

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM BOARD MEETING

Tuesday 1 November 2016
Nelson

Present: Stephen Fryer, Jim Sinner, Hamish Neill, Susie Foster, Mandy Bishop

1. WELCOME Stephen welcomed all

2. APOLOGIES : Phil McMath

3. CONFIRMATION OF MINUTES OF LAST MEETING (30 August 2016)

Moved to accept the minutes of 30 August as a true and correct record Jim/Hamish/*carried*

4. TREASURER'S REPORT

Moved that the Treasurer is authorised to pay SNZ levies, registration fees, and relay and entry fees for National meets without further approval from the Board or Management Committee
Stephen/Mandy/*carried*

Susie is now invoicing clubs approximately quarterly.

Jim will forward the registration stats from SNZ.

The cheque for the dive blocks has not been banked, Susie is following up.

5. STRATEGIC PLAN, BUSINESS PLAN, KPIs

Mandy will do a half yearly update to the next Board meeting.

KPI 3 will be reviewed at the next Management Committee meeting.

6. CORRESPONDENCE

Nothing for the Board.

7. OTHER BUSINESS

- Standing Order changes for setting the meet calendar

The Mgt Committee recommended that the Board amend Standing Order 6 as shown in the Appendix

Moved to adopt the amendments subject to deleting 'at least annually' from 6.1

Jim/Stephen/*carried*

The Standing Order refers to SNM (which is the Board), but the function has been delegated to the SNM Mgt Committee.

- Name of summer and winter meets

Moved to change SO 21 heading to SNM SC Champs

Jim/Susie/*carried*

For consistency it was agreed that a standing order should be developed for the SNM LC Champs, though we need to have the ability to hold this in a short course pool if for some reason Nayland is not available. Jim will develop.

- Criteria for Best Country Club swimmer

The Management Committee recommended that the Board amend Clause T13 in Schedule 1 of the SNM Standing Orders, by changing the criteria so as to award the Life Members Cup to the country club swimmer who accumulates the most Hy-tek points from their top 6 events at the SNM Country and Town Meet.

There was discussion about the proposed amendments and how to determine whether a swimmer has completed all 4 strokes.

Moved that the Board amend clause T13 in Schedule 1 of the SNM Standing Orders by:

- (1) in T13.4, deleting “as per rule T2.5” and replacing with “using Hy-tek Single Year Age Group Points”,
- (2) changing T13.6 to read “ Contenders must complete events in all four strokes (medley not counted as a stroke)”; and
- (3) in T13.7, deleting “who accumulates the most points” and replacing with “with the highest total Hy-tek points from their top six events”

Jim/Mandy/carried

- Criteria for SNM Age Group trophies

Mandy Bishop is organising a meeting with the trophy donors.

- SI Masters 2017

Rita Merriman of Sport Tasman has contacted us to ask if we want to host swimming for the 2017 Masters. There was discussion about how we can benefit swimming in the region from this event.

It is difficult to get local swimmers involved because there is a high registration fee (plus swimming event entry fees). Stephen will discuss with Rita and report back to Mgt Committee.

NEXT BOARD MEETING – 7 pm 6 December 2016, followed by Mgt Committee meeting at 7.30 pm
(Next Mgt Committee Meeting: Tues 8 Nov)

Meeting closed at 7.55 pm

6. Sanctioning of Meets Under SNM Control

1. SNM shall at least annually, after consultation with clubs and coaches, approve a calendar of sanctioned swim competitions to be hosted by SNM or clubs within the SNM region.
 - a. The calendar for meets to be held during the months July to December should normally be approved and announced by 30 April of the same year.
 - b. The calendar for meets to be held during the months January to June should normally be approved and announced by October of the year prior.
- ~~1.2.~~ In order to ensure the standard and quality of swim meets within SNM, clubs wishing to host a competition must apply for and receive sanction from SNM as the controlling body of swimming in the region. Times swum at meets where sanction has not been received prior to competition will not be recognised.
3. Any additions or changes to the calendar after it has been approved by SNM should follow these procedures:
 - a. The club proposing an addition or change notifies the SNM Registrar of the proposed date and format of the additional meet, or details of proposed changes to an existing meet.
 - b. The Registrar notifies SNM clubs and coaches of the proposal and invites them to comment, allowing at least 7 days for comment.
 - c. The Management Committee (or Board, if there is insufficient time for the Management Committee to meet) considers any comments from clubs and coaches and decides whether to adopt the proposed change to the calendar.
 - d. SNM then advises clubs and coaches of the outcome.
- ~~2.4.~~ Sanction must normally be sought at least 28 days prior to the date of competition.
- ~~3.~~ Application for sanction must include the format and rules of the competition, the name of the meet referee, whether the meet is a club only or inter club meet and the name and contact details of the meet organiser.
- ~~4.~~ Sanction from the Board will be confirmed by inclusion of a meet in the SNM Meet Calendar. SNM may withhold sanction where the application coincides with meets already sanctioned, particularly if the meet already sanctioned is an SNM Championship Meet.
5. SNM may, at its own discretion, impose such other conditions as are appropriate to the level of competition and to ensure SNZ and SNM rules are adhered to.
- ~~5.6.~~ SNM may waive the requirement for consultation if the change to the calendar is minor (e.g. a correction of a date) and is unlikely to be of concern to any member club.
- ~~6.~~ The Convenor of Officials shall be delegated the authority to issue sanction within 14 days of receipt of application.