

SWIMMING NELSON MARLBOROUGH INC.

CONFIRMED MINUTES OF SNM BOARD MEETING

24 November 2015

Tangaroa Room, Cawthron, Nelson

Present: Stephen Fryer, Hamish Neill, Mandy Bishop, Susie Foster, Phil McMath, Jim Sinner

1. WELCOME : Stephen welcomed all
2. APOLOGIES : None
3. CONFIRMATION OF MINUTES OF LAST MEETING (6 October)

Moved to confirm that the minutes of 6 October are a true and correct record

Mandy/Hamish/*carried*

There were no matters arising.

4. TREASURER'S REPORT

- Audited accounts

Moved that the audited accounts be approved (no change to draft accounts presented at AGM)

Susie/Mandy/*carried*

- Payments

Susie circulated reconciliations for Tasman SS and 2015 Winter Meet.

Moved to approve the following payments:

Awards Trophies for badges & bars	\$1876.30
Acute Promo for landyards and medals	\$2891.38
GST return	\$ 38.21
BSC for Tasman SS Champs	\$ 411.48

Susie/Jim/*carried*

Moved to approve payment of \$46.32 to BSC for 2015 Winter Meet, subject to confirmation with the BSC Treasurer

Susie/Mandy/*carried*

- Term deposit:

Moved to invest up to \$20,000 in one or more interest bearing accounts, to be determined by the Treasurer

Susie/Phil/*carried*

5. STRATEGIC PLAN, BUSINESS PLAN, KPIs

Mandy has circulated the proposed Strategic and Business Plan 2015/16, and requested comments at the governance level. Comments:

- KPI 2 Goal 2: Camps for swimmers & coaches should not generate revenue: they should be cost-neutral
- KPI 2: State the purpose of increasing revenue (to provide reserves to maintain and replace timing gear, and to provide more financial assistance to swimmers and coaches)
- Clarify that KPI 1 Goal 1 refers only to interclub and regional meets
- Clarify that KPI 1 Goal 2 refers only to SI and National meets

Other comments will be discussed at the Management Committee. The Mgt Committee will also discuss the actions/strategies to achieve the goals. At the next Mgt Committee meeting KPI 2 will be

discussed. Could discuss one KPI at each Mgt Committee meeting or assign task to a subcommittee to bring proposals back to Mgt Committee.

Moved to approve the goals subject to the changes discussed, and to invite the Mgt Committee to develop the implementation strategies
Mandy/Jim/*carried*

The Board thanked Mandy for the great work on this document.

6. CORRESPONDENCE

Inwards: Nothing

Outwards: email to SNZ confirming our KPIs.

7. OTHER BUSINESS

- Trophies/Awards criteria

Jim has prepared a paper noting that any changes to criteria for existing trophies require amendments to the Standing Orders. He spoke to his recommendations for Men's and Women's relays (Rule T9.4) and Margaret Young cups for 10-year-olds (Rule T6).

Moved to amend Rule T9.4 by deleting 200m and replacing it with 400m
Jim/Phil/*carried*

Moved to amend Rule T6 to add 200 free and 200 IM to eligible events
Jim/Mandy/*carried*

No other changes are needed to implement the Mgt Committee decisions (with the exception of the Pattison Trophies, which the Board decided not to change, following consultation with the Pattisons).

Jim and Mandy to work out wording and send a message out to clubs.

- SNZ report

Hamish reported on teleconference. Impressed by new SNZ chair: taking a serious look at HP programme – it's not working, and doubted usefulness of WOSP.

Stephen reported on AGM. The meeting was completed in less than an hour. Swimmers Trust remit was passed. No other remits.

- Policy on use of SNM gear

Stephen noted that we have touchpads and starting gear that needs maintenance and eventual replacement.

Mandy reported that the levy for use of the touchpads might be seen as a barrier. Tasman SC thinks it would be better to have an annual fee attached to each registered swimmer. Discussed options to levy swimmers, including club swimmers, but need to work out budget. Also noted that it would be easier to charge for the starter box as a fee to the club.

Susie noted that we received funding for the starter box. But they do need maintenance.

Moved that we invite the Mgt Committee to review the charging policy for touchpads and other equipment, with the aim of raising \$5000 per year for maintenance & replacement

Jim/Hamish/*carried*

- Delegation to Management Committee:

Moved to delegate power to the Mgt Committee to make Grant applications and carry out other fundraising activities consistent with the SNM Strategic Plan
Mandy/Jim/*carried*

- Ribbons

Moved to purchase ribbons for C&T champs and winter meet

Mandy/Phil/*carried*

- Badges

The new NM representative badges were received and Board was very pleased with outcome and the service provided.

Award badge with bar for year awarded (first time) and subsequent bars when re-awarded. Bars will be engraved with the year awarded (eg 2015, not 2014-15)

Aiming to hand out the badges for 2014 and 2015 at the SNM Age Groups in early February. Lindie will provide Mandy with a list of recipients.

- Zonal meet

The Board discussed the way in which the decisions for the South Island zone were made and considered that clarification of the process is needed. Discussed the proposal from Canterbury West Coast for reimbursing travel costs – concern expressed that it would not be fair to all regions. Jim to send a response to Amanda, and suggest that for next year the responsibility for determining the selection meets etc be delegated by the regions to the SI Committee.

Meeting closed at 8.55 pm

NEXT BOARD MEETING – 23 February 2016 (and then 4th Tues of every other month)