

# SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF BOARD MEETING  
7.00 pm Thursday 9 October 2014  
Tangaroa Room, Cawthron Institute, Nelson

PRESENT: Steve, Hamish, Mandy, Susie, Phil, Sue, John, Jim & Lindie (arrived late)

- 1) WELCOME – Steve welcomed everyone and thanked members for agreeing to change the date
- 2) APOLOGIES – Jos Pattison, Margaret Young
- 3) CONFIRMATION OF MINUTES OF LAST MEETING (26 August)

*Moved* that the minutes of the meeting of 26 August be approved as a true and correct record

Phil/Mandy/*carried*

## 4) MATTERS ARISING FROM THE MINUTES

- Tasks – see list
- Warm-up procedure: Technical Committee has prepared a protocol based on Mandy's suggestions. Phil will send to Board and clubs and Jim will put on SNM website.
- Board members were asked to remind coaches to submit reports on what they learned at the development camps. This is required, with receipts, to obtain the agreed funding from the board.
- Hamish to talk to Rachel at ASB to tell her that the false start poles and ropes belong to SNM.

## 5) SECRETARY'S REPORT

- Letter from Sarah Woodhouse noting they have nominated Sally McMath for Junior Marlborough Sportswoman of the Year and asked if the Board would pay for her ticket to the Award function.

*Moved:* That the Board offer to pay for tickets for Sally McMath and Clara Foster (and any other competitive swimmer from SNM nominated for the award) for the regional sport award functions provided they are named as finalists in their respective categories. John/Steve/*carried*

- For the annual report, the Board was of the view that we should simply list the swimmers who represent SNM at each national meet and put the detail on the SNM website. John Elder is willing to help extract data in a different format if required. *Moved* Jim/John/*carried*

## 6) TREASURER'S REPORT

- Susie presented a bank reconciliation and a reconciliation for the SNM Winter Meet.

*Moved:* That the Board approve the Treasurer's report and a payment to BSC for \$1349.37 for its share of the Winter Meet profit Susie/Phil/*carried*

- Susie also presented draft budgets for the SNM C&T and Age Group meets.

*Moved* That entry fees for NM Country & Town be \$7.00 and for NM Age Groups be \$7.50 for most events and \$10 for long distance events Jim/Hamish/*carried*

- Phil presented a budget for the SI C&T meet to be held 28 Feb 2015 in Blenheim, along with options for ribbons.

*Resolved* that the Board apply for funding of \$6318.00 (GST exclusive) from the Lion Foundation for pool hire for the three upcoming swimming meets: SNM Country & Town (Hampden Street), SNM Age Groups (Nayland and Blenheim) and South Island Country & Town (Blenheim)

Hamish/John/*carried*

7) REGISTRAR/RECORDS REPORT

- Registration of coaches and technical officials  
*Moved* That the Registrar notify clubs that they need to notify and pay to SNM when coaches and voting technical officials are registered on the SNZ database *Jim/Sue/carried*
- Board discussed regional relay entries at national and SI meets and expressed an interest in encouraging more entries. The Registrar was asked to look into creating and maintaining SNM records for relays. Ask for input from clubs.
- Mixed gender events  
*Moved* That all SNM meets have mixed gender prelims and timed finals *Sue/Susie/carried*
- SNM Age Groups date: Proposal is to switch the dates of Waimea Carnival and SNM Age Group champs.  
*Moved* to switch the dates for the Waimea carnival and SNM Age group champs, subject to Waimea approval *Jim/Stephen/carried*
- Confirmed that the age of swimmers at a meet is the age at the start of the meet, so for SNM Age Groups meet it will be 31 January.
- The Board discussed points and age groups for events at SNM meets, in particular the fact that younger swimmers are not rewarded for swimming long distance events. The Board decided to leave as is for now, and ask the clubs for suggestions to review for next year. Hamish suggested that any changes we make should be consistent with National events.

