



SNM BOARD - Meeting Minutes

Date: Tuesday 11 February 2020
Time: 6:00pm
Venue: Matuhi Room, Greenmeadows Community Centre, Stoke

Attendees:

Members: Dave Hall, Patsy Berriman, Nicky Douglas, Sarah Woodhouse (via Skype)
Minutes: Fiona Lulham

Apologies:

Lees Seymour, Susie Foster

Item #:	Discussion:	Action Points:
1.	<p>Welcome Dave acknowledged that a quorum was present so called the meeting open at 6:00pm. Dave welcomed everyone to the meeting and thanked Nicky who had changed a family commitment to attend.</p>	
2.	<p>Apologies From Lees and Susie were accepted.</p> <p style="text-align: right;"><i>Moved: Dave Carried unanimously</i></p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting (14 October 2019) as a true and accurate record.</i></p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Nicky Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks</p> <ul style="list-style-type: none"> a) Arrange change of bank accounts – ongoing b) Update signatories: Nicky is now a signatory; Dave is waiting to receive the paperwork from Susie – ongoing 	<p style="text-align: right;">AP1 AP2</p>

5.	<p>Chair Report</p> <p>Nothing to report as there hasn't been any SNZ phone conferences since the last meeting.</p> <p>Makos Committee has also been inactive – although Dave has been in touch with Ben Close from Canterbury who has approached Otago and Southland to organise a meeting to discuss and provide feedback on SNZ proposal on Competition Restructure and Competitive Pathway; as well as finalising details for South Island Champs.</p>	
6.	<p>Treasurer Report</p> <p>No report provided.</p>	
7.	<p>Registrar's Report</p> <p>Patsy's report was tabled as read. Matters arising:</p> <ul style="list-style-type: none"> a) SNM Records have been signed off by the Management Committee but need to be presented to the Board. Patsy to circulate a list of SNM Records from October 2019 to present date to be approved by e-decision. b) There has been a couple of late changes to the SNM Calendar. Patsy to circulate updated Calendar for Board approval by e-decision. <p>Note: Changes to the Long Course meet can be done by changing the SNM Standing Order. This can be done by the Board at any time (does not need to be done at AGM).</p>	<p>AP3</p> <p>AP4</p>
8.	<p>Ratify e-decisions</p> <ul style="list-style-type: none"> a) The Board ratified the e-decision in December to make changes to the SNM LC meet. <i>Moved: Dave Carried unanimously</i> b) The Board ratified the e-decision on 9 January 2020 to approve the appointment of David Mckay from Waimea Swim Club to the Management Committee. <i>Moved/seconded: Patsy/Nicky Carried unanimously</i> 	
9.	<p>General business</p> <ul style="list-style-type: none"> a) It was approved that SNM would pay the SNZ registration fees for SNM officials who officiated at more than 2 meets <i>Moved: Dave Carried unanimously</i> <p>Although SNM are happy to pay the registration fees, the question was asked "What has SNZ done for their officials? And what does the \$20.00 pay for?" SNZ provide very little support for technical officials. Dave to follow up with Steve Johns.</p>	<p>AP5</p>

	<p>b) The Board approved the appointment of Andrew McKay from Waimea Swim Club to the Management Committee.</p> <p style="text-align: right;"><i>Moved: Dave</i> <i>Carried unanimously</i></p> <p>c) The Board accepted the resignation of Lorraine McMath from the Management Committee. In her resignation, Lorraine thanked everyone who put their hand up to be on the Management Committee and recognised Lowri as a great representative for BSC.</p> <p>Dave acknowledged the huge amount of work Lorraine has contributed to SNM over many years of service. This was formally recognised last year when Lorraine was made a Life Member of SNM.</p> <p>d) Dave updated the Board on the proposed SNZ Competition Restructure and Competitive Pathway: SNZ has circulated the proposal to all clubs and regions; SNM has asked for feedback from our member clubs; this information will be collated to form an SNM response; feedback due by 23 March 2020.</p> <p>e) The Board agreed that Tuesday 7 April was a suitable date for the next Board meet (change from 14 April which clashes with NAGS). Dave to check with Management Committee.</p> <p>f) Administration contract was signed. Dave to file SNM copy.</p>	
10.	<p>Date of next Board meeting Proposed date: 6:00pm Tuesday 7 April (to be confirmed).</p>	
11.	<p>Close of meeting Dave called the meeting to a close at 6:15pm</p>	

	SNM BOARD ACTION TABLE/TASK LIST:	Owner:	Due date:
AP1	Arrange change of bank accounts	Susie	10/03/20
AP2	Add Dave as signatory on NBS accounts	Susie	10/03/20
AP3	SNM Records from October 2019 to be circulated for approval	Patsy	10/03/20
AP4	Updated SNM Calendar to be circulated for approval	Patsy	10/03/20
AP5	Dave to follow up with Steve Johns re support for Technical Officials	Dave	07/04/20