



## SNM MANAGEMENT COMMITTEE - Meeting Minutes

---

**Date:** Monday 15 March 2021  
**Time:** 6:30pm  
**Venue:** Sport Tasman Boardroom

---

**Attendees:**

**Members:** Dave Hall, Mandy Thomas, Patsy Berriman, Lowri McNabb (via Skype), Andrew McKay, David McKay, Stephen Bayley

**Minutes:** Fiona Lulham

**Apologies:** None received

**Absent:** Lees Seymour

Item #:	Discussion:	Action Points:
1.	<p><b>Welcome</b>            At 6:34pm, Dave acknowledged that a quorum was present and welcomed everyone to the meeting.</p>	
2.	<p><b>Apologies</b>            No apologies were received.</p>	
3.	<p><b>Confirmation of previous minutes</b>  <i>It was moved to accept the minutes of the previous meeting on 15 February 2021 as a true and accurate record.</i>  <i>Moved/seconded: Mandy/David M</i>  <i>Carried unanimously</i></p>	
4.	<p><b>Matters Arising &amp; Tasks</b>            Updated – see attached            Decisions resulting from actions on Tasklist: no specific decisions.</p>	
5.	<p><b>Ratify e-decisions</b>            No e-decisions in past month.</p>	
6.	<p><b>Chair Report</b>            Dave's report for the MC was tabled as read.</p>	



	<ul style="list-style-type: none"> <li>- Contingency Plan: MC agreed to the proposed plan and asked that it is presented to the Board for approval.</li> </ul>	AP
12.	<b>Publicity/Communication Report</b> No report this month.	
13.	<b>Funding Report</b> Funding report tabled as read.	
14.	<b>SNZ Liaison Report</b> <ul style="list-style-type: none"> <li>- Chair Level: Included in Dave’s Chair Report</li> <li>- Administration Level: <ul style="list-style-type: none"> <li>• The revised Membership Protection Policy manual went live on March 5</li> <li>• Junior Festival reports were being updated</li> <li>• FINA school webinar being offered 17/18 April</li> <li>• SNZ will no longer be recording national records for swimmers 12 &amp; under to align with the Sport NZ Balance is Better position and the new Competition Restructure</li> <li>• meet refunds the responsibility of the meet organiser and not SNZ.</li> </ul> </li> </ul>	
15.	<b>Technical Update</b> <ul style="list-style-type: none"> <li>- The committee does not meet very often.</li> <li>- It was agreed that it would be good to see a breakdown by category of TO’s in the region so SNM knows what areas we need to target. Patsy to send to MC and Technical Committee.</li> <li>- National Referees in SNM: Steve, Christine, Phil</li> </ul>	AP
16.	<b>Coaching Report</b> No coaching liaison report.	
17.	<b>General Business</b> <ul style="list-style-type: none"> <li>- Letter of support for Motueka Pool Fundraising group. Andy agreed to write this.</li> <li>- Thank you letter to Simplicity Funerals (for meet catering) and NBS for sponsorship. Lowri to send certificates to Dave McKay to print out and put in frames.</li> <li>- Primary School Swimming – SNM not able to hold this meet this year.</li> <li>- SNM Country &amp; Town meet (correspondence from Pete Harman) – discussed under tasklist. Completed.</li> <li>- Updated Member Protection Policy – Lowri to attend SNZ meeting.</li> </ul>	AP  AP  AP
18.	<b>Club Updates</b> <u>Tasman Swim Club</u> –  <u>Nelson South</u> –  <u>Waimea Swim Club</u> –	

	<u>Blenheim Swim Club</u> – MJ leaving the region so Blenheim won't have a referee. 2 session meet with all events – only 50 entries.	
19.	<b>Date of next meeting</b> Monday 19 April 2021 – *** this is a change from Monday 12 April as too many committee members unable to attend. Venue: Boardroom at Sport Tasman	
20.	<b>Close of meeting</b> Dave called the meeting to a close at 8:54pm.	