*Moved* to confirm the following times in the Registrar's report as new NM records *Jim/Phil/carried*

<i>Event</i>	<i>Age</i>	<i>M/F</i>	<i>New time</i>	<i>Swimmer</i>	<i>Club</i>	<i>Previous record holder</i>
<b>NZ Secondary School Championships 30 Aug – 1 Sept 2014</b>						
50 Back	LC	15	F	31.54	Sam Trevurza	Motueka HS Sam Trevurza NZ Age Groups 2014
100 Back	LC	15	F	1:09.55	Sam Trevurza	Motueka HS Sam Trevurza Wgtn LC 2014
50 Fly	LC	15	F	29.76	Sam Trevurza	Motueka HS Skye Eden Wgtn LC 2012
100 Fly	LC	15	F	1:07.78	Sam Trevurza	Motueka HS Tracey Norton 1991
100 Free	LC	16	F	1:00.17	Sally McMath	Marlb Girls Ellie Rukuwai NZ Age Groups 2014
50 Back	LC	16	F	31.83	Sally McMath	Marlb Girls Sally McMath NZ Opens 2014
50 Fly	LC	16	F	30.28	Sally McMath	Marlb Girls Sally McMath NZ Opens 2014
50 Back	LC	Open	F	31.54	Sam Trevurza	Motueka HS Sally McMath NZ Opens 2014

**NZ Short Course Championships 2-6 Sept 2014**

400 Free	SC	15	F	4:29.84	Talya Harwood	Tasman Caitlin Delaney Wharenuai Winter 2014
800 Free	SC	15	F	9:14.54	Talya Harwood	Tasman Caitlin Delaney NZ Short Course 2013
100 Back	SC	15	F	1:06.89	Sam Trevurza	Nelson Sth Rebecca Hull NZ Short Course 2012
50 Fly	SC	15	F	29.24	Sam Trevurza	Nelson Sth Rebecca Hull NZ Short Course 2012
100 Fly	SC	15	F	1:06.40	Sam Trevurza	Nelson Sth Sally McMath NZ Short Course 2013
50 Free	SC	16	F	27.43	Sally McMath	Blenheim Skye Eden NZ Short Course 2012
100 Free	SC	16	F	59.07	Sally McMath	Blenheim Sally McMath SNM Winter 2014
200 Free	SC	16	F	2:08.32	Caitlin Delany	Tasman Caitlin Delaney SNM Winter 2014
400 Free	SC	16	F	4:26.02	Caitlin Delany	Tasman Caitlin Delaney SNM Winter 2014
800 Free	SC	16	F	9:04.80	Caitlin Delany	Tasman Caitlin Delaney SNM Winter 2014
50 Back	SC	16	F	30.13	Sally McMath	Blenheim Sally McMath Tasman SS 2014
100 Back	SC	16	F	1:04.92	Sally McMath	Blenheim Sally McMath SI SecSchools 2014
50 Breast	SC	16	F	32.52	Ellie Rukuwai	Nelson Sth Ellie Rukuwai SNM Age Groups 2014
100 Breast	SC	16	F	1:11.20	Caitlin Delany	Tasman Ellie Rukuwai SNM Winter 2014
200 Breast	SC	16	F	2:38.01	Caitlin Delany	Tasman Caitlin Delaney SNM Winter 2014
50 Fly	SC	16	F	29.17	Sally McMath	Blenheim Sally McMath BSC March 2014
100 Fly	SC	16	F	1:03.47	Sally McMath	Blenheim Sally McMath SNM Winter 2014
100 IM	SC	16	F	1:06.35	Ellie Rukuwai	Nelson Sth Ellie Rukuwai SNM Winter 2014

