



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Tuesday 10 November 2020

Time: 6:30pm

Venue: OneFortyOne

Attendees:

Members: Dave Hall, Lees Seymour, Andrew McKay, Patsy Berriman, Mandy Thomas, Stephen Bayley, Lowri McNabb

Minutes: Fiona Lulham

Apologies: Lowri McNabb, Steve Fox, David McKay

Item #:	Discussion:	Action Points:
1.	<p>Welcome Dave acknowledged that a quorum was present so called the meeting open at 6:32pm. Dave welcomed everyone to the meeting.</p>	
2.	<p>Apologies Apologies from Lowri McNabb, Steve Fox and David McKay were accepted.</p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 13 October 2020 as a true and accurate record.</i> <i>Moved/seconded: Patsy/Andrew</i> <i>Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks Updated – see attached Decisions resulting from actions on Tasklist: <i>It was moved that SNM would pay to have the quantum sent to Switzerland to be recalibrated (quote \$1437.50). This would be paid out of equipment levy.</i> <i>Moved/seconded: Dave/Andy</i> <i>Carried unanimously</i></p>	

	<p><i>It was moved to have the relay boxes for scoreboard sent to Wellington to be recalibrated (no quote).</i></p> <p style="text-align: right;"><i>Moved/seconded: Dave/Andy Carried unanimously</i></p>	
5.	<p>Chair Report Dave's report was tabled as read.</p> <ul style="list-style-type: none"> - Short discussion around Mako/All Stars zones. It was agreed that SNM is not interested in moving to the All Stars Zone and Dave would email the Board to advise this recommendation and seek their agreeance/approval. The Board's decision will be communicated to SNZ. - Golden Bay – fantastic to hear the club is back on its feet again. <p>Nothing further to report – no Chair's Call this month.</p>	AP
6.	<p>Strategic Plan/KPI Implementation Sport Tasman facilitated a pre-engagement meeting for the NCC Long-Term Plan. Lees was not able to make it but will touch base with Tony Thomas regarding the submission process. Lees to liaise with Dave around this.</p>	AP
7.	<p>Health & Safety, Child Protection Nothing to report in this space.</p>	
8.	<p>Secretary Report Fiona's report was tabled as read.</p>	
9.	<p>Treasurer Report Fiona's Accounts Update was tabled as read. Decisions: <i>It was moved to approve the Accounts Payable.</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Dave Carried unanimously</i></p>	
10.	<p>Registrar Report Patsy's report was tabled as read.</p> <p>Decisions: <i>It was moved to accept the times from Session 1 of NZ Short Course as SNM record times.</i></p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Dave Carried unanimously</i></p> <p><i>It was moved to approve the following transfers:</i></p> <ul style="list-style-type: none"> - Miss R Wallace from AquaGym to Motueka. - Mr M Peacock from Tasman to St Peter's Swimming Club. <p style="text-align: right;"><i>Moved/seconded: Patsy/Lees Carried unanimously</i></p>	

	<p><i>It was moved to accept the SNM Meet Calendar for January-June 2021 (nb. Waimea agreed to move their meeting to 14th February) and subject to the dates of SNM LC Champs being agreed (2 or 3 day meet).</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Patsy Carried unanimously</i></p> <p><u>SNM LC Champs:</u></p> <ul style="list-style-type: none"> - 2 separate fliers for Junior and Age Group meets to be run simultaneously. Suggested that the format is changed to a 4 session meet; all timed finals; along with other changes. - Flier with proposed changes to be circulated to all clubs and coaches for consultation and discussion with feedback and responses to Patsy by 21/11/2020. <p><u>SNM Country & Town Meet Flier:</u></p> <ul style="list-style-type: none"> - Draft document was discussed; various changes were suggested. Flier to be re-circulated to the MC to be approved before publication. - Warm-up procedure to be changed for HSS Pool – put on agenda for next meeting 	<p>AP</p> <p>AP</p> <p>AP</p>
11.	<p>Publicity/Communication Report Write up needed for NZ Short Course. Dave to organise Shuttersport to come to Young Guns meet and get photo of national medallists.</p>	AP
12.	<p>Funding Report Tabled as read. Decision: <i>It was moved to apply to Mainland Foundation for funds totalling \$3897.83 ex gst to cover the lane hire costs for the SNM Country & Town & SNM LC Champs meets.</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Mandy Carried unanimously</i></p> <p>It was also proposed that the next funding application is for lane hire for SI Short Course Champs, July 2021 and SNM Short Course Champs, July 2021. Application to be submitted in April/May 2021 approx.</p>	
13.	<p>SNZ Liaison Report</p> <ul style="list-style-type: none"> - Chair Level: No report - Administration Level: 	
14.	<p>Technical Update Nothing to report this month.</p>	
15.	<p>Coaching Report Nothing to report this month.</p>	

16.	<p>Club Updates</p> <p><u>Tasman Swim Club</u> – Quite a few of the older swimmers have moved on from swimming – put this down to “age & stage”.</p> <p><u>Nelson South</u> – early days with Glen’s HSI. Committee meeting next week. Rata Foundation funding for new blocks is looking promising. Young Guns meet on Saturday has 125 swimmers entered which is great!</p> <p><u>Waimea Swim Club</u> – No update. David M in attendance at Waimea committee meeting (date clash with SNM MC meeting).</p> <p><u>Blenheim Swim Club</u> – No update as Lowri an apology for meeting.</p>	
17.	<p>General Business</p> <ul style="list-style-type: none"> - Scoreboard – this has been sorted with Mandy contacting Chris and agreement to send relay boxes to be recalibrated. - Drug free sport – Dave to get further information and maybe tie in with Donna Bouzaid’s visit. - Homegrown Heroes – SNM to nominate Eric Petersen and Christine Fisk. Andy to do. 	<p>AP</p> <p>AP</p>
18.	<p>Date of next meeting</p> <p>6:30pm Monday 7 December. Fiona to advise SNM Board</p> <p>Venue: OneFortyOne</p> <p>2021 Dates: Agreed to move to 2nd Monday of each month. Fiona to update meeting dates for 2021.</p>	<p>AP</p> <p>AP</p>
19.	<p>Close of meeting</p> <p>Dave called the meeting to a close at 8:38pm</p>	