



## SNM MANAGEMENT COMMITTEE - Meeting Minutes

**Date:** Monday 6 April 2020  
**Time:** 6:50pm  
**Venue:** Via Skype (due to Covid-19 lockdown)

**Attendees:**

**Members:** Dave Hall, Susie Foster, Steve Fox, Patsy Berriman, Mandy Thomas, Mark Lile, Lowri McNabb, David McKay, Andrew McKay

**Minutes:** Fiona Lulham

**Apologies:** None received

Item #:	Discussion:	Action Points:
1.	<b>Welcome</b> Dave acknowledged that a quorum was present so called the meeting open at 6:50pm and welcomed everyone to the meeting and hoped that everyone was managing to get through this difficult time in the best way possible.	
2.	<b>Apologies</b> Lees not present, no apology received.	
3.	<b>Confirmation of previous minutes</b> <i>It was moved to accept the minutes of the previous meeting on 10 March 2020 as a true and accurate record.</i> <i>Moved/seconded: David M/Lowri</i> <i>Carried unanimously</i>	
4.	<b>Matters Arising &amp; Tasks</b> Updated – see attached	
5.	<b>Chair Report</b> Dave's report was tabled as read. Surveys: <ul style="list-style-type: none"><li>- Susie has completed the SNZ survey on regional financial health.</li></ul>	

	<ul style="list-style-type: none"> <li>- Dave hoped that all clubs had completed the survey from a club perspective.</li> <li>- No one volunteered to complete the Sport Tasman survey so it was agreed that this would not be done.</li> </ul> <p>Aquatic Facilities:</p> <ul style="list-style-type: none"> <li>- Feedback completed. SNM would like to see a 50m pool retained in the region.</li> <li>- Dave to liaise with Mark about best way to submit feedback to Council</li> </ul> <p>Mako Collaboration:</p> <ul style="list-style-type: none"> <li>- See discussion under Registrar.</li> </ul> <p>Wayne Goldsmith:</p> <ul style="list-style-type: none"> <li>- On hold due to Covid-19</li> </ul>	AP
6.	<p><b>Strategic Plan/KPI Implementation</b></p> <p>No report.</p>	
7.	<p><b>Health &amp; Safety, Child Protection</b></p> <ul style="list-style-type: none"> <li>- Lowri noted that in mid-March SNZ appointed a dedicated person for Child Protection issues and VCA (all clubs advised of this).</li> <li>- However, Lowri has a local contact who works for Safeguarding Children who would be very happy to help on a local/regional level. Lowri will follow up.</li> </ul>	AP
8.	<p><b>Secretary Report</b></p> <p>Fiona's report was tabled as read.</p> <ul style="list-style-type: none"> <li>- Fiona has emailed clubs about the SNM Service Awards and will email clubs about the Swimmers Fund which opens in May.</li> </ul>	AP
9.	<p><b>Treasurer Report</b></p> <ul style="list-style-type: none"> <li>- SNM need to think about how the region is being affected with Covid-19 with loss of income/loss of swimmers.</li> <li>- Currently SNM is in a good financial situation with cash reserves for 4+ months</li> <li>- We are fortunate to have many volunteers with SNM which means SNM has very little in the way of outgoings.</li> <li>- However, the situation may be very different for our Clubs who will be experiencing a loss of income and may see a drop-off in numbers.</li> </ul>	
10.	<p><b>Registrar Report</b></p> <ul style="list-style-type: none"> <li>- Patsy reported from the SNZ Regional Admin call that SNZ are looking for ideas around how the regions and SNZ can welcome swimmers back to the pool after the lockdown has lifted. It was suggested that we hold a welcome meet which would be a big fun event with a social dinner/get together (could include local motels/local tee-shirt makers etc)</li> </ul>	

	<ul style="list-style-type: none"> <li>- Swim Otago proposed a collaboration event. It was decided to look at the national initiatives (email to be sent out) and then make a decision.</li> <li>- The database rollover will occur on 30 June/1 July. What can SNM do to support our swimmers (some may be facing financial difficulties etc)?</li> </ul>	
11.	<b>Publicity/Communication Report</b> No report.	
12.	<b>Funding Report</b> Funding report was tabled. All funding is suspended due to Covid-19 lockdown.	
13.	<b>SNZ Liaison Report</b> <ul style="list-style-type: none"> <li>- Chair Level: No report</li> <li>- Administration Level: See Registrar discussion</li> </ul>	
14.	<b>Technical Update</b> <ul style="list-style-type: none"> <li>- Dave noted that the region's Technical Officials will also have had a big break from the pool so would be a good idea to have a fun first meet to give TO a chance to refresh!</li> </ul>	
15.	<b>Coaching Report</b> No report.	
15.	<b>Club Updates</b> No reports from Clubs	
16.	<b>General Business</b> SNZ Competition Restructure – No further comments or feedback provided so Mark to submit SNM's comments/feedback on the review.  Covid-19 – SNM needs to be realistic that we are probably in for the long-haul with respect to Covid-19. Even at Alert Level 3, pools will not be open and at Level 2, there will be restrictions around number of users. At a national level, different regions may be on different alert levels. Clubs should be guided by the facilities they use.	
17.	<b>Date of next meeting</b> Tuesday 12 May, venue to be advised	
18.	<b>Close of meeting</b> Dave called the meeting to a close at 7:55pm	