400 IM	SC	16	F	5:13.44	Ellie Rukuwai	Nelson Sth	Ellie Rukuwai SNM Winter 2014
200 Free	SC	18	F	2:10.55	Madisen Stanley	Tasman	Megan Ramsay 2000
400 Free	SC	18	F	4:25.46	Madisen Stanley	Tasman	Madisen Stanley Wharenui 2014
800 Free	SC	18	F	9:07.62	Madisen Stanley	Tasman	Megan Ramsay 2000
100 Back	SC	18	F	1:10.26	Cara Pearson	Tasman	Jasmine Bewley Hot 100s 2009
200 Back	SC	18	F	2:26.93	Cara Pearson	Tasman	Felicity Orchard 2000
200 Breast	SC	18	F	2:46.11	Madisen Stanley	Tasman	Madisen Stanley Wharenui 2014
50 Free	SC	Open	F	27.43	Sally McMath	Blenheim	Skye Eden NZ Short Course 2012
100 Free	SC	Open	F	59.07	Sally McMath	Blenheim	Sally McMath SNM Winter 2014
200 Free	SC	Open	F	2:08.32	Caitlin Delany	Tasman	Caitlin Delaney SNM Winter 2014
400 Free	SC	Open	F	4:26.02	Caitlin Delaney	Tasman	Madisen Stanley Wharenui 2014
400 Free	SC	Open	F	4:25.46	Madisen Stanley	Tasman	Madisen Stanley Wharenui 2014
800 Free	SC	Open	F	9:04.80	Caitlin Delany	Tasman	Caitlin Delaney SNM Winter 2014
50 Back	SC	Open	F	30.13	Sally McMath	Blenheim	Rebecca Hull NZ Short Course 2012
100 Back	SC	Open	F	1:06.89	Sam Trevurza	Nelson Sth	Rebecca Hull NZ Short Course 2012
100 Back	SC	Open	F	1:04.92	Sally McMath	Blenheim	Sam Trevurza NZ Short Course 2013
50 Breast	SC	Open	F	32.52	Ellie Rukuwai	Nelson Sth	Ellie Rukuwai NZ Short Course 2013
100 Breast	SC	Open	F	1:11.20	Caitlin Delany	Tasman	Sara Gane So Island Champs 2013
100 IM	SC	Open	F	1:06.35	Ellie Rukuwai	Nelson Sth	Ellie Rukuwai SNM Winter 2014
50 Breast	SC	13	M	34.25	Daniel Trevurza	Motueka	Daniel Trevurza Winter Splash 2014
50 Free	SC	15	M	23.97	Sam McKenzie	Tasman	Sam McKenzie SNM Winter 2014
100 Free	SC	15	M	51.83	Sam McKenzie	Tasman	Sam McKenzie SNM Winter 2014
200 Free	SC	15	M	1:53.60	Sam McKenzie	Tasman	Sam McKenzie SNM Winter 2014
400 Free	SC	15	M	4:01.75	Sam McKenzie	Tasman	Thomas Heaton SNM Winter 2014
1500 Free	SC	15	M	15:50.21	Thomas Heaton	Tasman	Thomas Heaton SNM Winter 2014
100 Back	SC	15	M	1:03.33	Thomas Heaton	Tasman	Standard
200 Back	SC	15	M	2:15.19	Thomas Heaton	Tasman	Thomas Heaton Tasman SS 2014
50 Fly	SC	15	M	25.77	Sam McKenzie	Tasman	William Borrell NZ Short Course 2012
100 Fly	SC	15	M	1:00.10	Sam McKenzie	Tasman	Angus Boyle NZ Springs 2007
400 IM	SC	15	M	4:43.68	Thomas Heaton	Tasman	Eddie Neill SNM Winter 2013
400 Free	SC	17	M	4:05.05	Eddie Neill	Nelson Sth	Kaiori McGuinniety NZ SC 2012
1500 Free	SC	17	M	16:05.53	Eddie Neill	Nelson Sth	Jono Lee BSC Champs 2009
200 Back	SC	17	M	2:13.80	Eddie Neill	Nelson Sth	Kaiori McGuinniety NZ SC 2012
200 IM	SC	17	M	2:12.22	Eddie Neill	Nelson Sth	Fraser Neill SNM Age Groups 2014
400 IM	SC	17	M	4:37.47	Eddie Neill	Nelson Sth	Mark Jackson Time Trial 2009
50 Free	SC	Open	M	24.14	K McGuinniety	Nelson Sth	Sam McKenzie SNM Winter 2014
50 Free	SC	Open	M	23.97	Sam McKenzie	Tasman	Sam McKenzie SNM Winter 2014
100 Free	SC	Open	M	51.83	Sam McKenzie	Tasman	Sam McKenzie SNM Winter 2014
200 Free	SC	Open	M	1:53.60	Sam McKenzie	Tasman	Sam McKenzie SNM Winter 2014
400 Free	SC	Open	M	4:01.75	Sam McKenzie	Tasman	Sam McKenzie SNM Winter 2014
1500 Free	SC	Open	M	15:50.21	Thomas Heaton	Tasman	Thomas Heaton SNM Winter 2014
50 Back	SC	Open	M	27.90	K McGuinniety	Nelson Sth	Sam McKenzie Wharenui 2014
200 Back	SC	Open	M	2:13.80	Eddie Neill	Nelson Sth	K McGuinniety SNM Age Grps 2013
50 Fly	SC	Open	M	26.32	K McGuinniety	Nelson Sth	Kaiori McGuinniety NZ SC 2012
50 Fly	SC	Open	M	25.77	Sam McKenzie	Tasman	Kaiori McGuinniety NZ SC 2012
100 Fly	SC	Open	M	58.35	K McGuinniety	Nelson Sth	Kaiori McGuinniety Hot 100s 2012
200 IM	SC	Open	M	2:12.22	Eddie Neill	Nelson Sth	Eddie Neill So Island Champs 2013
400 IM	SC	Open	M	4:37.47	Eddie Neill	Nelson Sth	Eddie Neill SNM Age Groups 2014
1500 Free	SC	17	M	16:47.71	Luke Kelly	Nelson Sth	Jono Lee BSC Champs 2009

