

SWIMMING NELSON MARLBOROUGH INC.

MINUTES of SNM MANAGEMENT COMMITTEE MEETING

Tuesday 12 April 2016
Nelson

Present: Hamish, Jim, Steve Fox, Melinda, Mandy, Steve Malthus, Phil

1. APOLOGIES: Lorraine, Stephen Fryer, Susie
2. STRATEGIC PLAN/KPI IMPLEMENTATION

Moved to adopt the tabled document as the Swimming Nelson Marlborough Strategic Plan for 2016-2018
Mandy/Jim/*carried*

Appendix 1: Assigned Committee members to high priority actions. Mandy to propose priorities for the remaining actions for next meeting

Vote of thanks to Mandy for pulling the plan together.

3. CONFIRMATION OF MINUTES

Moved to accept the minutes of 14 March as a true and correct record Hamish/Steve M/*carried*

4. MATTERS ARISING AND TASKS

No matters arising. Tasks:

- KPI3: Swimmer retention: Lindie to cut & paste 9 Feb suggestions, and send to Committee members who are club liaisons. Ask the clubs: How can we add value to pathways for swimmers? Offering something to all the swimmers. Suggest it be discussed at club AGMs.

See notes on task list.

5. SECRETARY REPORT

Richmond Aquatic Centre response to our letter re chlorine incident: Tasman has now written to TDC, cc CLM, noting ongoing concerns about incidents at the pool and expressing concern that CLM does not regard complaints as having occurred unless they are recorded on the correct forms.

Agreed to respond voicing our dissatisfaction, noting that we have been copied the letter from Tasman SC, would be interested in CLM's response, and want assurance CLM has the right procedures in place to prevent harm to swimmers and is following those procedures. Jim and Hamish to prepare a response for Stephen's signature. Mandy to forward letter from Tasman SC.

The committee confirmed that the diving blocks at the Richmond Aquatic Centre belong to SNM (not CLM).

6. TREASURER REPORT

Susie sent through an email with an update of the financial situation. It looks like we may have a loss (after depreciation) this financial year but we are cash flow positive and still have reasonable reserves.

7. REGISTRAR REPORT/MEETS MANAGEMENT

- Tasman Secondary Schools meet:

H&S plan: Phil will prepare a draft.

Kent Stead of SNZ has advised that there will be online entry for school swimmers for TSS Champs. Club recorders or swimmers should check that their school is loaded on the swimmers profile.

Moved to appoint Phil as Meet Director for TSS Meet

Jim/Mandy/*carried*

- Winter Meet

Jim to ask clubs whether there any objection to locking in 5-7 August prior to the club meeting re the calendar.

Retain Winter Meet name for this year, format will be a 5 session meet, including a Friday session; with Prelims and Finals for all events except long distance event and 50 breast, back and fly, i.e. same as the summer champs programme. Programme used for Winter Meet last year requires some adjustments.

Offer 1st, 2nd and 3rd medals provided we get funding. Make the medal generic with the lanyard specific to the meet "Swimming Nelson Marlborough Winter Meet".

Moved to apply to Pub Charity for \$1683.00 to cover the cost of the Medal for the Winter Meet held in Blenheim on the 5th, 6th, and 7th August 2016

Melinda/Steve Fox/*carried*

Criteria for best overall boy and girl: John Elder is not available in the near term to work on algorithm. Alternatives are to use FINA or Hytek points. Agreed to use Hytek Points (Single-Year Age Groups) because it uses age-specific points.

Moved to appoint Ivon Clemett as Meet Director, subject to his agreement Jim/Phil/*carried*

Resolved to apply to Air Rescue for \$2622.00 for pool hire for the Winter Meet

Melinda/Jim/*carried*

The committee recommended that the Board amend the Standing Orders to reflect the above decisions. Jim will format and prepare recommendation for next Board meeting.

- Oliver Morton fine

Explain why there is a fine – don't want swimmers to skip finals. The fine is standard procedure, but recognise this was an unfortunate event, so fine will be waived in this instance.

