



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Tuesday 14 July 2020
Time: 6:30pm
Venue: Sport Tasman Boardroom

Attendees:

Members: Dave Hall, Steve Fox, Mandy Thomas, David McKay, Andrew McKay, Lowri McNabb (via Teams)
Minutes: Fiona Lulham

Apologies: Lees Seymour, Susie Foster, Patsy Berriman

Item #:	Discussion:	Action Points:
1.	<p>Welcome Dave acknowledged that a quorum was present so called the meeting open at 6:35pm.</p>	
2.	<p>Apologies From Lees Seymour, Susie Foster and Patsy Berriman were accepted. <i>Moved: Dave Carried unanimously</i></p> <p>The resignation of Mark Lile was noted and the Board will be asked to accept it at their next meeting.</p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 9 June 2020 as a true and accurate record – with the following amendment under Club Updates: Amendment 14/07/2020 – Dave noted that he did get a response from Golden Bay who indicated they were not going to nominate any members for Service Awards.</i></p> <p style="text-align: right;"><i>Moved/seconded: Steve/David M Carried unanimously</i></p>	

4.	<p>Matters Arising & Tasks Updated – see attached</p> <p>Decisions resulting from Matters Arising:</p> <ul style="list-style-type: none"> - It was agreed that SNM pay 25% of the cost of the Tasman storage (equal to \$471.00 pa) to be invoiced annually. <i>Moved/seconded: Andrew/Dave H</i> <i>Carried unanimously</i> <i>To be approved by the Board</i> 	
5.	<p>Chair Report Dave’s report was tabled as read.</p> <p><u>AGM 08/08/2020:</u></p> <ul style="list-style-type: none"> - 3 vacant positions on the Board. Andrew McKay from Waimea has agreed to stand for the position of Treasurer; Blenheim is planning on putting forward a nomination for a position. <p><u>Swimmer’s Fund:</u></p> <ul style="list-style-type: none"> - It was agreed to top up the Swimmer’s Fund by \$700.00 to support the 2020 applicants. <i>Moved/seconded: David M/Steve</i> <i>Carried unanimously</i> 	
6.	<p>Strategic Plan/KPI Implementation No report.</p>	
7.	<p>Health & Safety, Child Protection Nothing to report this month – Lowri is waiting on the finalised documentation from SNZ. When this is received, she will distribute to all clubs.</p>	
8.	<p>Secretary Report Fiona’s report was tabled as read.</p>	
9.	<p>Treasurer Report No report.</p>	
10.	<p>Registrar Report Patsy was not available to attend, but prior to the meeting she requested the following:</p> <ul style="list-style-type: none"> - To note that the Meet Calendar has been sent to the Board for approval. - The Tasman Secondary School Champs flier needs urgent approval from the MC. <p>Decision: <i>It was moved to approve the meet flyer for the Tasman Secondary Schools Champs with amendments as agreed, including date change from Saturday 15 to Sunday 16 August.</i></p>	

		<i>Moved: Dave Carried unanimously</i>
11.	Publicity/Communication Report Nothing to report.	
12.	<p>Funding Report E-Resolution to ratify: <i>It was moved to ratify the e-resolution of 14 June to apply to Pelorus Trust for \$2,000 to contribute towards the lane hire costs of the SNM Short Course Champs.</i></p> <p style="text-align: right;"><i>Moved: Dave Carried unanimously</i></p> <p>BSC is purchasing 6 new touchpads. SNM to apply for funding for 4 additional touchpads to make up a set of 10. Fiona to liaise with Lowri. Decision: <i>It was moved to apply for funding for 4 touchpads. Funder and amount to be confirmed.</i></p> <p style="text-align: right;"><i>Moved: Dave Carried unanimously</i></p>	AP
13.	<p>SNZ Liaison Report</p> <ul style="list-style-type: none"> - Chair Level: As discussed in Chair Report. - Administration Level: Next meeting Thursday 16/07/2020 	
14.	<p>Technical Update Verbal report from Steve. Melinda Baigent is also doing the training for Officials to better understand the regulations for para-swimmers (along with Steve and Dave). The training is delivered on-line.</p>	
15.	<p>Coaching Report No report.</p>	
16.	<p>Club Updates</p> <p><u>Blenheim Swim Club</u> – Lowri asked that all clubs are aware that there will be no late entries for the SNM Short Course Champs. Swimmers must be financial before they can enter so please do not leave this to the last minute.</p> <p><u>Tasman Swim Club</u> – Mandy asked that the deadline for relays for SNM Short Course Champs be extended for one day. She will liaise with Patsy around this.</p> <p><u>Waimea Swim Club</u> – Nothing to report.</p> <p><u>Nelson South</u> – AGM being held this coming Sunday.</p>	
17.	General Business	

	<p>a) SNZ Board Appointments Panel Election: The MC agreed on their vote (as below) and Dave will action.</p> <p>Decision: <i>It was agreed that SNM would vote for Neil Porter from Canterbury West Coast to take a position on the SNZ Board Appointments Panel.</i> <i>Moved: Dave</i> <i>Carried unanimously</i></p>	AP
18.	<p>Date of next meeting 6:30pm Tuesday 18 August Venue: to be confirmed</p>	
19.	<p>Close of meeting Dave called the meeting to a close at 8:10pm</p>	