### Blenheim Spring Meet 13 Sept 2014

200 Back	SC	16	F	2:22.35	Sally McMath	Blenheim	Grace Woodall SNM AGs 2012
200 Back	SC	Open	F	2:22.35	Sally McMath	Blenheim	Grace Woodall SNM AGs 2012
100 IM	SC	15	M	1:03.19	Sam McKenzie	Tasman	William Borrell NSSC Aug 2012

### South Island Champs 2014

400 Free	SC	13	F	4:42.35	Sophia Elder	Tasman	See PDF Record Match
800 Free	SC	13	F	9:47.13	Sophia Elder	Tasman	
100 Back	SC	13	F	1:09.07	Sophia Elder	Tasman	
200 Free	SC	14	F	2:11.61	Clara Foster	Nelson South	
100 IM	SC	14	F	1:07.30	Clara Foster	Nelson South	
200 IM	SC	14	F	2:26.06	Clara Foster	Nelson South	
800 Free	SC	15	F	9:07.45	Talya Harwood	Tasman	
100 Free	SC	16	F	58.72	Sally McMath	Blenheim	
200 Free	SC	16	F	2:06.75	Sally McMath	Blenheim	
50 Back	SC	16	F	29.91	Sally McMath	Blenheim	
200 Back	SC	16	F	2:20.42	Sally McMath	Blenheim	
200 IM	SC	16	F	2:22.75	Sally McMath	Blenheim	
200 Back	SC	18	F	2:25.59	Cara Pearson	Tasman	
100 Free	SC	Open	F	58.72	Sally McMath	Blenheim	
200 Free	SC	Open	F	2:06.75	Sally McMath	Blenheim	
50 Back	SC	Open	F	29.91	Sally McMath	Blenheim	
200 Back	SC	Open	F	2:20.42	Sally McMath	Blenheim	
200 IM	SC	Open	F	2:22.75	Sally McMath	Blenheim	
1500 Free	SC	15	M	15:47.56	Thomas Heaton	Tasman	
50 Back	SC	15	M	28.38	Sam McKenzie	Tasman	
100 Back	SC	15	M	1:03.15	Thomas Heaton	Tasman	
50 Breast	SC	15	M	31.83	Sam McKenzie	Tasman	
100 Breast	SC	15	M	1:10.12	Sam McKenzie	Tasman	
400 IM	SC	15	M	4:39.88	Thomas Heaton	Tasman	
1500 Free	SC	Open	M	15:47.56	Thomas Heaton	Tasman	

#### 8) PUBLICITY/COMMUNICATION REPORT

- Jim's publicity report was tabled.
- Susie suggested that media reports could be circulated to Team Managers for comment, noting that this would only be for quick turnaround.
- Regional website: Hamish noted that at the SNZ AGM there have been some complaints about the new registration system on the database.

#### 9) FUNDING REPORT

- No further report

#### 10) SNZ LIAISON REPORT

- Hamish said the teleconference focused on AGM. Key points from AGM:
  - Model template for club constitution available on website; some clubs have asked for this but adoption is entirely up to clubs.
  - Shift of SNZ office to Auckland expensive, and lost a lot of corporate memory
  - Member protection policy
  - Upcoming rule changes to ensure compliance with anti-match fixing and anti-doping rules, H&S rules/onus of liability
  - SNZ still seeking sponsorships
  - National Aquatic centre – due for completion in 2015 in North Shore
  - Presentation of WOSP – no mention of facilities development
  - NM remit was withdrawn because SNZ amendments accomplished the same objective – Hamish thanked the SNZ Board for listening, and thanked the regions that supported NM
  - Donna Bouzaid presentation-- very good, focus on pathways, useful for us to incorporate
  - Hamish discussed with Kent the adverse effects of the 'swimming season' (affects swimmers who have birthdays at 'wrong' time of year) and scheduling events during school holidays.

- Good presentation by Christian Renford

*Moved to accept the SNZ liaison report*

*Hamish/Stephen/carried*

#### 11) TECHNICAL (Stephen)

- Touchpads: Stephen spoke to Wayne Rollinson who says it should be fine for us to borrow the touch pads, though this needs to be confirmed with relevant Canterbury committee. Rollinson will discuss with his committee and confirm with Stephen early next week.

