

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM MANAGEMENT COMMITTEE MEETING

Monday 14 March 2016

Tangaroa Room, Cawthron, Nelson

Present: Hamish Neill, Steve Malthus, Mandy Bishop, Melinda Baigent, Jim Sinner, Susie Foster

1. APOLOGIES: Stephen Fryer, Steve Fox, Phil & Lorraine McMath, Lindie Nelson

2. STRATEGIC PLAN/KPI IMPLEMENTATION

- The Committee discussed KPI 4 of the Strategic Plan: *Raise awareness of, and interest in competitive swimming within the wider Nelson Marlborough community, as well as promoting our athletes.* A number of suggestions were made of what could be done to achieve the KPIs.
- KPI 4 Goal 1: Publicity is expanded.
 - i. Jim to establish a Facebook page for SNM and Admin to be shared with those that use it
 - ii. Hamish to enquire about interviews etc on local radio sport (Saturday mornings)
 - iii. Jim to add radio stations to media release distribution (Hamish to supply email addresses); releases could possibly include interview suggestions
 - iv. Get a high profile swimmer to Nelson, eg to help promote mental toughness? We could pay for their travel costs by applying for funding or using funds from Combined Clubs meet.
 - v. Banners – get the SNM prizegiving backdrop that we had made for SI meets in Blenheim, and use it from C&T and Age Groups meets in Nelson.
- Goal 2: Enhance swimming as a sport in schools
 - i. Blenheim is organising primary school swim sports for Marlborough. Need to get report back from Lorraine, suggestion is for SNM to offer to help organise primary and intermediate school swim meets in Nelson.
 - ii. Encourage schools to recognise swimming as a 'sport'. Get one parent per school to get SNM media releases and prepare an item for school newsletters.
 - iii. Provide a starter pack for medal winners at school swimming sports
 - iv. SNZ guidance for parents to support their children in swimming – distribute to our parents
- Mandy to compile table of goals and action plan and distribute it for us to confirm at next meeting.

3. CONFIRMATION OF MINUTES – 9 Feb

- Corrections: spelling of Shuttersport, removal of name of complainant in item 12.

Moved that the minutes, with corrections noted above, be approved as true and correct

Steve M/Melinda/*carried*

4. MATTERS ARISING AND TASKS

- Secretary to advise clubs of \$5 equipment levy starting 2016-17, along with \$5.50 SNZ Awards levy that SNM has been paying for past several years on swimmers' behalf
- Discussed the Decathlon. Tentative date is October. Needs further discussion.
- Melinda is going to seek sponsorship for several marquees/gazebos, these can then be used by any clubs for outdoor meets. Jim also noted that Coastguard has a gazebo that we can borrow for swim meets. Melinda is willing to submit applications for other grants – the Committee will discuss later

in the meeting whether we should apply for funding for new officials shirts. Need to check what Lorraine might be applying for.

- Need an update from Stephen Fryer on adjustment of starting blocks at ASB.
- A meeting to discuss winter/spring meet calendar will be held on Sat 14 May. Secretary to advise clubs and coaches
- Meeting to discuss criteria for trophies will be held on Sat 16 April. Ask John Elder to have written and tested algorithm by 9 April so that we can advise donors of the options.

5. MATTERS ADDRESSED AT SNM BOARD MEETING 24 Feb

The Management Committee was advised of the following matters from the Board meeting:

- i. Appointment of Steve Malthus to Management Committee
- ii. Touchpads policy – old policy revoked; will be an annual equipment levy for registered competitive each swimmer.
- iii. Complaint – Stephen not present so no update
- iv. Enquiry from Adidas rep – Stephen, Susie and Mandy met with Adidas rep who introduced new line of swimwear. They are also able to provide other lines of clothing eg for merchandising. Design can be done online. Prices seem competitive. An option is to have Adidas attend Winter Meet or other meet to sell gear, but only if we haven't already invited Swimsation.
- v. Semi-automatic timing gear to West Coast – Stephen and Jim had arranged to take it down on 18-19 March but West Coast not ready. Will re-schedule for October.
- vi. Pathway to Podium – Two Tasman swimmers submitted applications for SNM endorsement. One of these arrived only a few hours before the deadline, which did not make a good impression, but was signed.

