

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM BOARD MEETING

6.00 pm Tuesday 23 July 2019

Cawthron Institute, Nelson

Present: Hamish (Chair), Susie, Jim, Lees, Sarah (by Skype)

1. WELCOME Hamish welcomed all to the meeting
2. APOLOGIES: Lisa
3. BOARD MINUTES

Moved to approve the minutes of 25 June as a true and correct record Jim/Susie/*carried*

Matters arising

- Hamish attended the SNZ SGM by teleconference ~~took place~~ and the amendments to the SNZ constitution were approved.

4. TREASURER'S REPORT

- Draft financial accounts

Susie has circulated the draft accounts. They show a loss for the 2018-19 year, primarily due to depreciation and also some timing differences due to different year ends for SNM and SNZ (swimmer registrations). We are still in a strong financial position due to large cash reserves/assets.

The Nayland SC assets can be converted to SNM assets, as the three year waiting period has expired.

The board agreed to re-are write off several assets ~~we should write off~~, including mono printer, acer laptop/notebook, website development, LTS equipment, hitek integration software, office chairs, filing cabinet.

Susie will revise the financial accounts to present to the AGM and send to the auditor.

Moved to approve the draft 2019 SNM accounts, subject to amendments, for presentation to the SNM AGM, and submission to auditors Susie/Lees/*carried*

- Meet reconciliation

Susie has apportioned the grants received for ~~done the best job she can with~~ pool hire, medals and ribbons across the regional meets, in accordance with board policy. Board members agreed that the apportionment seems reasonable and thanked Susie for her work on this.

Susie noted that the SNM LC Champs would run at breakeven or a small loss if we don't get funding. We received funding this year and a good pool hire price. The higher cost of this meet compared to the SC Champs is mainly due to the cost of medals and ribbons (for single year age groups).

Moved to approve the meet reconciliation and profit sharing for SNM meets, and to approve corresponding payments to BSC (\$7023.83), NSSC (\$1380.60), and Tasman (\$1239.80)

Susie/Hamish/*carried*

- Payments

Moved to approve the following additional payments:

Website hosting and domain name (reimburse Susie)	\$342.70
Name plate engravers	\$110.00

5. OTHER BUSINESS

- Transition issues

Jim discussed the issues as presented in his notes. Board members commented on the paper and made suggestions for additions. The new Board will make decisions about these issues. Jim will revise the paper to reflect the discussions.

Registrar role

Option A is the only option available immediately. Lowri [McNabb of BSC](#) has offered to take over the website and social media, and host clubs could manage the fliers for the relevant SNM meets. Unallocated tasks – managing the calendar, reporting to Board, registrations etc.

A longer term option is to seek funding for an Administrator role. Sport Tasman has hot desks available. This option would change SNM's status in relation to H&S responsibilities.

Board nominations

No nominations have been received so far and they are due by 4 August. Nominations cannot be taken at the AGM. Lees to follow up with Dave Hall (re Nelson South) and Tasman (Lisa and Mark). Sarah will follow up with BSC.

Awards Committee

Hamish happy to stay on the Awards Committee.

Meeting Venue

Lindie to check whether Sport Tasman would allow SNM to use its meeting rooms for Board and Management Committee meetings and whether they have video conference capability.

- Financial year

The incoming Board should consider whether it is worthwhile changing the balance date to align with the SNZ balance date of 30 June. The decision should be recorded in the Standing Orders.

- Surplus equipment

This equipment is in Stephen Fryer's shed. The semi-automatic timing gear is not working and the provider is no longer in business. This gear should be disposed of.

Trophies

Look at them and decide whether to keep for historical purposes or re-purpose. BSC happy to store them. Does Nayland Pool want them?

Starter box

Jim to offer to Nelson South and Waimea.

Kickboards

Offer to Murchison SC (Lindie)

Moved to authorise Stephen Fryer to dispose of everything except the starter, the trophies and kickboards and that SNM will reimburse any tip fees Jim/Hamish/carried

- Highlights for SNZ

Following discussion, the highlights to be sent to SNZ are:

1. The number of registered competitive swimmers reached an all-time high, at 204, as did the number of officials at 51—1 official for every 4 competitive swimmers.
 2. SNM continues to develop support for our para swimming athletes. This year, Ethan Martin of Motueka will represent New Zealand at the World Deaf Swimming Championships in Brazil and para swimmer Jack Bugler of Blenheim Swimming Club won two bronze medals at NZ Opens in his first year of competitive swimming.
 3. SNM was represented by 29 swimmers at NAGs (14% of our competitive swimmers).
 4. We hosted the South Island Country & Town Competition and won the Top Region trophy (3rd year in a row) as well as top large club (Blenheim) and top small club (Motueka).
 5. Two SNM swimmers (Clara Foster and Sam McKenzie) secured university swimming scholarships in the USA.
 6. We purchased a second set of Quantum timing gear, with support from Pub Charity.
- SNM Records

Moved to approve that the following are SNM records:

BSC Get XLR8'd Meet 1, 15 June 2019

800 Free	SC	13	M	9:41.34	Mathew Peacock	NLSNM
100 Back	SC	16	M	1:00.49	Moab Heynekamp	TASNM

Jim/Lees/carried

NEXT BOARD MEETING – To be set by new Board immediately after AGM on 11 August

Meeting closed at 7.30 pm
