



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Tuesday 9 June 2020

Time: 6:45pm

Venue: OneFortyOne

Attendees:

Members: Dave Hall, Susie Foster (via Teams), Steve Fox, Patsy Berriman, Lees Seymour, Lowri McNabb, David McKay, Andrew McKay, Mark Lile

Minutes: Fiona Lulham

Apologies: Mandy Thomas

Item #:	Discussion:	Action Points:
1.	<p>Welcome Dave acknowledged that a quorum was present so called the meeting open at 6:45pm.</p>	
2.	<p>Apologies From Mandy Thomas were accepted.</p> <p style="text-align: right;"><i>Moved/Seconded: Dave/Patsy Carried unanimously</i></p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 13 May 2020 as a true and accurate record.</i></p> <p style="text-align: right;"><i>Moved/seconded: David M/Patsy Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks Updated – see attached</p>	
5.	<p>Chair Report Dave’s report was tabled as read.</p> <p><u>Mako Junior meet:</u></p> <ul style="list-style-type: none"> - As SNZ will not adhere to Mako rotation, the most likely outcome is that Dunedin will host this meet each year as it 	

	<p>has the largest pool. This disadvantages swimmers from SNM due to the travel distance and expense.</p> <ul style="list-style-type: none"> - It was agreed that the Mako committee should propose to SNZ that they hold Mako North (SNM and Canterbury West Coast) and Mako South (Otago and Southland) Junior meets. 	
6.	<p>Strategic Plan/KPI Implementation</p> <p>Lees' draft Strategic Plan was circulated prior to meeting. Next steps are to develop an Action Plan to sit behind the Strategic Plan. Suggested focus: How can we harness the resources of the region. It was agreed to hold a specific Strategic Planning meeting – prior to the Calendar Planning meeting on 28 June.</p>	AP
7.	<p>Health & Safety, Child Protection</p> <p>Nothing to report this month.</p>	
8.	<p>Secretary Report</p> <p>Fiona's report was tabled as read.</p> <p>SNM Alumni – Fiona to contact clubs to ask for suggested past members to contact. Fiona to check the cost of SNM badges with Mandy.</p>	AP AP
9.	<p>Treasurer Report</p> <p>Susie circulated reports on meet reconciliations and comparisons prior to the meeting. Increased costs of running meets was discussed as well as how profits and funding were distributed across the meets. It was agreed that the model and meet costs need to be reviewed. Sub-committee to be formed after the AGM to report to MC and Board with recommendations.</p>	AP
10.	<p>Registrar Report</p> <p>Patsy's report was tabled as read.</p> <p>SNM Short course – no changes will be made to the meet as it is the region's championship short course meet.</p> <p>Cancelled meets due to Covid – Patsy to send through a list of cancelled meets due to Covid to be accepted/ratified.</p> <p>SNZ Short Course Series – to be discussed at Calendar Meeting on Sunday 28 June.</p>	AP
11.	<p>Publicity/Communication Report</p> <p>Nothing to report.</p>	
12.	<p>Funding Report</p> <p>Fiona to apply for funding for lane hire costs for SNM Short Course meet. Fiona to determine which funder to apply to and email details to MC for approval.</p>	AP
13.	<p>SNZ Liaison Report</p> <ul style="list-style-type: none"> - Chair Level: Dave not able to attend next Regional Chair call – will organise cover. 	AP

	<ul style="list-style-type: none"> - Administration Level: It was noted that coaches will no longer be required to be members of SZSCAT. All police vetting for coaches (and team managers) will be done through clubs. 	
14.	<p>Technical Update Verbal report from Steve. After contact from Cameron Leslie, Steve and Dave are undertaking training for Officials to better understand the regulations for para-swimmers. The training is delivered on-line and to date they have both achieved their Level 1 Certificates.</p>	
15.	<p>Coaching Report No report.</p>	
16.	<p>Club Updates <u>Blenheim Swim Club</u> – all swimming back to normal next Monday. <u>Tasman Swim Club</u> – having committee meeting next week. <u>Waimea Swim Club</u> – concerned about potential increase in meet entry fees. <u>Nelson South</u> – nothing to report. Note from Dave: he contacted Golden Bay, Motueka, Kaikoura and Murchison with respect to nominating members of their club for SNM Awards. Did not get a response.</p>	
17.	<p>General Business</p> <ul style="list-style-type: none"> a) SNM Highlights for SNZ Annual Report – List of options discussed. Dave to draft up highlights for approval by the Board. b) SNZ Service Awards – minimum of 12 years is required for nomination to be accepted. Agreed that there would be no nominations from SNM c) Date for AGM confirmed: Saturday 8 August 2020 	AP
18.	<p>Date of next meeting 6:30pm Tuesday 14 July to be held at OneFortyOne</p>	
19.	<p>Close of meeting Dave called the meeting to a close at 8:45pm</p>	