

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM MANAGEMENT COMMITTEE MEETING

Tuesday 10 October
Cawthron, Nelson

Present: Stephen Fryer, Jim Sinner, Hamish Neill, Susie Foster, Melinda Baigent, Mandy Thomas, Sarah Woodhouse, Steve Malthus, Dave Hall, Mark Lile

1. WELCOME: Swimmers representatives Jacob Northage and Matai McGuinniety
2. APOLOGIES: Lees Seymour, Steve Fox, Lorraine McMath & Jos Pattison

Susie/Dave/carried

3. ELECT CHAIR:

Moved that Stephen Fryer be elected as chair of Management Committee *Hamish/Susie/carried*

4. STRATEGIC PLAN/KPI IMPLEMENTATION

- Strategic plan review

Sarah has spoken to Lees, who has someone in mind as a potential facilitator. Sarah will follow up with Lees.

5. CONFIRMATION OF MINUTES (12 September)

Moved that the minutes of 12 September area a true and correct record *Steve M/Dave/carried*

6. MATTERS ARISING AND TASKS

- Portfolios:

i. Equipment: Steve Fox

ii. Technical:

Moved that we appoint Christine Fisk and Steve Fox to join Ivon, Stephen, Phil and Kirsty on the Technical Committee *Jim/Hamish/carried*

iii. Publicity: Mark Lile, with assistance from Jim

iv. Coach liaison: Mark Lile (replacing Dave Hall)

v. School liaison portfolio: This role is to make sure that there is a parent as a key contact for each school, to provide results to the school and encourage the school to recognise swimmers' achievements. Mark Lile agreed to take on this role to coordinate a liaison person for each school.

- Susie enquired whether swimmers had received their ribbons from SISS. Most schools have, but apparently Nelson College for Girls has not handed them out, so Susie will follow up.

- Tasks

i. Touchpad booklet – Mandy: photos have been taken, so booklet needs to be prepared. Equipment is getting damaged when being moved, so this needs to be tightened up, and gear keeps disappearing. Stephen offered to help design some locks that are welded to the trailer.

ii. Exit survey – Hamish has drafted a new version of the survey. Everyone agreed with the questions. Hamish will get it set up in SurveyMonkey and distribute to clubs to send to swimmers who have stopped swimming.

iii. Life members' badges – Mandy Bishop has sent an email re design and pricing.

Moved that we approve the Maroon badge with gold writing and gold bars for Service and Honours, and for Life Members, a gold badge with maroon writing, with an additional gold bar
Hamish/Stephen/*carried*

- iv. Medals – Mandy and Melinda will discuss with Mandy Bishop and come back to next meeting with order and grant proposal
- v. Warm up procedure – Coaches and Tech Committee were of the view that we should not make any changes to the Warmup procedure

7. SWIMMER REPRESENTATIVES

- Contact info (they are willing to have their numbers made available to other swimmers)
Jacob 027 366 1338
Matai 022 393 2389

8. SECRETARY REPORT

- Reported club responses on whether to call an SGM to consider moving zones for Juniors
This was followed by a discussion about the SGM and the need to get new information out for all clubs to consider by 20 October.

9. CLUB UPDATES

None

10. TREASURER REPORT

No written report.

Moved to approve the following payments:

Pool hire for SI Champs	\$6442.89	
State Insurance for assets insurance	\$714.02	
Melinda for stationery	\$20.39	Susie/Jim/ <i>carried</i>

11. REGISTRAR REPORT/MEETS MANAGEMENT

Moved to approve the flier for SNM Country & Town meet
Jim/Sarah/*carried*

Moved to approve the flier for LC Champs meet
Jim/Mark /*carried*

Moved that, where SNM is asked to allocate spectator tickets for national meets and the requests for a session exceed the amount available to SNM, that tickets be allocated based on the following criteria (in this order):

- i. Seek a balanced allocation between families, i.e. families that request more tickets in a session than other families should be scaled back where necessary.
- ii. Where there is still excess demand, allocate tickets to clubs roughly in proportion with their number of swimmers
Jim/Hamish/*carried*

Sarah Woodhouse agreed to manage ticket allocations on behalf of the Management Committee.

