



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Monday 15 February 2021

Time: 6:30pm

Venue: Sport Tasman Boardroom

Attendees:

Members: Dave Hall, Lees Seymour, Mandy Thomas, Lowri McNabb (via Skype)

Late: Andrew McKay, David McKay (arrived at 6:45pm due to another commitment)

Guest: Symon Claridge (Nelson South Club Captain)

Minutes: Fiona Lulham

Apologies: Patsy Berriman, Steve Fox, Stephen Bayley

| Item #: | Discussion: | Action Points: |
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| 1. | <p>Welcome At 6:35pm, Dave acknowledged that a quorum was not present but it was agreed to continue with the meeting and any decisions made would be noted and ratified at the next meeting. Dave welcomed everyone to the meeting. NB. At 6:45pm, Andrew and David McKay arrived and so the decisions below to confirm the minutes and ratify e-decisions were able to be moved.</p> | |
| 2. | <p>Apologies Apologies from Patsy and Stephen B were noted and accepted. Lees advised that Steve Fox was also an apology and Steve would be stepping down from the Management Committee effective immediately. This was accepted, but Fiona to contact Steve to ask for his resignation in writing.</p> | AP |
| 3. | <p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 11 January 2021 as a true and accurate record.</i> <i>Moved/seconded: Lees/Andy</i> <i>Carried unanimously</i></p> | |

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| 4. | Matters Arising & Tasks Updated – see attached Decisions resulting from actions on Tasklist: no specific decisions. | |
| 5. | Ratify e-decisions <i>It was moved to ratify the e-decision made on 23 January 2021 to include 400IM into the eligibility criteria for 12 year old girls to win the Durrant Cup.</i> <i>Moved/seconded: Lowri/Dave</i> <i>Carried unanimously</i> | |
| 6. | Chair Report Dave’s report for the MC was tabled as read. <ul style="list-style-type: none"> • Dave’s intention to stand down from the Board and Management Committee at the AGM was noted. • Dave thanked NBS for their sponsorship of the SNM summer meets. It is great to have their support. Dave (and Fiona) to organise thank you letter. • Drug Free Sport are available to run a workshop after the Swim Clinic and TOCS course. • Received correspondence from Hamish Neill who would like to receive minutes of the Board and MC meetings. It was agreed that all Life Members would receive minutes; and Pete and Bob to receive minutes of the MC meetings. Fiona to action this. • Dave will be attending the Regional Chair’s meeting on Thursday which will be the first meeting in many months so is looking forward to being able to provide an update. | AP |
| 7. | Strategic Plan/KPI Implementation Nothing to report. Ongoing. | |
| 8. | Health & Safety, Child Protection No report this month. | |
| 9. | Secretary Report Report was tabled as read. Everything up to date. | |
| 10. | Treasurer Report Report was tabled as read. Accounts Payable will be emailed to the MC for e-approval. | AP |
| 11. | Registrar Report No report this month. | |
| 12. | Publicity/Communication Report Confirmed that a story was being written about Jack Bugler. Live cross with Lowri on More FM was great! | |

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| 13. | Funding Report Accountability for Mainland Foundation grant is due in a couple of weeks. SNM has not received invoices for pool hire for C&T and Long Course meets. Patsy/Dave to chase up. | AP |
| 14. | SNZ Liaison Report <ul style="list-style-type: none"> - Chair Level: No report - Administration Level: No report | |
| 15. | Technical Update <ul style="list-style-type: none"> • Dave reported that several new officials have been signed off at LC Champs and the Tasman LC meet. • There should be a better way of recording the training of TO (ie how many sessions they had done as not everyone remembers to bring their blue book). • Steve Fox has indicated he is happy to continue helping at meets (much the same way that Christine does). • Also great to see some “old” TO’s at the pool last weekend: Stuart Challenger, Sarah Woodhouse, Colin Robinson. • Mandy noted that Peter Smale has asked to be taken off all contact lists due to poor health. | |
| 16. | Coaching Report No coaching liaison. | |
| 17. | General Business <ul style="list-style-type: none"> - Feedback requested on changes made to LC Meet. Patsy to send out Google Form/Survey to seek feedback on distance events (in main program); timing of the meet (where it sits in the calendar – suggest a move to December); new format (straight finals etc) - Dave advised that at the SNM Board meeting, the Board would like to change the balance date of SNM from 30 April to 30 June to line up with SNZ. The Board is now seeking feedback from its member Clubs as for some of them, it will impact when they need to hold their AGM. Clubs will be contacted in the next few days. | AP |
| 18. | Club Updates <u>Tasman Swim Club</u> – meet went really well over the weekend with large number of entries (more entries in distance events than at LC Champs). <u>Nelson South</u> – Clubrooms have been sold (to an orchardist in Motueka). Starting blocks – received partial funding so looking at options. <u>Waimea Swim Club</u> – Ribbon meet was a good meet. Lots of entries with all clubs represented. Offered free entry to the meet and did not DQ swimmers (handed out “work on” cards). | |

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| | <p>Waiting on announcement from SNZ on whether the Makos Junior meet will go ahead (dependent on Alert Levels) and also waiting to hear what will happen with SICT as the boiler at Balclutha Pool has blown up. Wait and see for both meets.</p> <p><u>Blenheim Swim Club</u> – Not much to report this month except that BSC and Stadium 2000 are happy to run meets at Level 2. Can accommodate a maximum of 70 swimmers.</p> | |
| 19. | <p>Date of next meeting Monday 15 March 2021 – *** this is a change from Monday 8 March as too many committee members unable to attend. Venue: Boardroom at Sport Tasman (to be confirmed).</p> | |
| 20. | <p>Close of meeting Dave called the meeting to a close at 7:35pm.</p> | |