

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM MANAGEMENT COMMITTEE MEETING

Tuesday 11 October 2016
Nelson

Present: Carl Stark, Steve Malthus, Mandy Thomas, Mandy Bishop (chair), Melinda Baigent, Steve Fox, Lorraine McMath, Jim Sinner

1. APOLOGIES: Hamish Neill, Stephen Fryer, Susie Foster, Jos Pattison
2. STRATEGIC PLAN/KPI IMPLEMENTATION

- KPI 2 Increase revenue

1. Review merchandising (medals and ribbons) for meets. Mandy B reviewed this task and posed four questions:

Should we change the names of our winter and summer meets?

Moved to change the names to NM Long Course Champs in the summer and NM Short Course Champs in the winter
Lorraine/Steve Fox/*carried*

Do we want age group trophies for the winter/SC champs meet?

This would be consistent with summer champs, depends on securing offers for trophies, and should retain the 2-year age groups. Retain the best overall boy and girl trophy.

Moved that we offer age group trophies for the winter SC champs and put a call out to clubs for trophy donors based on existing age groups
Jim/Mandy B/*carried*

In calling for trophies, let clubs know the age groups and that we are looking for 4 sets of trophies (male and female).

Should we offer prizes/medals for relays?

Moved that we award ribbons for relays using up surplus stock
Mandy T/Jim/*carried*

Should we allow visitors to earn medals?

This was discussed and it was agreed to retain the existing practice which is to award visitors medals (using up surplus stock) without displacing NM swimmers.

Should there be a minimum number in the finals to offer all 3 medals?

This was not supported.

2. Develop sponsorship proposal document to seek sponsorship for NM

Lorraine will prepare a draft and lead a discussion at a later Mgt Committee meeting. Suggestions: touchpad sponsor \$3000 (with name on pad for 5 years), \$1000 annual Decathlon sponsor. Also discussed the potential to get sponsors for our summer champs, though if we get pool hire funding then sponsors should be for events and programme ads, not for lanes.

3. Appoint a person to coordinate grant applications

Done. Melinda is doing a fabulous job of this.

4. Review the number of SNM events and profit sharing (Hamish)

Carried forward.

5. Apply registration fee for club swimmers:

Considered previously. Left at no registration fee for 2016/17 year, to reconsider for next year. (Club swimmers will be included in the equipment levy; next item.)

6. Apply equipment levy per swimmer per year:

Done as of 2016/17 year. Clubs will be invoiced at end of the year.

3. CONFIRMATION OF MINUTES (13 September)

Moved to accept the minutes, as amended, as a true and correct record Mandy B/Mandy T/*carried*

4. MATTERS ARISING AND TASKS

- Camera and screen: No longer needed because have moved recorder table.
- Quotes for officials shirts: \$2849.70 and \$2380 both with logo.
- Reply to RAC: Jim has been in correspondence with Lisa and she is going to prepare a draft. Jim will follow up with Lisa. The pool water quality has been good. Council has been getting positive feedback. No skin or breathing issues. Our response should note that we are happy with the trial but still concerned about CLM procedures.

5. SECRETARY REPORT

The decline from the Rata Foundation was noted.

The unsigned letter of complaint was noted. We have already sent a letter to TSC acknowledging the mistakes made at the winter meet. Since the letter is unsigned no further action will be taken.

6. TREASURER REPORT

Moved approval to pay the invoice from HTS group for the new dive blocks for \$39825.90 (inc GST) and the invoice from AMP for insurance cover for the dive blocks of \$250.94 (inc GST)

Jim/Lorraine/*carried*

7. REGISTRAR REPORT/MEETS MANAGEMENT

- Swim calendar: all sorted at the meeting in Blenheim.

Moved to approve the updated swim calendar for 2016-17

Jim/Mandy B/*carried*

- Decathlon: Flier circulated
- Standing Order changes for setting the meet calendar

Moved that the Mgt Committee recommend that the Board amend Standing Order 6 as shown in the Appendix 2 of these minutes

Jim/Steve Malthus/*carried*

- Criteria for Best Country Club swimmer

Waimea and Kaikoura support the proposal.