Moved to approve the addition of a swim meet (one session) hosted by Blenheim Swim Club on 17 February 2018
Jim/Sarah/*carried*

Mandy asked about Tasman possibly changing the date of its meet scheduled for 9 December, as this now is on the same weekend as Wellington's Junior LC champs and an Auckland Age meet. The committee asked that Tasman consult with Motueka SC about the possibility of swapping dates with the Motueka carnival on 16 December, and report back to the next meeting.

Moved to confirm the times listed below as new SNM records as of the date on which they were swum:

Wgtn SC Champs 2-5 Sept 2017

400 IM	SC	14	F	5:08.02	Bree Anderson	TASNM
50 Free	SC	11	M	30.71	William Seymour	TASNM
50 Back	SC	11	M	35.72	William Seymour	TASNM
50 Breast	SC	18	M	29.76	Sam McKenzie	TASNM
50 Fly	SC	18	M	25.16	Sam McKenzie	TASNM
50 Fly	SC	Open	M	25.16	Sam McKenzie	TASNM

Blenheim September Meet 16 Sept 2017

200 Fly	SC	11	M	3:06.44	Ryan Marsh	BLENM
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Jim/Hamish/*carried*

12. PUBLICITY/COMMUNICATION REPORT

Jim was unable to produce a report on NZ Short Course due to computer problems. Susie (NS) and Mandy (TSC) will summarise their clubs' respective achievements at NZSC and provide to Mark Lile and Jim Sinner to produce a report for local media. For Blenheim – Sophie Woodhouse attended her first short course nationals.

13. FUNDING REPORT

Moved to apply to Pub Charity for a grant of \$17567 + gst to purchase a 10-lane Piccolo scoreboard from HTS Group
Melinda/Jim/*carried*

Moved to apply to Mainland Foundation for a grant of \$4583.96 (gst exclusive) for lane hire for the NM Country and Town Champs and the NM Long Course Champs
Melinda/Mandy/*carried*

14. SNZ LIAISON REPORT

Liaison meeting was cancelled

No word on SNZ Zonal meet but decision was promised by end of Sept. Hamish will follow up again next week.

15. TECHNICAL

Technical Committee report – several national and regional officials qualifications were confirmed at SI Champs.

Technical committee convenor – Stephen will talk to Kirsty again and report back. Steve Fox and Christine Fisk are also possibilities for this role.

16. COACHING REPORT

No report

17. GENERAL BUSINESS

- Sam McKenzie visit – not available tonight. Mandy will try again for next meeting.
- Funding/profit share policy (Hamish & Susie) – carried forward.
- Officials' shirts – retain any blue shirts in good condition (discard stained shirts); ask Technical Cmte convenor to check with clubs and officials for inventory of white shirts, who has them and how many are still available.

- Medals, ribbons and badges

Resolved to apply to Air Rescue Services for \$4721.51 (exc GST) to purchase medals for NM Town and Country, NM Long Course Champs, NM Primary School Champs and NM Short Course Champs

Melinda/Mandy/*carried*

- SISS to be held in Blenheim in July 2018. Mandy suggested that we consider hosting this meet in Nelson the next time we get it in the rotation.

- Zonal proposal – request for feedback
 - Facts and figures look ok
 - We think the proposal has merit but would like more information.
 - We consider that a zonal performance hub would need to have an administrator so that the coach can spend time coaching rather than on administration
 - We are interested to know what this proposal would cost to implement and what assistance we could get from SNZ or HPSNZ.
 - We do not want national meets to be competitions where swimmers compete for their zone under a different coach, rather than for their club; the swimmer-coach relationship needs to be maintained at national meets.
 - It is important to know what the coaches think of this proposal. SNM would like to know the views of NZSCAT since they would be the ones who need to work with this proposed structure.

Moved that the Secretary provide the above feedback to SNZ and Simon Perry

Jim/Steve M/carried

NEXT MEETING OF MANAGEMENT COMMITTEE – 14 November immediately following the Board meeting at 6:30 pm at Cawthron

Agenda items: