

# **SWIMMING NELSON MARLBOROUGH INC.**

## **MINUTES OF SNM BOARD MEETING**

6.00 pm Tuesday 19 February 2019

Cawthron Institute, Nelson

Present: Hamish (chair), Susie, Lees, Jim

1. WELCOME

2. APOLOGIES: Sarah, Lisa

3. BOARD MINUTES

*Moved* to approve the minutes of 13 November as a true and accurate record

Hamish/Lees/*carried*

Matters arising

- Regional recorder. There are people interested in taking on the role of Tasman Club Recorder. Lees to discuss with Mandy.

4. TREASURER'S REPORT

No report at this meeting.

5. OTHER BUSINESS

- Health and Safety Policy  
Discuss at SNM Mgt Committee, then reconvene Board meeting

- Pool depth

There was an incident at the Waimea Carnival. This raises an issue regarding advice on diving and pool depth. SNZ has a position statement but notes it is ultimately a decision for the facility manager and event organiser. SNZ position is a useful guideline.

Discuss at Mgt Committee and consider Board adoption when re-convened.

- SNZ Member Protection Policy  
SNZ adopted this policy in 2015 but we have no record of receiving it. SNZ is now in the process of appointing a Child Advocate. SNM should also have a Child Advocate who is responsible for overseeing implementation of this policy.

Lisa would be a good person to liaise with Anna Loach to offer a seminar for clubs based on SNZ policy document. Willow Duffy is another contact at Sport Tasman.

*Moved* to adopt the SNZ Member Protection Policy dated 10 Feb 2015      Lees/Hamish/*carried*

Agreed to distribute to clubs with covering note:

- Advising that clubs must also adopt the policy
  - Noting we are working on developing a seminar on the contents, and
  - Encouraging clubs to appoint a Child Advocate to be responsible for implementation of this policy.
- Makos zone – response to Canterbury-West Coast  
Agreed to defer until there has been discussion with Mgt Committee and clubs.

The meeting adjourned at 6:30 pm and reconvened at 9.05

*Moved* to adopt the Health and Safety Policy and associated documents

Lees/Hamish/*carried*

*Moved* to adopt the SNZ Pool Depth Guideline as an SNM Policy

Susie/Jim/*carried*

- Policies

Agreed that SNM policies should be attached to the Standing Orders and listed separately on SNM website. Distribute website links to clubs.

NEXT BOARD MEETING – 6.00 pm Tuesday 9 April

Meeting closed at 9.16 pm