Moved that the Management Committee recommend that the Board amend Clause T13 in Schedule 1 of the SNM Standing Orders, by changing the criteria so as to award the Life Members Cup to the country club swimmer who accumulates the most Hy-tek points from their top 6 events at the SNM Country and Town Meet

Jim/Steve M/*carried*

- Criteria for Age Group trophies: To review this we need to convene a meeting of the donors. Mandy B and Mandy T will convene. Jim will assist with material on the options. An option we have not consulted on is to use a new points system that differentiates more between 1st and 2nd place. Lorraine will trial a revised points system

- Records

Moved that the times listed below be confirmed as NM records

NZ Short Course Champs 2 October 2016

50 Free	SC	13	F	28.12	Piper Riley	TASNM
100 Free	SC	13	F	1:01.39	Piper Riley	TASNM
200 Free	SC	13	F	2:09.15	Piper Riley	TASNM
400 Free	SC	13	F	4:34.72	Piper Riley	TASNM

800 Free	SC	13	F	9:33.77	Piper Riley	TASNM
400 Free	SC	17	F	4:21.70	Talya Harwood	TASNM
800 Free	SC	17	F	9:00.91	Talya Harwood	TASNM
50 Breast	SC	18	F	32.45	Caitlin Delany	TASNM
100 Breast	SC	18	F	1:09.28	Caitlin Delany	TASNM
200 Breast	SC	18	F	2:30.06	Caitlin Delany	TASNM
400 IM	SC	18	F	5:06.16	Caitlin Delany	TASNM
400 Free	SC	Open	F	4:21.70	Talya Harwood	TASNM
100 Breast	SC	Open	F	1:09.28	Caitlin Delany	TASNM
200 Breast	SC	Open	F	2:30.06	Caitlin Delany	TASNM
400 IM	SC	Open	F	5:06.16	Caitlin Delany	TASNM
1500 Free	SC	13	M	17:49.30	Bendi Kepess	TASNM
200 Fly	SC	13	M	2:27.49	Bendi Kepess	TASNM
100 Back	SC	14	M	1:02.73	Oliver Stark	NLSNM
50 Free	SC	17	M	23.39	Sam McKenzie	TASNM
50 Breast	SC	17	M	29.74	Sam McKenzie	TASNM
100 Fly	SC	17	M	58.09	Sam McKenzie	TASNM
200 IM	SC	17	M	2:10.28	Sam McKenzie	TASNM
50 Breast	SC	Open	M	29.74	Sam McKenzie	TASNM
100 Fly	SC	Open	M	58.09	Sam McKenzie	TASNM
200 IM	SC	Open	M	2:10.28	Sam McKenzie	TASNM

BSC Meet 17 Sept 2016

		10 &				
800 Free	SC	U	F	13:14.14	Kimberley Fox	TASNM
100 Back	SC	14	M	1:02.95	Oliver Stark	NLSNM

Jim/Mandy B/carried

8. PUBLICITY/COMMUNICATION REPORT

Good write up on the SC meet, which appeared in the Nelson Mail, Stuff, and Nelson Live. Need new photos! Article posted on website and Facebook.

Ask clubs to provide photos of top swimmers we can use for articles. The papers prefer action photos. Consider asking someone to take photos at the LC Champs.

9. FUNDING REPORT

- Grant applications
- Sponsorship & funding for LC Champs

Agreed to apply for a grant for pool hire and focus on sponsors for events. Ask Hamish to get a quote for pool hire at Nayland for LC Champs

Keep the same medals with the updated lanyard to reflect the name change for the NM LC Champs.

10. SNZ LIAISON REPORT

Since Christian Renford left there has not been any teleconferences with regional chairs.

11. TECHNICAL

Four new IOTS signed off at the Blenheim meet.

Nelson South is getting low on officials. Carl noted that NSSC is working on this.

12. COACHING REPORT

No report.

13. GENERAL BUSINESS

- Dive blocks

Insurance has been obtained. Melinda reported that Nelmac will do a quote for drilling the tiles at RAC so that the blocks can be bolted on. Grant is getting a quote for a mechanism to secure the blocks at Nayland.

- Makos Funds

NM is doing the administration for the Makos for this year. SNZ gives \$10k to the Makos for NZ Zonals expenses.

