

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM MANAGEMENT COMMITTEE MEETING

Tuesday 12 June 2018
Cawthron Institute, Nelson

Present: Stephen Fryer (chair), Steve Malthus, Jim Sinner, Susie Foster, Hamish Neill, Dave Hall, Melinda Baigent, Mandy Thomas, and Lorraine McMath via Skype

1. WELCOME: Stephen welcomed all to the meeting
2. APOLOGIES: Sarah Woodhouse, Mark, Lees, Steve Fox
3. STRATEGIC PLAN/KPI IMPLEMENTATION
Report back from Sarah and Lees carried forward
4. CONFIRMATION OF MINUTES (8 May)
Moved to confirm the minutes of 8 May subject to adding the NM records Steve M/Dave/*carried*
5. MATTERS ARISING AND TASKS
 - Media and publicity training – Lees and Mark to talk to Jacquie Walters
 - Revise and update strategic plan – Lees and Sarah
 - Kiwisport funding forum – Dave Hall attended, reviewed funding from Sport Tasman for participation in organised sport over the last 3 years. There might be an opportunity for SNM to secure some funding. Dave will discuss with Melinda (eg funding for primary school champs)
 - Information for parents to sign up as officials/timekeepers– done
 - Touchpad handling – carried forward
 - Touchpad transport -- TNL too rough, contact Flyways in Nelson
 - Exit survey – Hamish to re-circulate letter
 - Trophy ordered
 - SI Champs – decided to retain date, relay format confirmed
6. SECRETARY REPORT –
Clubs to confirm names of swimmers eligible for badges and bars. Confirmed that bars will be 2018.
7. CLUB UPDATES
Tasman – Josh Amyes has been selected to represent NZ at 2018 Australian State Team Championships in October
8. TREASURER REPORT
Susie presented her report and a draft meet reconciliation for 2018 Country and Town Meet.
Moved to receive the Treasurer's report, to confirm existing club distribution for 2018 liability insurance subject to NM meeting the share for Kaikoura this year, and to approve the following payments:

RAC pool hire	\$720
Website hosting	\$316.25 (reimbursement to Susie)

Susie/Hamish /*carried*

9. REGISTRAR REPORT/MEETS MANAGEMENT

Jim thanked Mandy for running the Tasman Secondary School Meet.

- Calendar

Blenheim has confirmed that they are happy to move their meet to 8 Sept.

Moved to confirm the meet calendar for the period 1 June to 31 December, including a BSC meet on 8 Sept
Jim/Steve M/*agreed*

- Registrar role

Draft circulated and comments invited. It was agreed that the draft is a good description to send to the Board.

Moved to receive the Registrar report and confirm the following as NM records:

BSC January Meet 27 January 2018

200 Breast	SC	16	M	2:32.06	Jacob Northage	NLSNM
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Tasman Get XLR'8 – Meet 1 19 May 2018

400 Free	SC	12	M	4:46.38	Mathew Peacock	NLSNM
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Tasman Get XLR'8 – Meet 2 9 June 2018

200 Back	SC	15	F	2:24.89	Bree Anderson	NLSNM
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50 Back	SC	18	M	28.70	Matai McGuinniety	NLSNM
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400 IM	SC	18	M	4:52.53	Matai McGuinniety	NLSNM
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Jim/Susie/*carried*

- Registration fees

Jim also noted that SNZ has raised their registration fees marginally. The message from SNZ is misleading because it only shows the SNZ portion of the fees. On the database the fees include the regional portion as well. Jim to contact Amber at SNZ to ask for fees information relevant to SNM.

10. PUBLICITY/COMMUNICATION REPORT

No report.

11. FUNDING REPORT

Grants received for medals, but not lane hire for SNM Short Course Champs.

SI Secondary School Champs ribbons – Agreed to order the ribbons with the year on it

Moved to authorise expenditure of approximately \$300 for purchase of ribbons for SI Secondary School Champs
Jim/Steve M/*carried*

12. SNZ LIAISON REPORT

Hamish reported there have been no regional teleconferences, but there is an SNZ Roadshow in Nelson tomorrow. Committee members are encouraged to attend.

Feedback on Zonal Champs submitted to SNZ. Key thing was that we wanted event rotated around the zones. SNZ has circulated a summary of responses -- outcomes unclear.

13. TECHNICAL

Nothing to report.

14. COACHING REPORT

Nothing to report.

15. GENERAL BUSINESS

- Capital Items proposal

Lorraine has circulated a draft for discussion and invited comments. The aim is to

- a) avoid doubling up on purchases of large capital items
- b) ensure that SNM plans for future capital purchases/replacements.

Moved to invite clubs to report on any plans to purchase/fundraise for large capital items (over \$1000) during SNM club updates
Jim/Hamish/*carried*

NEXT MEETING OF MANAGEMENT COMMITTEE – 7 pm 30 Tues 10 July (immediately after Board meeting)

Agenda items:

Meeting closed at 8.05 pm

DRAFT