We may need to transport them to and from Chch if there is no one coming up for a meet. Also may need to build some wiring to use the equipment. It was agreed that 3-4 Board members would go to a Canterbury meet to get experience in using the touchpads.

- Procedure for applying for training as a technical official is now on website
- Jim to post template for reporting meet officials on website
- Card system for officials will be set up

#### 12) COACHING REPORT

- Hamish noted that Sarah Gibbiston is offering an STA award course in Nelson. This is a LTS course for teachers etc. and is not the right course for Junior coaches – we need a TOC course. Hamish is following up with Andy, who is willing to run a course.

#### 13) GENERAL BUSINESS

- Options to increase revenue – carried forward
- Strategy for KPI 3 – discuss with Christian Renford. Hamish will bring a draft to SNM Meeting after the meeting with Christian
- SGM – date and resolutions (Jim)

We need an SGM to adopt the new constitution. Jim suggests we also adopt resolutions regarding the interpretation of the constitution and explained the reasons for these interpretations – to ensure that current Board members be treated as having served one term by the time of the 2015 AGM. Mandy asked whether we should allow for 2 year terms – some people might not want to serve 3 years. It was noted that the expectation from SNZ was that terms would be 3 years.

*Moved that the following resolutions be put to SGM:*

##### **Resolution 1**

That the existing SNM constitution be replaced with the regional constitution developed by Swimming New Zealand, which has been circulated to Member Clubs of SNM;

##### **Resolution 2**

For the avoidance of doubt, specific clauses of the new constitution shall be interpreted as follows:

- Clause 8.3 – For the time being, the option in 8.3(a) shall apply (i.e. all Board members shall be elected by the AGM) unless and until the Member Clubs determine by resolution at a general meeting to use the option in 8.3(b).
- Clause 8.7(a) – A Board member's term of office shall be three years unless the member is filling a casual vacancy or the member retires as required to achieve the rotation of Board members, as specified in clause 8.7(d).
- Clause 8.7(c) – Since the 2014 AGM has already been held, existing SNM Board members shall be counted as having served one term each as of the conclusion of the 2015 AGM.

- d) Clause 8.7(d) – The number of Board members to retire at any given AGM shall be the number necessary to create two vacancies on the Board, taking into account any casual vacancies or members retiring after having been appointed to casual vacancies, except that in any case Board members shall retire if they have completed their three-year term.

Phil/John/*carried*

*Moved* that the SGM be held on 6 December at the Tasman meet at Nayland, during the warm up for session 2  
Hamish/John/*carried*

Mandy will inquire if OK to use breakfast room and confirm timing of meet warm up.  
Lindie will send out notice of SGM and resolutions to clubs.

- Tasman SS Champs – date

*Moved* that Hamish confirm with Jeni Nunn that the Tasman SS Champs be held on 21 May 2015  
Hamish/Mandy/*carried*

- Payment for scanning of old files

*Moved* to authorise \$200 to be spent for scanning by Malthus girls to be supervised and prioritised by Sue  
Jim/Stephen/*carried*

- Nelson City Council Long Term Plan – Sport Tasman meeting

Hamish attended the NCC/Sport Tasman meeting regarding the Long Term Plan and alerted them to the poor swimming facilities in Nelson. He suggested a collaborative working group with other codes (underwater hockey, fitness users)—to discuss options to improve Nayland or one of the school pools and prepare a submission. John will work with Hamish on this. Mandy will assist informally.

- Communication from Andy Adair

The Board discussed its role in relation to liaising with coaches. There was support for SNM being a conduit of information sharing, and it was noted that we can lift our game with respect to information sharing with coaches. Agreed to send notices regarding development camps, meets, selection criteria, and records to Coaches list (as well as clubs).

- Meeting with Christian Renford

The meeting with SNM will be held on 3 November, 5:30 -7 pm, followed by a meeting with club committee members (subject to confirmation with Christian). Lindie to advise clubs and book meeting room at Sport Tasman.

#### 14) BOARD TIME

- Representative pockets. Susie will hand out over the next few meets.
- Phil requested approval to order ribbons for SI C&T. This was agreed.
- New Standing Orders: Stephen, Mandy and Jim will work to develop a proposed set of standing orders to consider at the next Board meeting, to incorporate material from our existing constitution that would otherwise be lost when the new constitution is adopted.

#### 15) NEXT MEETING – 11 November, Nelson South Club rooms

Meeting closed at 10.03 pm