Moved to authorise the receipt and expenditure of funds on behalf of the Makos Committee and that the funds can be dispersed at the request of the Makos committee Lorraine/Jim/*carried*

- Junior Festival

Andy Adair has run eligibility reports for Tasman swimmers attending the Makos Junior Festival: likely 8 swimmers versus 22 swimmers if going to Wellington. The cost is much cheaper to attend Wellington rather than Timaru (and swimmers would qualify for more events).

The Mgt committee noted that swimmers must swim in zone, and for this year we are committed to the Makos zone. And next year (2017-18) the Junior Festival will be in Blenheim.

Lorraine will ask Makos committee if we can share the new times.

Agreed to do a SWOT analysis/debrief after the summer season, taking into account implications changing zones for SIC&T and SI Champs. Give SNZ feedback that times should be standardised.

- HyTek points.

Mandy T raised Andy Adair's concerns with use of the HyTek points for selecting swimmer of the meet at Winter meet, and that this is a trend which will favour younger swimmers. The Mgt committee noted that we have only used it once so there is no trend at this stage.

The Mgt Committee thanked Andy for the information and will monitor to see whether there is a trend that is of concern. We use other criteria for selecting the top swimmers at other meets.

The Mgt Committee discussed the merits of using HyTek versus FINA points for the overall best swimmer at the Decathlon. HyTek points recognise the best swimmer relative to their age group, rather than FINA points which reward the fastest swimmer.

Moved to change the scoring to FINA points for the decathlon

Mandy T/Steve M
In Favour: 4, Opposed: 3, Abstain: 1
Carried

- Storage at RAC: Tasman requesting TDC to allow them to place a container in the back. Will contact Lindsay McKenzie.

NEXT MEETING OF MANAGEMENT COMMITTEE – 8 November 2016

NEXT MEETING OF BOARD – 25 October 2016 [confirmed]

Agenda items:

Meeting closed at 9.45 pm.

6. Sanctioning of Meets Under SNM Control

1. SNM shall at least annually, after consultation with clubs and coaches, approve a calendar of sanctioned swim competitions to be hosted by SNM or clubs within the SNM region.
 - a. The calendar for meets to be held during the months July to December should normally be approved and announced by 30 April of the same year.
 - b. The calendar for meets to be held during the months January to June should normally be approved and announced by October of the year prior.
- ~~1.2.~~ In order to ensure the standard and quality of swim meets within SNM, clubs wishing to host a competition must apply for and receive sanction from SNM as the controlling body of swimming in the region. Times swum at meets where sanction has not been received prior to competition will not be recognised.
3. Any additions or changes to the calendar after it has been approved by SNM should follow these procedures:
 - a. The club proposing an addition or change notifies the SNM Registrar of the proposed date and format of the additional meet, or details of proposed changes to an existing meet.
 - b. The Registrar notifies SNM clubs and coaches of the proposal and invites them to comment, allowing at least 7 days for comment.
 - c. The Management Committee (or Board, if there is insufficient time for the Management Committee to meet) considers any comments from clubs and coaches and decides whether to adopt the proposed change to the calendar.
 - d. SNM then advises clubs and coaches of the outcome.
- ~~2.4.~~ Sanction must normally be sought at least 28 days prior to the date of competition.
- ~~3.~~ Application for sanction must include the format and rules of the competition, the name of the meet referee, whether the meet is a club only or inter club meet and the name and contact details of the meet organiser.
- ~~4.~~ Sanction from the Board will be confirmed by inclusion of a meet in the SNM Meet Calendar. SNM may withhold sanction where the application coincides with meets already sanctioned, particularly if the meet already sanctioned is an SNM Championship Meet.
5. SNM may, at its² own discretion, impose such ~~other~~ conditions as are appropriate to the level of competition and to ensure SNZ and SNM rules are adhered to.
- ~~5.6.~~ SNM may waive the requirement for consultation if the change to the calendar is minor (e.g. a correction of a date) and is unlikely to be of concern to any member club.
- ~~6.~~ The Convenor of Officials shall be delegated the authority to issue sanction within 14 days of receipt of application.