

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM MANAGEMENT COMMITTEE MEETING

Tuesday 13 June 2017
Cawthron, Nelson

Present: Hamish Neill, Jim Sinner, Mandy Thomas, Melinda Baigent, Mandy Bishop, Steve Malthus, Mark Lile

1. WELCOME: Hamish welcomed everyone to the meeting.
2. APOLOGIES: Lorraine, Susie, Stephen Fryer, Steve Fox, Mandy Thomas (lateness) & Melinda Baigent (lateness)
3. STRATEGIC PLAN/KPI IMPLEMENTATION
 - Progress report (Mandy B)
Mandy spoke to her report and ask for questions.
Agreed to change 1(a) to Mostly Achieved (BSC requested an additional time trial) and to finalise the KPI report once financial details available at the next meeting.
Agreed to schedule a strategic planning session to review the plan after the AGM, since there will be new Board members. Should we change focus? Unclear whether SNZ still requires regions to have common KPIs.
 - Funding policy (Hamish/Susie)
Deferred til next month
4. CONFIRMATION OF MINUTES (9 May)
Moved to approve the minutes of 9 May as true and correct *Steve M/Mark/carried*
5. MATTERS ARISING AND TASKS
 - Swimmer representative to Management Committee
Would like to have 1 or 2 designated swimmers that other swimmers can contact to raise an issue to bring to the Mgt committee. Their item would be discussed early in the agenda.
Moved that we invite clubs to ask their swimmers for expressions of interest to be a swimmer representative to the SNM Management Committee be able to present concerns, ideas and suggestions on behalf of swimmers, on an as needed basis *Jim/Hamish/carried*
 - Task list
 - AGM Richmond Hall booked for 13 August 10 am
 - Officials shirts: Establish expectation that shirts will be returned
Lorraine says BSC has 16 IOTs – Melinda to confirm which ones are active and have more shirts available for SISS. All shirts to say 'Technical Official' and have badges for Managers. Melinda to organise badges saying 'Manager'.
 - All other tasks done or carried forward
6. SECRETARY REPORT
 - Monthly operational phone call – Request an agenda prior to the meeting so that we can try to have the appropriate person on the call, and an ability for regions to request an agenda item before the meeting.
 - SNZ Awards

Moved that we invite the SNM Awards Committee to consider nominating Jos Pattison and Eric Peterson for SNZ Honours awards
Melinda/Mandy T /*carried*

Lindie and Jim to assist Margaret, if necessary.

- SNZ Appointments panel – No nomination will be made from SNM.
- SNZ AGM – Plan to send someone (date is Saturday 2 September)
- TSC letter – no further response needed.

Moved to accept Secretary Report
Steve M/Mark/*carried*

7. CLUB UPDATES

- NSSC – Noted changes to the executive
- Tasman – ran XLR8 meets, lots of positive feedback especially from young swimmers.

8. TREASURER REPORT

Moved to approve the following for payment:

Stadium 2000 - TSS Swimming champs - \$570.00
Hamish/Mandy B/*carried*

Susie also noted (by email) that there were two outstanding invoices from Tasman SC. Mandy T accepted that Tasman needs to pay both invoices:

- the number of swimmers had been resolved and she agrees with the tally
- the 2015 invoice for coach registration will be paid to SNM and Tasman will follow up with SNZ regarding any reimbursement.

Susie proposed that, in future, all swimmer registration payments be held by each club, SNM will pay the swimmer registrations to SNZ on behalf of the clubs and then the clubs will be invoiced by SNM. However, Mandy T said that Tasman wanted to continue to have their members register and pay via the database. They've had a few issues with non-paying swimmers, and online registration removes that problem.

9. REGISTRAR REPORT/MEETS MANAGEMENT

- Equipment Levy

Moved to:

1. Assess the equipment levy as of 30 April this year but not as a permanent policy
2. Recommend that the Board amend Standing Order 12.2 by adding the words:
In the case of a swimmer who transfers to another club during the year, including to or from a club in another region, the levy shall be paid by the first SNM club that registers the swimmer in a given year.
3. Pending adoption of the change to the Standing Orders, that the Treasurer assess levies for swimmers who have transferred on the basis that the above change to Standing Order 12.2 will be approved by the Board.

