

# **SWIMMING NELSON MARLBOROUGH INC.**

## **MINUTES OF SNM MANAGEMENT COMMITTEE MEETING**

7.50 pm Tuesday 11 July 2017 (following SNM Board meeting)  
Cawthron, Nelson

Present: Susie, Mandy T, Hamish (chair), Mark, Steve M, Melinda (on phone), Jim

1. WELCOME: Hamish welcomed all to the meeting and apologised for the late start
2. APOLOGIES: Mandy B, Lorraine, Steve Fox, Stephen Fryer, Jos Pattison
3. STRATEGIC PLAN/KPI IMPLEMENTATION

- Funding policy (Hamish/Susie)

Susie circulated a document that she and Hamish prepared. The key issue is how we handle profit sharing from meets with host clubs – which is affected by sponsorship and grants. At present we use a split of 60/40 of net profit including sponsorship and grants. Susie and Hamish proposed a 50/50 split of profit excluding grants, with a per session cap on the profit share to the club. Aiming to keep it simple because otherwise meet reconciliation can get very complex.

Meets are SNM's main source income which we use to cover costs on behalf of swimmers, clubs and officials, e.g. equipment and maintenance, insurance, and registration of technical officials.

*Moved* to put forward a summary for consultation with clubs, requesting comments by 31 July so that the policy can be considered at the next Mgt Committee meeting

Hamish/Susie/*carried*

Hamish will prepare a summary for Lindie to circulate.

4. CONFIRMATION OF MINUTES (13 June)

*Moved* to confirm that the minutes of 13 June are a true and accurate record Steve M/Mark/*carried*

5. MATTERS ARISING AND TASKS

- Starter button – Steve Fox has fixed the damaged button but it can only be repaired once more. Phil has kept one touchpad in Blenheim to repair. Starter box aerial is also being fixed.
- Draft exit survey – feedback from Mandy B and Jim received. Hamish will revise the survey and bring back to the next meeting.
- Life member badges – carried forward.
- Officials' shirts – Ordered and some handed out, rest of order soon to be finished. Discussed who we should give the officials shirts to: If a regular official, they should be given a shirt. Lend shirts to 'occasional' officials. Keep 6 or so shirts that are available to hand out at a meet – Melinda happy to do this.

Manager badges – Melinda to get one for each club, black on white.

- Sam McKenzie unavailable for the meeting today but still keen to come. Mandy Thomas will email him the date of the next meeting.
- Independent board members suggestions. Two Board members are standing down, wait to see if Stephen is going to continue or stand down before seeking independent Board members because we don't want to prevent Blenheim and Tasman from having members on the Board. Jim will talk to Stephen and if he is standing down, all to consider possible nominations (to be put forward by clubs)

6. SECRETARY REPORT

Report received, item for discussion under General Business.

## 7. CLUB UPDATES

No further updates.

## 8. TREASURER REPORT

Susie circulated the early draft profit and loss statement. Revenue is high due to grants, but also offset by registration income going down due to online registration. Many expenses are for assets, which don't show up on this statement. Adjustments relate to income and expenses after the balance date but related to 2016-17 year. Board has agreed to write off a few items, and to apply depreciation to some assets not previously depreciated. Susie will tidy these up to be financial statements and circulate to the Committee prior to submitting for approval of accounts at AGM and to send to auditors.

- Invoice from Trinders – mounting plates for starter blocks at Nayland

Melinda advised that Stephen Fryer approved up to \$2000 for the cost (prior to Xmas) but the invoice is well over this. There is no decision on this in the minutes of November or December. Melinda checked with Trinders, who noted that the painting was additional to the original quote. It was agreed to pay the invoice and add mounting plates to the assets.

*Moved* to approve the following payments:

Refunds for SISS to:

Ella Thyne (Lincoln High School)	\$35
Joanna Lloyd	\$28
Leah Friend	\$42
Reimbursement to Jim (2 boxes of paper and printer cartridge)	\$130.50
Trinders invoice	\$3321.74

Susie/Mandy T/*carried*

- PA system insurance

Note that Jim checked with Nigel Rukuwai re insurance for new PA system, and Nigel confirmed that it will be covered under our existing insurance with no additional premium. Mandy T noted that the PA system cannot be stored in the trailer – it is damp. Blenheim can probably store it in their club room when there. Tasman is still waiting to hear from TDC whether their container can be shifted to RAC. For the time being the PA system should be stored in Blenheim.

## 9. REGISTRAR REPORT/MEETS MANAGEMENT

Jim spoke to his report.

- SISS

A NZ record was set, new PA system worked really well, but swimmer numbers were low, which meant that many swimmers had back to back swims.

Susie will promote the SI Champs via social media.

- Registration of technical officials

*Moved* that we pay registration of all technical officials who officiate at 1 or more SC or LC meet (i.e. register them as they are rostered to officiate) Jim/Susie/*carried*

The policy is that officials should not be made financial by SNM until they officiate at a meet, and we will not pay for those who officiate only at non-standard pools because these results do not get uploaded to the SNZ Results database.

- Noted analysis of swimmers by age groups for all NZ regions. SNM has a 'flatter' age structure than most other regions, i.e. a less dramatic drop-off of numbers after age 11 or 12.