6. SECRETARY REPORT

No report

7. TREASURER REPORT

- *Moved* that the following Invoices be paid
 - i. SNZ registrations \$30.00
 - ii. Pool hire – Nayland for Age Groups \$3425.64
 - iii. PO Box rental \$175.00
 - iv. GST payment to IRD \$801.00 *Susie/Mandy/carried*
- *Moved* to confirm that Susie Foster is the SNM Treasurer and authorised to speak to IRD on behalf of Swimming Nelson Marlborough *Hamish/Jim/carried*
- *Moved* to approve SNM C&T reconciliation subject to changing the ribbon cost to 12.5% of total ribbon cost rather than 25% (will increase the net income by about \$88). 40% to be paid to Nelson South as the host of the meet. *Susie/Mandy/carried*

8. REGISTRAR REPORT/MEETS MANAGEMENT

Moved that registrar report be approved and the following new records be confirmed:

NZ Zonal Champs 13 Feb 2016

100 Breast	LC	17	F	1:14.46	Caitlin Delany	TASNM
100 Back	LC	18	F	1:09.11	Sally McMath	BLENM
200 Free	LC	16	M	1:55.44	Sam McKenzie	TASNM
400 Free	LC	16	M	4:10.04	Sam McKenzie	TASNM

Tasman LC Meet 5-6 March 2016

800 Free LC 11 M 13:39.95 Corban Holland TASNM

Jim/Hamish/*carried*

9. PUBLICITY/COMMUNICATION REPORT

- Media release prepared by Lorraine and Jim and published in Nelson Mail

10. FUNDING REPORT

- Discussed above. Not sure if Lindie has submitted application to Rata for scoreboard.

11. SNZ LIAISON REPORT

- Hamish missed last teleconference, so will be talking to Christian to catch up. Will also raise a few other issues: SNZ invoicing procedures; qualifying meets for team to Aussie SC.

12. TECHNICAL – no report

13. COACHING REPORT – no report

14. CLUB REPORTS

- Mandy reported on meeting of Tasman SC committee.
 - i. Arranging signage for trailer.
 - ii. Committee had an enquiry about formula for apportioning cost of SNM insurance.
 - iii. Chlorine incident at RAC was not handled well by CLM, swimmers got effectively poisoned by chlorine. Tasman is compiling evidence from parents and will submit a complaint to Tasman DC and CLM. SNM is willing to send a letter of concern to CLM as well.
 - iv. There was some concern that we are spreading officials too thinly. Questioned whether the Nelson South club meet had been sanctioned, noting the Blenheim meet has been in the calendar for some time.
- This led to a discussion of the Nelson South club night scheduled for Friday. Noted that Nelson South club night needs to be sanctioned by SNM even if it is a club-only meet. This is the final event in their summer series with a variety of fun events. The club wants times to be official so that club records can be broken, as these earn points for the club competition, and swimmers swim events they haven't done for a long time so they can get points for PBs. Is this not a Nelson South-only meet to get NAGs times. Those seeking NAGs times are going to Blenheim the next day.

Moved that Nelson South's club meet on Friday 18 March be added to the SNM Meet Calendar for 2015-16 as a sanctioned meet. *Susie/Jim/carried*

Jim to send email to Nelson South about SNM approval of clubs meets

15. GENERAL BUSINESS

- Officials' shirts – Melinda reported on options from 'Design by George' for breathable fabric, prices range from \$33.50 to \$38.50. Susie to get quotes and sample from Adidas so that we can decide and apply for a grant. Need to ask Technical Committee what they prefer for colour scheme – eg mainly white or mainly SNM blue.
- Survey re SNM Age Groups meet – Jim presented summary of results (distributed prior). There was general agreement in the responses on the format of meet, with a minority disagreeing on a few aspects, e.g. about timed finals vs prelims and finals for long distance events. There was a pretty even split on the option of having all 50m events on Friday night, with some good points made for why not. This needs further consideration when planning for next year.

16. NEXT MEETING OF MANAGEMENT COMMITTEE – Tuesday 12 April 2016

The meeting closed at 10.00 pm