



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Monday 11 January 2021

Time: 6:30pm

Venue: Sport Tasman Boardroom

Attendees:

Members: Dave Hall, Lees Seymour, Andrew McKay, Patsy Berriman, Mandy Thomas, Stephen Bayley, David McKay, Steve Fox

Minutes: Fiona Lulham

Apologies: Lowri McNabb

Item #:	Discussion:	Action Points:
1.	<p>Welcome Dave acknowledged that a quorum was present so called the meeting open at 6:33pm. Dave welcomed everyone to the meeting.</p>	
2.	<p>Apologies An apology from Lowri was noted and accepted.</p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 7 December 2020 as a true and accurate record, subject to the following amendment: Ratify e-decision of Connor Eden's record – include "subject to Patsy investigating further with SNZ and making a decision at the January meeting".</i></p> <p style="text-align: right;"><i>Moved/seconded: Dave M/Stephen B Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks Updated – see attached Decisions resulting from actions on Tasklist:</p> <ul style="list-style-type: none"> • See action plans for TOCS Course and Piccolo funding 	AP

5.	<p>Ratify e-decisions <i>It was moved to ratify the e-decision to change the venue from HSS to RAC for the SNM Country & Town meet, made on 08/01/2021</i> <i>Moved/seconded: Patsy/Dave H</i> <i>Carried unanimously</i></p>	
6.	<p>Chair Report Nothing further to report – no Chair’s Call this month.</p>	
7.	<p>Strategic Plan/KPI Implementation Nothing to report. Ongoing.</p>	AP
8.	<p>Health & Safety, Child Protection No report this month.</p>	
9.	<p>Secretary Report Report was tabled as read. Everything up to date.</p>	
10.	<p>Treasurer Report Report was tabled as read. Xero 99% set up. Need to set up Asset Register. Fiona and Andy to work on this. Andy noted that the comparative reporting in Xero for P&L is comparing all of 2020 vs part-year for 2021 which is due to setting up the conversion balances in Xero – so bear this in mind when looking at the figures. Decisions: <i>It was moved to approve the Accounts Payable.</i> <i>Moved: Dave H</i> <i>Carried unanimously</i></p>	AP
11.	<p>Registrar Report Report was tabled as read. Decisions: The following changes to the LC Champs flier were approved:</p> <ul style="list-style-type: none"> • Limit number of entries to 9 per individual • Take out the sentence to do with Referee’s whistle • Point scoring for trophies to go under Matrix in flyer • Leave “swim-ups” out of the Laurie Crabbe. • Change to “Posting of the results of the respective event” • Results will be released at the end of the “meet” • Correct the Buchanan Point scoring • Superseeding will be used <p><i>It was moved to accept the above changes and release the meet flyer.</i> <i>Moved: Dave</i> <i>Carried unanimously</i></p>	

	<p>Glen was appointed as Regional Coach/TM for Mako Juniors.</p> <p>Connor Eden's time for 100 breast at NZSC: Connor's time has been accepted by the SNZ Database so it was agreed to accept it as a SNM Record. <i>It was moved to accept Connor Eden's 100 breast record at NZSC.</i> <i>Moved/seconded: Patsy/Lees</i> <i>Carried unanimously</i></p> <p><i>It was agreed to ratify the most recent SNM records set by Isabella and Bree.</i> <i>Moved/seconded: Patsy/Dave</i> <i>Carried unanimously</i></p> <p>Officials shirts: Running low on officials shirts. Some shirts do not have "Official" on them. Fiona to contact Swim T3 and get further details.</p> <p>Tasman SS: Sport Tasman are introducing a fee of \$2.50 per entrant which increases the cost of running the meet. <i>It was moved to NOT run the Tasman Secondary Schools meet in 2021.</i> <i>Moved: Dave</i> <i>Carried unanimously</i></p> <p>It was noted that SNM could support regional swimmers by contacting Colleges and asking them to recognise SNZ national swimming events rather than just NZSS.</p> <p>SNZ Admin meeting: as tabled in Patsy's report.</p>	AP
12.	<p>Publicity/Communication Report Confirmed that publicity for Jack was generated and More FM will be at LC Champs.</p>	
13.	<p>Funding Report Funding going to plan. Nothing further for this month. Just need to note that the change of venue for SNM C&T may affect the Mainland grant.</p>	
14.	<p>SNZ Liaison Report</p> <ul style="list-style-type: none"> - Chair Level: No report - Administration Level: In Registrar's Report 	
15.	<p>Technical Update Another technical official/IOT was signed off at SNM C&T with another few lined up to be signed off at LC Champs.</p>	
16.	<p>Coaching Report No coaching liaison.</p>	

17.	<p>General Business</p> <ul style="list-style-type: none"> - Clarification around recognition of SICT in SNM Awards (badges & bars) – it was agreed to recognise swimmers who compete at SICT by awarding a badge & bar (as per SO). - Hearing impaired starters light – Return light if not being used. - Query from Linda Kroupa regarding allowing club swimmers to enter SNM C&T. It was agreed not to allow club swimmers due to capacity of pool. Patsy to respond to Linda. It was also noted that a limit to the number of individual entries may need to be added to the flier as the meet continues to grow in popularity (to manage session times). 	AP AP
18.	<p>Club Updates</p> <p><u>Tasman Swim Club</u> – 4 swimmers plus coach are going to Taupo, holding a camp before Wellington Champs with 18 going to Welly.</p> <p><u>Nelson South</u> – 26 swimmers on camp, 4 going to Taupo, 20 going to Wellington Champs, and TSC LC February meet is a target meet for all NSSC squads.</p> <p><u>Waimea Swim Club</u> – Successful C&T meet although it was noted that some country kids didn't get points because they didn't place (in a 6-lane pool), so they can't win a medal. Can the reporting be different for Country Clubs and Town Clubs? Patsy to note for next year.</p> <p>It was noted that Tasman is technically a "country club" according to SO, but this has never been recognised. Change the SO?</p> <p><u>Blenheim Swim Club</u> – No report this month</p>	AP AP
19.	<p>Date of next meeting</p> <p>Monday 15 February 2021 – for both Board and MC</p>	
20.	<p>Close of meeting</p> <p>Dave called the meeting to a close at 8:46pm</p>	