



## SNM MANAGEMENT COMMITTEE - Meeting Minutes

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**Date:** Tuesday 14 January 2020  
**Time:** 6:30pm  
**Venue:** Sport Tasman Boardroom

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### Attendees:

**Members:** Dave Hall, Susie Foster, Patsy Berriman, Mandy Thomas, Mark Lile, Lowri McNabb, David McKay  
**Minutes:** Fiona Lulham  
**Guest:** Andrew McKay (arrived at 7:10pm)

### Apologies:

Steve Fox, Lees Seymour

Item #:	Discussion:	Action Points:
1.	<b>Welcome</b> Dave acknowledged that a quorum was present so called the meeting open at 6:30pm and welcomed everyone to the meeting.	
2.	<b>Apologies</b> From Steve and Lees were accepted.	
3.	<b>Confirmation of previous minutes</b> <i>It was moved to accept the minutes of the previous meeting as a true and accurate record.</i>  <div style="text-align: right;"><i>Moved/seconded: Patsy/Lowri</i> <i>Carried unanimously</i></div>	
4.	<b>Matters Arising &amp; Tasks</b> Updated with due dates added – see attached	
5.	<b>Strategic Plan/KPI Implementation</b> Lees not at meeting. Nothing to report.	
6.	<b>Health &amp; Safety, Child Protection</b> Nothing to report on H&S. See Task List for update on Child Protection.	

7.	<p><b>Secretary Report</b> Tabled. No matters arising.</p>	
8.	<p><b>Treasurer Report</b> Susie presented a verbal report:</p> <ul style="list-style-type: none"> <li>- NBS current account \$9,212.76</li> <li>- ANZ account balance \$21,743.50</li> <li>- Internet banking is now up and running with NBS</li> <li>- Nicky Douglas is an authorised signatory and Susie will organise for Dave to go on as a signatory and authoriser.</li> <li>- SNM needs to move funds from ANZ to NBS. To expedite this, Susie has asked that Hamish Neill (SNM Life Member) assist Susie moving the funds as he is a current signatory on the ANZ account.</li> </ul> <p><i>It was moved that Susie would ask Hamish Neill to assist her with moving/approving the transfer of funds from ANZ to NBS.</i></p> <p style="text-align: right;"><i>Moved/seconded: Susie/Dave Carried unanimously</i></p> <p>NBS are also interested in sponsoring SNM. Susie to progress talks with Howie Timms.</p>	<p>AP2</p> <p>AP3</p> <p>AP4</p>
9.	<p><b>Registrar Report</b> Patsy's report was tabled and discussed.</p> <ul style="list-style-type: none"> <li>- SNM C&amp;T was a great event and very successful.</li> <li>- Suggested that clubs hosting SNM meets could opt to have ribbons collected by TMs as is done at Wellington Champs. Clubs discretion how they organise this.</li> <li>- Refunds (less credit card charges) were approved. Susie to organise</li> <li>- It was noted that lane hire costs have increased (quite substantially) at Nayland.</li> <li>- Arrangements for SNM Short Course are underway</li> <li>- Arrangement for SI Champs are also underway. Nb. Dave is the SNM representative on the Mako Committee</li> <li>- Nelson to host Tasman SS Champs</li> <li>- SNM records from State Team Championships, BSC Summer Meet, TSC Xmas Ribbon Meet &amp; SNM C&amp;T meet were presented.</li> </ul> <p><i>It was moved to ratify the SNM Records as set out in the Registrars Report.</i></p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Dave Carried unanimously</i></p>	<p>AP5</p>
10.	<p><b>Publicity/Communication Report</b> Verbal report from Mark. He is preparing media releases on the recent Open Water achievements by Tasman swimmers and results from SNM C&amp;T. Wellington Champs is also coming up.</p>	

11.	<p><b>Funding Report</b> Discussed a funding “wishlist”. Fiona will put together a funding plan for 2020 to present at next meeting.</p>	AP6
12.	<p><b>SNZ Liaison Report</b></p> <ul style="list-style-type: none"> <li>- Chair Level (no report as no SNZ meetings)</li> <li>- Administration Level: Patsy provided a verbal report. Child Protection and police vetting are concerns for SNZ and high on their list of priorities.</li> </ul>	
13.	<p><b>Technical Update</b> Current list of SNM officials is quite old. Patsy to generate updated list from the database and circulate.</p>	AP7
14.	<p><b>Coaching Report</b> No report presented.</p>	
15.	<p><b>Club Updates</b></p> <p><u>Waimea</u> – David advised that Waimea have 2 hearing impaired swimmers. Could the region help in providing lights for starting blocks? Fiona to look into funding options.</p> <p><u>Tasman</u> – Mandy reported on the great success Tasman swimmers achieved at the recent Open Water Championships with 4 swimmers now hoping to qualify for the World Junior Open Water Champs later this year.</p> <p>Note: Can SNM offer any funding options to regional swimmers making NZ representative teams?</p> <p><u>Blenheim</u> – Lowri reported on George Glover’s fantastic fundraising swim in the Queen Charlotte Sound raising over \$64,000 for youth mental health. Discussed drop off of swimmers leaving for boarding school.</p>	AP6
16.	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>i) SNZ Competition Restructure &amp; Competition Pathway Review. Robust discussion ensued about merits and downside of proposed new structure. Decided that feedback would be sought from clubs (deadline 7 February) and Mark would organise a meeting with coaches at SNM LC meet. Feedback would be collated and discussed for 11 February meeting</li> <li>ii) Affiliation Fees. The increase in SNZ fees was noted. SNM Board will need to approve that SNM covers the registration fees of regional technical officials. Suggested that the Board covers the fees of officials who have done a minimum of 2 meets over the past 12 months. Fiona to include on Board agenda of next meeting.</li> </ul>	AP8 AP9

17.	<b>Date of next meeting</b> Confirmed that the next meeting will be 6:30pm Tuesday 11 February	
18.	<b>Close of meeting</b> Dave called the meeting to a close at 8:48pm.	