6 licenses for Tasman SC and Nelson South will be covered by a grant. Nelson South has made a contribution of \$200 to the cost of BSC's MM5 license, and it was suggested that Tasman SC consider doing the same. Jim suggested that SNM waive touchpad levies for BSC, up to \$200, which would effectively mean that Nelson South, Tasman, Blenheim and SNM would have contributed \$200 each to the cost of BSC's license.

*Moved* that the touchpad levies for BSC meets held during 2015 be waived, up to \$200 or thereabouts

Jim/Steve/*carried*

- KPIs: Mandy to prepare achievement report for next Board meeting.

5. SECRETARY'S REPORT – no detailed report

- Notice of SNZ AGM – Sunday 27 Sept, 1-4 pm, Auckland

*Moved* approval of Secretary's report

Jim/Sue/*carried*

6. TREASURER'S REPORT

- Accounting software

Susie raised the issue of moving our accounts to Xero (cloud accounting), which reduces time required for treasurer tasks, provides additional accountability by enabling access to another board member, and provides security for computer failure. Cost would be \$50/month, although a discount might be available.

*Moved* that the SNM Board accounts be moved on to Xero

Susie/Steve/*carried*

- Payments

*Moved* approval of payments-as per email 12 July

Susie/Mandy/*carried*

- Draft Budget for 2015-16

*Moved* approval of budget for 2015-16

Susie/Mandy/*carried*

- Financial Year and Balance Date for SNM

Susie reported that other regions are still at 30 April balance date, and suggested that we not be the first region to change. Steve said he is aware that Northland has changed, but no one else. NAGs will be prior to 30 April so within same year as other meets. No urgent need to make a decision and Susie prefers to get us onto Xero first and reconsider changing balance date later.

*Moved* to leave the balance date as is

Susie/Jim/*carried*

- Tasman Sec School champs  
Sport Tasman has not yet been invoiced for entry fees. Susie to discuss with Lorraine whether Blenheim or Sport Tasman has paid for pool hire and discuss with Sport Tasman about other costs to reconcile. Susie to follow up and finalise meet reconciliation.

## 7. REGISTRAR/RECORDS REPORT

- Belsham Trophy criteria  
*Moved* that both long course and short course times should be eligible for the Belsham trophy  
Jim/Steve/*carried*

- SI Masters Games  
*Moved* that the Board approve the Risk Management Plan for the swimming events of the SI Masters Games 2015  
Jim/Steve/*carried*

(Steve noted that the venue is no longer the ASB Aquatic Centre as ASB has not renewed its naming rights.)

- Submission to SNZ on Right to Compete  
*Moved* that we revise the submission to ask that club champs be allowed to have mix of unregistered and registered swimmers, and to refrain from imposing any requirement for unregistered swimmers (i.e. school students) to join a club at least until the SNZ database can accommodate different fee structures for this  
Jim/Steve/*carried*

Jim was tasked with revising and sending in the Board's submission.

- SNM Meet Calendar  
*Moved* that the SNM Calendar be amended to include NSSC Hot 100s on 31 October, BSC meet on 14 Nov, and NSSC Young Guns on 21 Nov, and delete the Kaikoura meet  
Jim/Susie/*carried*

*Moved* that we ask Jos if he would convene a meeting of coaches and clubs to discuss calendar for first half of 2016  
Jim/Steve/*carried*

Steve to ask Jos to convene meeting.

- Confirmation of records and approval of report  
*Moved* that the following records be confirmed and Registrar's report be approved:

### **Tasman SC Distance & Sprints Meet 7 June**

1500 Free	SC	15	F	17:46.80	Talya Harwood	TASNM
1500 Free	SC	Open	F	17:46.80	Talya Harwood	TASNM
1500 Free	SC	11	M	24:28.77	Alec Swan	TASNM
800 Free	SC	12	M	10:10.86	Bendi Kepess	TASNM
50 Back	SC	13	M	31.40	Oliver Stark	NLSNM

### **Blenheim Club Meet 13 June**

100 Free	SC	17	F	59.73	Sally McMath	BLENM
200 Back	SC	13	M	2:26.35	Oliver Stark	NLSNM

### **Wharenui Winter Olympics 26-28 June**

200 Free	SC	15	M	1:51.10	Sam McKenzie	Tasman
100 Back	SC	15	M	1:02.29	Sam McKenzie	Tasman
100 Fly	SC	15	M	59.52	Sam McKenzie	Tasman
200 IM	SC	15	M	2:14.69	Sam McKenzie	Tasman
200 Free	SC	16	M	1:57.84	Thomas Heaton	Tasman

400 Free	SC	16	M	4:02.44	Thomas Heaton	Tasman
100 Back	SC	16	M	1:03.58	Thomas Heaton	Tasman
200 Free	SC	Open	M	1:51.10	Sam McKenzie	Tasman

Jim/Susie/*carried*

#### 8. PUBLICITY/COMMUNICATION REPORT

- Nothing to report.

#### 9. FUNDING REPORT

- Sue reported that the application to Foodstuffs for travel costs for Lesley Huckins attendance at Winter Meet was declined. They do not fund travel, but encouraged us to apply for anything else in the future.

#### 10. SNZ LIAISON REPORT

- Hamish not present – no report.

#### 11. TECHNICAL

- Lesley Huckins will be attending the SNM Winter Meet to assess a number of officials seeking national qualifications.

#### 12. COACHING REPORT

- No report.

#### 13. STRATEGIC PLAN, BUSINESS PLAN, KPIs

- Mandy will prepare a report for next meeting on achievement of KPIs for 2014-15.

#### 14. GENERAL BUSINESS

- Call for nominations for SNZ President (Hamish)

We decided not to submit any nominations.

- Voting for SNZ Appointment Panel (Hamish)

*Moved* that we vote for Neil Porter

Steve/Sue/*carried*

- Changes to Standing Orders (Jim – see separate report)

*Moved* that we approve a new Standing Order (proposed by Jim, as amended) to establish a Management Committee

Jim/Mandy/*carried*

*Moved* that we approve the new Standing Order (proposed by Jim) on interpretation of SNM Constitution

Jim/Steve/*carried*

*Moved* that we approve amendments to Standing Order 14 (proposed by Jim) to delegate authority to the Awards Committee to approve Honours and Service Awards

Jim/Mandy/*carried*

- Appointment of Management Committee

The Board decided to wait for the new Board to appoint the Management Committee, and at the AGM to invite clubs to nominate additional people for the committee.

- Planning for AGM & Prizegiving

Lesley Huckins, Chair of SNZ Technical Advisory Committee will say a few words at the AGM

Mention at the AGM that we are looking for external directors and for members to join the Management Committee.

#### 15. BOARD TIME

- Steve thanked Sue and John for their time and contribution to the Board, for helping to debate the issues and bringing additional perspectives to our discussions.

16. NEXT MEETING

- 8 September at Cawthron; meeting of Board followed by Management Committee meeting.

The meeting closed at 9 pm