Moved to waive the fine in this case and write back to the parent

Jim/Phil/*carried*

- Meeting with trophy donors on 16 April

No algorithm is available so could use Hytek points. Agreed to postpone the meeting, see how it goes at the Winter meet, and then meet with the donors.

- Tasman SC requests for meets on 21 May and 11 June

Moved to approve the meet requests from Tasman SC

Jim/Steve M/*carried*

- Meeting re calendar for 2016-17 (14 May) – Going ahead. Jim will circulate the calendar with the known meets.

- Sport Tasman has indicated that we may have the opportunity to host the SISS Champs in 2017 – Jim to reply that we are interested

Moved adoption of the report and confirmation of the following NM records

Nelson South Club Night 18 March 2016

50 Fly	SC	17	F	29.98	Samantha Trevurza	NLSNM
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Tasman SC April Meet 1-2 April 2016

50 Free	SC	12	F	28.39	Piper Riley	TASNM
100 Free	SC	12	F	1:03.73	Piper Riley	TASNM
200 Free	SC	12	F	2:15.30	Piper Riley	TASNM
400 Free	SC	12	F	4:48.08	Piper Riley	TASNM
800 Free	SC	12	F	9:54.73	Piper Riley	TASNM
200 Back	SC	14	M	2:20.65	Oliver Stark	NLSNM

NZ Open Championships 28 March – 1 April 2016

800 Free	LC	16	F	9:12.28	Talya Harwood	TASNM
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1500 Free	LC	16	F	17:34.69	Talya Harwood	TASNM
800 Free	LC	Open	F	9:12.28	Talya Harwood	TASNM
1500 Free	LC	Open	F	17:34.69	Talya Harwood	TASNM
400 Free	LC	17	M	4:07.49	Thomas Heaton	TASNM
800 Free	LC	17	M	8:30.96	Thomas Heaton	TASNM
1500 Free	LC	17	M	16:11.40	Thomas Heaton	TASNM
800 Free	LC	Open	M	8:30.96	Thomas Heaton	TASNM

Jim/Phil/*carried*

8. PUBLICITY/COMMUNICATION REPORT

New Facebook page established. Several media releases sent out.

9. FUNDING REPORT

No further report

10. SNZ LIAISON REPORT

Hamish will meet with Christian Renford at NAGs.

11. TECHNICAL

No report

12. COACHING REPORT

No report

13. GENERAL BUSINESS

- Decathlon

Hamish has circulated a revised proposal. Further changes were suggested. Circulate to clubs and seek views about level of interest from swimmers and club, bring views to calendar discussion meeting.

- Regional Manager for National and South Island meets

Need to set an expectation that clubs provide a regional manager, eg largest participating club? Establish a roster? To discuss with clubs at the meeting to set the swim meet calendar; aim to assign a responsible club for each national or SI meet.

- SNZ membership fees/regional fee for club swimmers

SNZ has provided information regarding the process to review SNZ fees for 2016/17, including an increase in club affiliation fees next year and other fees assessed on a 3-yearly rotation.

Agreed that SNM will not charge club swimmers a registration fee for 2016/17, and will review for 2017/18.

Moved to reply to SNZ indicating no opposition to the change in club fees Jim/Hamish/*carried*

- Swim clinics: Lauren Boyle & Emma Robinson

We think our clubs would be very interested. Need more detail: Where? Is there a charge? Are the 2 clinics over 2 days the same clinic or progressive? Can they be held in different venues?

We are happy to help coordinate. The closer it is to Nelson the more swimmers you will get. Please note NZSC is 2-6 Oct (2nd week of 2nd session). Our preference is 17-18 September (1st) and 24-25 September (2nd).

Lindie to reply to offer, then circulate to clubs and note that we have replied.

- Officials shirts

Melinda showed everyone options for the officials shirt, for which she will apply for funding. The 'waffle' shirt was preferred. Confirmed that shirts are to remain property of SNM.

NEXT MEETING OF MANAGEMENT COMMITTEE – 10 May 2016 (apology from Phil)

Agenda items:

Action Plan priorities

Meeting closed at 10.00 pm