Jim/Hamish/*carried*

- Tasman SS Champs

Moved to:

1. Increase entry fees for TSS Champs 2018 to \$5
2. Drop medals for non-competitive swimmers

Jim/Mandy B/*carried*

- SNM SC Champs

Moved to appoint Ivon Clemett as Meet Director and invite some Canterbury officials (Mark Crashley, Stuart Challenger, Ron Clarke) to attend if they can Jim/Steve M/*carried*

Moved that the Registrar report be adopted and the following be approved as NM records:

Tasman Secondary Schools 14 May 2017

50 Fly	SC	16	M	27.11	Matai McGuinniety	NLSNM
50 Back	SC	17	M	27.37	Sam McKenzie	TASNM
100 Breast	SC	17	M	1:06.42	Sam McKenzie	TASNM
50 Fly	SC	17	M	26.01	Sam McKenzie	TASNM
100 IM	SC	17	M	59.27	Sam McKenzie	TASNM
50 Back	SC	Open	M	27.37	Sam McKenzie	TASNM
100 Breast	SC	Open	M	1:06.42	Sam McKenzie	TASNM
100 IM	SC	Open	M	59.27	Sam McKenzie	TASNM

Tasman SC Get XLR8's Meet #1 20 May 2017

50 Back	SC	17	M	26.58	Sam McKenzie	TASNM
100 Breast	SC	17	M	1:04.58	Sam McKenzie	TASNM
50 Back	SC	Open	M	26.58	Sam McKenzie	TASNM
100 Breast	SC	Open	M	1:04.58	Sam McKenzie	TASNM

Jim/Hamish/*carried*

10. PUBLICITY/COMMUNICATION REPORT

Nothing to report.

11. FUNDING REPORT

Grants were received from Lion Foundation (PA system) and Pub Charity (lane hire).

Check that PA system has been purchased.

12. SNZ LIAISON REPORT

No report.

13. TECHNICAL

- Warm up protocol

Technical Committee considered proposal, Blenheim suggested some changes and Jim has circulated a draft combined text with new material highlighted.

Agreed to include the words "during the warm up" in the rule about dangerous and disrespectful behaviour.

A few more amendments were discussed and agreed, including adding a diagram for Hampden St pool and including a rule in the flier about dangerous and disrespectful behaviour during warm up.

Moved to adopt the warm up procedure as amended Jim/Mark/*carried*

Jim to circulate revised protocol to Mgt Committee to confirm changes and then circulate to clubs & coaches. Also re-issue SC flier and put updated documents on website.

14. COACHING REPORT

No report.

15. GENERAL BUSINESS

- Sam McKenzie visit – keen to come along but not available tonight.
- SNZ Regulation update – reviewed and agreed nothing warranted commenting on.
- Makos consultation - SNM submission

- SI C&T: Our preferred date is 10-11 March
- SI C&T: Change qualifying criteria to a bracket, faster than X and slower than Y, for each event. Allow swimmers who qualify for higher meets (eg Juniors or Div 2) in other events to compete at SIC&T in events where they are within the qualifying times bracket.
- SI C&T: Qualification deadline – no change to last year
- SI Champs should remain as key qualifying meet for NZ SC Champs

- Board positions

Under SNM constitution, 2 vacancies will arise on the Board this year. Mandy B and Phil would like to stand down.

Discussed benefit of having independent Board members. All to consider who to invite.

- Swimmers Fund

Moved to top up the Swimmers Fund this year by \$651.19

Mandy B/Steve M/*carried*

Need to have a discussion after the AGM about funding options.

NEXT MEETING OF MANAGEMENT COMMITTEE – 11 July at 7:30 pm at Cawthron (immediately following the Board meeting)

Agenda items:

Funding policy

KPI annual report (Board)

Meeting closed at 9.36 pm