*Moved* that the following times be confirmed as Nelson Marlborough records and the registrar report be accepted:

### Wellington LC Champs – 20-25 Jan 2017

100 Breast	LC	10	F	1:30.50	Lilly Hall	NLSNM
800 Free	LC	13	F	9:44.47	Sierra Thomas	TASNM
200 Back	LC	14	F	2:33.07	Bree Anderson	TASNM
400 Free	LC	17	F	4:35.82	Talya Harwood	TASNM
1500 Free	LC	17	F	18:17.11	Talya Harwood	TASNM
50 Back	LC	10 & U	M	38.11	William Seymour	TASNM
50 Free	LC	17	M	24.25	Sam McKenzie	TASNM
100 Free	LC	17	M	52.84	Sam McKenzie	TASNM
200 Free	LC	17	M	1:59.76	Sam McKenzie	TASNM
50 Breast	LC	17	M	31.24	Sam McKenzie	TASNM
100 Breast	LC	17	M	1:09.45	Sam McKenzie	TASNM
50 Fly	LC	17	M	25.87	Sam McKenzie	TASNM
100 Fly	LC	17	M	1:00.65	Sam McKenzie	TASNM
50 Breast	LC	Open	M	31.24	Sam McKenzie	TASNM
50 Fly	LC	Open	M	25.87	Sam McKenzie	TASNM

### SNM LC Champs – 3-5 Feb 2017

800 Free	LC	11	F	11:03.39	Skye Humphries	NLSNM
400 IM	LC	11	F	6:06.98	Skye Humphries	NLSNM
800 Free	LC	17	F	9:26.91	Talya Harwood	TASNM
100 Back	LC	17	M	1:05.25	Sam McKenzie	TASNM

### Tasman SC Get XLR8's Meet #2 10 June 2017

1500 Free	SC	14	F	18:21.63	Bree Anderson	TASNM
50 Free	SC	17	M	23.32	Sam McKenzie	TASNM
200 Breast	SC	17	M	2:24.94	Sam McKenzie	TASNM
200 Breast	SC	Open	M	2:24.94	Sam McKenzie	TASNM

### Wharenui Winter Olympics 30 June 2017

50 Free	SC	17	F	27.41	Clara Foster	NLSNM
50 Free	SC	Open	F	27.41	Clara Foster	NLSNM
100 Free	SC	17	M	50.63	Sam McKenzie	TASNM
200 Breast	SC	17	M	2:23.03	Sam McKenzie	TASNM
200 Breast	SC	Open	M	2:23.03	Sam McKenzie	TASNM

Jim/Mark/carried

#### 10. PUBLICITY/COMMUNICATION REPORT

Jim did a press release on SISS, published yesterday in the Nelson Mail and shared on NZ Swim.

#### 11. FUNDING REPORT

No report.

#### 12. SNZ LIAISON REPORT

SNZ convened a teleconference of administrative officials last week, but it was midday and no one from SNM was available. There is a regional chairs meeting tomorrow. Hamish not available. No one else available either.

#### 13. TECHNICAL

No report.

#### 14. COACHING REPORT

No report.

#### 15. GENERAL BUSINESS

- Sam McKenzie visit – deferred. Mandy T will let Sam know date of next meeting

- Swimmers representative

Response received from Tasman SC supporting the idea but have not nominated anyone at this stage. Also suggested that if swimmers wish to raise anything a small group might like to attend the meeting.

NSSC nominated Jacob Northage.

*Moved* to appoint Jacob Northage as a swimmer liaison to SNM and indicate to clubs that we are open to further nominations  
Jim/Steve M/*carried*

Invite Jacob to attend a Mgt Committee meeting in the near future to meet us and attend meetings in the future as the need arises. Any swimmers who want to bring an issue to SNM are welcome to attend, as suggested by Tasman.

- TSC and NSSC remits to AGM

The two remits are similar but not the same. Both TSC and NSSC want to be able to go to Junior Festival in Wellington, although TSC has expressed this as joining the All Stars zone.

Jim noted some concerns about the implications of the remits, related to the possibility of offending other South Island regions. He also noted that we can only request that SNZ allow us to do this – SNZ has the final say.

Hamish noted that this has been precipitated by SNZ's decision that Juniors will not be held in Blenheim, despite earlier saying that the venue decision was up to the Makos committee. NM is now the most expensive place to live in terms of accessing swimming meets.

We could approach SNZ and ask them if they would consider us being part of the All Stars Zone for Junior Festival only. Hamish will call Steve Johns.

Mandy T noted that Andy has discussed this with SNZ – Mandy to advise who Andy talked to.

If SNZ is amenable, we should talk to Canterbury and other SI regions to let them know this is just an interim arrangement so that our Juniors do not need to travel to Dunedin to compete.

Mandy T to invite Tasman to talk to Nelson South to seek agreed wording on the remit recommendation.

- NZSSSC ruling re Home School students

Jim to note in report to NZSSSC that we are disappointed with ruling and suggest that home schooled students be allowed to participate if they pay an event fee to NZSSSC.

If no change, SISS flier should be amended to note that unfortunately we cannot accept home school swimmers.

NEXT MEETING OF MANAGEMENT COMMITTEE – 8 August at 7:00 pm at Cawthron

*Agenda items:*

Funding policy

Exit survey

Meeting closed at 10.07