



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Monday 7 December 2020

Time: 6:30pm

Venue: OneFortyOne

Attendees:

Members: Dave Hall, Lees Seymour, Andrew McKay, Patsy Berriman, Mandy Thomas, Stephen Bayley, Lowri McNabb, David McKay

Minutes: Fiona Lulham

Absent: Steve Fox

Apologies: None received

Item #:	Discussion:	Action Points:
1.	<p>Welcome Dave acknowledged that a quorum was present so called the meeting open at 6:33pm. Dave welcomed everyone to the meeting.</p>	
2.	<p>Apologies It was noted that no apologies were received.</p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 10 November 2020 as a true and accurate record.</i> <i>Moved/seconded: Patsy/Stephen</i> <i>Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks Updated – see attached Decisions resulting from actions on Tasklist:</p> <ul style="list-style-type: none"> • It was agreed that the profit share from SNM Meets will be paid at the end of each season/year and will be split between clubs based on the number of sessions each club hosted. • It was agreed to apply for funding for another scoreboard (so that the scoreboard is not being moved from Blenheim to Nelson). Mandy to get a quote for another scoreboard; 	AP

	<p>along with a quote for covers for both scoreboards (TM Covers); and trailer for transport.</p> <ul style="list-style-type: none"> • <i>It was moved to adopt the SNZ Member Protection Policy.</i> <i>Moved/seconded: Lees/Dave</i> <i>Carried unanimously</i> • It was agreed that Patsy would contact Shattersport and send them the calendar of SNM meets. 	AP
5.	<p>Ratify e-decisions</p> <ul style="list-style-type: none"> - It was moved to accept the times from Session 1 NZSC for SNM records. <p style="text-align: right;"><i>Moved: Dave</i> <i>Carried unanimously</i></p> <p>Nb. At the last meeting it was agreed to accept the times from Session 1 because all swimmers who had set records in Session 1 swam faster again in Session 2 (setting new records). However, after the meeting, it was realised that one swimmer set a record at Session 1 and subsequently did not swim faster in Session 2. The above e-decision was made to accept the times and update the SNM records accordingly SUBJECT TO PATSY INVESTIGATING FURTHER WITH SNZ AND MAKING A DECISION AT THE JANUARY MEETING. *Amendment made 11012021.</p>	
6.	<p>Chair Report</p> <p>Dave's report was tabled as read.</p> <ul style="list-style-type: none"> - It was great to get some publicity around the SNM swimmers making national teams. Lowri to liaise with Bob to get similar publicity for Jack. <p>Nothing further to report – no Chair's Call this month.</p>	AP
7.	<p>Strategic Plan/KPI Implementation</p> <p>Lees will touch base with Tony Thomas regarding the submission process. Lees to liaise with Dave around this.</p>	AP
8.	<p>Health & Safety, Child Protection</p> <p>SNZ Member Protection Policy was adopted (as above).</p>	
9.	<p>Secretary Report</p> <p>Verbal report.</p> <p>Plant and equipment on the asset register were discussed. Fiona to contact Nigel at Wealthpoint to update insurance cover (if required).</p>	AP
10.	<p>Treasurer Report</p> <p>Verbal report.</p> <p>Bank account balances:</p> <ul style="list-style-type: none"> • Everyday a/c – 33555.58 • Wendy Fryer a/c – 2068.13 • Term Deposit 42 – 24527.78 • Term Deposit 44 – 25922.93 (Swimmers Fund) • Term Deposit 48 – 11343.28 	

	<p>Xero almost finalised. Need to bring previous balances over.</p> <p>A P&L was circulated at the meeting showing a small monthly loss for November but an overall profit of \$14,678 for the year.</p> <p>Decisions: <i>It was moved to approve the Accounts Payable (to date):</i> <i>Christine Mandeno – reimbursement of \$13.70</i> <i>Tasman Swim Club – reimbursement of \$850.61</i> <i>Moved/seconded: David/Dave</i> <i>Carried unanimously</i></p>	
11.	<p>Registrar Report</p> <p>Patsy presented a verbal report.</p> <p>SNM C&T</p> <ul style="list-style-type: none"> - SNM C&T meet flier has been approved and circulated. - Mandy has ordered more ribbons for meets. 1st, 2nd, 3rd for SNM C&T with rest for LC Champs. Mandy will provide a spreadsheet so cost of ribbons can be apportioned correctly to each meet. - Danie will run SNM C&T; Mandy will help. <p>Patsy will attend a World Para Event in Dunedin to gain experience in this area.</p> <p>Long Course Champs</p> <ul style="list-style-type: none"> - The new meet format was discussed. There was not complete agreement with some clubs favouring the long distance events being held on Friday night. <p>Decision: <i>It was moved to approve the new format of the Long Course Championships as a trial for 2021. A robust and timely review of the meet will take place at the conclusion of the meet to be discussed at the March MC meeting.</i> <i>Moved/seconded: Dave/Lees</i> <i>All in favour: 6</i> <i>All against: 2</i> <i>The motion was carried with a 6/2 majority</i></p> <p>Tasman Secondary Schools – discussion deferred to January meeting.</p>	AP
12.	<p>Publicity/Communication Report</p> <p>See Chair Report.</p> <p>Patsy to organise More FM signage for LC meet with live reporting from the event.</p>	AP
13.	<p>Funding Report</p> <p>Mainland Foundation: SNM was successful with full funding for lane hire for SNM C&T and LC meets.</p>	

	As per the discussion regarding the scoreboard, it was agreed to apply for funding for a new scoreboard, 2 x scoreboard covers and a trailer to move scoreboard. Mandy to provide quotes.	AP
14.	SNZ Liaison Report <ul style="list-style-type: none"> - Chair Level: No report - Administration Level: No report 	
15.	Technical Update Nothing to report this month.	
16.	Coaching Report It was noted that the Tasman coach was disappointed that NSSC did not attend Tasman's LC December meet. It was agreed that feedback to the calendar meeting from coaches would be beneficial for planning (so all clubs aware of targeted meets) – however this may also be resolved with new Development/Designated meets.	
17.	General Business <ul style="list-style-type: none"> - TOCs Course – need minimum of 10. Fiona to follow up with Donna Bouzaid to get full details Update warm-up procedure for HSS pool – agreed to leave it as is. No action required.	AP
18.	Club Updates <u>Tasman Swim Club</u> – 81 swimmers attended December meet. Overall meet went well with swimmers attaining divs and nags times. <u>Nelson South</u> – Successful with funding for new starting blocks. Clubrooms on fb marketplace for \$1 reserve. School will remove bottom half and replace with storage and flat area. <u>Waimea Swim Club</u> – Noted that very difficult securing accommodation for Balclutha SICT. Balclutha sold out. Also noted that the flyer has not been published but information sent out saying there were not QT's. Dave to follow up with Mako committee. <u>Blenheim Swim Club</u> – Jenni has been selected as a coach for the National Para Camp (clashes with LC meet).	AP
19.	Date of next meeting 6:30pm, Monday 11 January 2021 Venue to be confirmed	
20.	Close of meeting Dave called the meeting to a close at 8:35pm	