



SWIMMING NELSON MARLBOROUGH INC.

Process to become a Swimming Technical Official

- 1 To apply to become a Swimming Technical Official, complete the attached application form and send to the SNM Technical Committee: Technical@snm.org.nz.
- 2 Once the application is received, the Trainee's name, phone number & email address will be added to the SNM list of Technical Officials as an official "In Training".
- 3 The Technical Committee will appoint a "mentor" (a committee member or a senior official) to oversee the training process.
- 4 The Trainee is to download the "Guide for Technical Officials" and "FINA Rules and Regulations 2013-17" from the [SNZ website](http://www.snz.org.nz) and learn these (if link does not work, go to www.swimming.org.nz and click "Events", then "Technical Officials".)
 - Ask your mentor about any rules that you do not fully understand.
- 5 Contact your mentor to arrange a suitable meet for your first training session. It is recommended to start with club nights and club meets and later officiate at an inter-club meet and then a regional meet.
 - At each meet, report to the referee thirty minutes before the warmup for briefing & introductions.
- 6 The mentor will work with the trainee to arrange additional training sessions and recommend when the trainee is ready for assessment.
- 7 Trainee Referees will train with each of the Technical Committee Members over four meets, progressing from club meets to regional meets as described in clause 5. This may be over two seasons if necessary.
- 8 The Technical Committee will arrange for assessment, to which the trainee brings a completed assessment form (attached). If the trainee is judged to have reached the required level of competence, the Committee will grant certification and advise the trainee, who will receive a laminated card confirming their qualification. The list of SNM Technical Officials will be updated accordingly.
- 9 Once qualified as a regional official and having officiated at a minimum of **five regional meets**, an official may request assessment by the Technical Committee for approval to apply for a National Qualification. If nominated by SNM, the official is then eligible for assessment by a member of the SNZ Technical Committee.

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APPLICATION TO BE TRAINED AS A TECHNICAL OFFICIAL

Name:	Club:
Reg no: (if unknown, leave blank)	Address:
Phone (mobile):	Email:

I request training to become a Regional official (tick one):

INSPECTOR OF TURNS (IOT) JUDGE OF STROKE (JOS) STARTER REFEREE

Signature of Applicant:	Date:
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Scan and send this form to Technical@snm.org.nz

For Technical Committee Use

I hereby certify that the above person has applied to start training for the position.

Signature of Committee Member:	Name of Committee Member:
Mentor assigned to this Trainee:	Date:

SWIMMING NELSON MARBOROUGH INC.

REGIONAL TECHNICAL ASSESSMENT FORM*

Details of the applicant being assessed

Name:	Club:
Reg no:	Email:
Location of assessment:	

I hereby apply for Assessment as a Regional official (**circle one**):

INSPECTOR OF TURNS (IOT) JUDGE OF STROKE (JOS) STARTER REFEREE

Signature of Applicant:	Date:
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For Technical Committee Use

I hereby certify that the above person has been assessed by the undersigned and judged to be **competent / not competent**.

Signature of Committee Member:	Name of Committee Member:
Date:	Location:

* This form should only be filled out after a Trainee has arranged for a date and location for assessment by the Technical Committee.