

SWIMMING NELSON MARLBOROUGH INC.

MINUTES OF SNM MANAGEMENT COMMITTEE MEETING

Tuesday 10 April 2018
New St, Nelson

Present: Hamish Neill (Chair), Susie Foster, Dave Hall, Melinda Baigent, Lees Seymour, Steve Malthus, Mandy Thomas, Mark Lile, Lorraine McMath

A moment of silence was held for Ivon Clemett

1. WELCOME: Hamish welcomed everyone and thanked Dave for arranging the venue
2. APOLOGIES: Sarah, Jim, Steve Fryer, Steve Fox
3. STRATEGIC PLAN/KPI IMPLEMENTATION

Lees has circulated minutes of the strategic planning meeting.

Facilities: NCC long term plan is available for submissions. The committee discussed aspects of a submission focusing on the strategic benefits to the region of new pool facilities and requesting NCC to work with TDC to examine pool availability issues and future need for facilities. Lees and Mark to prepare a submission.

Streamline decision-making: Agreed to amend the Standing Orders to enable a subcommittee to approve payments and then ratify at the following meeting, up to \$5000. Lindie and Jim to check and bring a proposal to next Board meeting.

4. CONFIRMATION OF MINUTES (11 Feb)

Moved to confirm that the minutes of 11 Feb are a true and correct Steve M/Hamish/*carried*

Moved to ratify the following e-decision

"The Management Committee approves the purchase of medals from The Trophy Centre and ribbons from Ribbons Plus for the 2018 Nelson Tasman Primary School Championships to be held on 8 April 2018."

Susie/Dave/carried

5. MATTERS ARISING AND TASKS

No matters arising.

Task list

- Trailer: Scoreboard cannot travel to Blenheim in the absence of modifications to the trailer. It needs a special slot. Or should it have a small, separate trailer for transport to Blenheim? Or both? Mandy will contact Canterbury to inquire how they transport their scoreboard. Lorraine will investigate with TNL (Melinda to send dimensions). Tasman will look into getting their trailer adapted.
- Scoreboard needs to be added to the insurance (Susie to do).
- Ability for officials to sign up for meets is not straightforward under SNZ website. Mandy to talk to Kerrin Keech at Otago about how they do it.
- Exit survey – Hamish has prepared draft. Agreed that the exit survey should come from clubs rather than SNM – ie put on club letterhead. Also agreed to test the survey on some recent leavers. Dave and Mandy will follow up with club leavers.
- Decathlon – not enough interest to pursue

6. SECRETARY REPORT

The Secretary report was received.

7. CLUB UPDATES

- Nelson South – Making good progress on handing over pool operations to HSS and negotiating for lane space during the summer
- Tasman – have been successful in securing funding for new touchpads.
Need to sort out storage for SNM equipment! Ongoing frustrating discussions with TDC. CLM and underwater hockey also interested in storage at RAC. Lorraine will send photos of storage arrangements in Blenheim. Melinda to organise photos of where material is stored presently. Lees will attend TDC meeting as an SNM representative
- Blenheim – just held primary school champs 188 swimmers. Roly Crichton (coach at QEII swim club) coming to do some training.

8. TREASURER REPORT

Susie distributed accounts.

Nayland pool has charged us nearly \$5k for LC champs (including extra time). Invoice arrived last week. Agreed to challenge this invoice: last year they charged us until we got out of the pool. Instead of paying for whole facility when we run overtime we should just be charged for the staff time. Actions: Jim to advise Mandy when the last swim was for each session. Mandy will follow up with Nayland. Susie to advise Mainland that we may be late in submitting documentation.

Moved to approve the Treasurer's report and the following payments:

Medals for primary school champs (reimburse Melinda)	\$730
Footie Signs (reimburse Tasman SC)	\$69
Swim Southland (relay entries)	\$120
Golden Bay reimbursement (trophy engraving)	\$11

Susie/Steve M/*carried*

Susie will send a thank you to Eddyline for sponsorship of the scoreboard.

9. REGISTRAR REPORT/MEETS MANAGEMENT

- Tasman Secondary Schools meet
Jim's recommendations were discussed.
Moved that for the Tasman Secondary Schools meet:
 - no ribbons be awarded (stay with certificates)
 - the flier be approved, with the addition that schools with non-club swimmers should contact the Registrar
 - Phil McMath be confirmed as Meet Director

Lees/Steve M/*carried*

- SNM SC Champs

Jim's recommendations were discussed.

Moved to keep the fees unchanged and award medals for 1st, 2nd and 3rd place in relays (we already have the medals)
Mandy/Dave/*carried*

The committee agreed NOT to impose a penalty for no shows for prelims.

The flier was not agreed, pending further consideration of changing the event order for 800s and 800s and 1500s. Mandy to prepare a mock up of suggested changes for discussions with Jim, then send on to clubs and coaches for comment.

Lindie to email Kirsty to invite the Technical Committee to recommend a Meet Director.

- Calendar meeting – 10 June, 10 am venue TBA

Moved to approve the Registrar's report and confirm the following as Nelson Marlborough records:

Tasman LC Meet 10-11 March 2018

800 Free	LC	11	M	12:54.55	Lucca Traut	TASNM
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TSC April Meet 7 April 2018

1500 Free	SC	14	F	17:30.13	Sierra Thomas	TASNM
1500 Free	SC	Open	F	17:30.13	Sierra Thomas	TASNM
50 Free	SC	11	M	30.01	William Seymour	TASNM
200 Back	SC	11	M	2:42.84	William Seymour	TASNM

Hamish/Lorraine/*carried*

- BSC meet of 20 April

Moved to approve shifting the BSC meet of 20 April to 26 May Lorraine/Hamish/*carried*

- SI champs – Mandy noted that a number of swimmers are unlikely to attend because the date conflicts with mock exams. Makos Committee will discuss further. Could shift to one week earlier?
- Trophies for the Ton Bolton Cup – Hamish has done the investigations.

Moved to purchase the CF350 trophy and engrave the last 10 years winners (\$380 total)

Hamish/Susie/*carried*

10. PUBLICITY/COMMUNICATION REPORT

Mark prepared 2 media releases and sent them to media on consecutive days. The Nelson App combined all the articles – shambles. The Nelson and Waimea Weeklies adjust material to focus exclusively on their area.

Following discussion it was agreed to ask Glen Peacock if he will prepare the media releases for national and regional meets. Mark to approve drafts.

Lees offered to contact his PR person (Jacky Walters) and see if she can provide arrange a media session

11. FUNDING REPORT

Moved to apply to Air Rescue & Community Services for \$4105.50 (inc GST) to cover the cost of the Pool lane hire at Stadium 2000 in Blenheim for the Short Course Champs on the 3rd, 4th and 5th of August 2018

Melinda/Lees/*carried*

Moved to apply to Pub Charity Ltd for \$2220.00 to cover the cost of the medals for Short Course Champs on the 3rd, 4th and 5th of August 2018 from Medals Plus

Melinda/Lees/*carried*

Moved to reimburse Melinda (\$198) for gazebo purchased to provide cover for scoreboard

Hamish/Lees/*carried*

SNM should make a gift to Eric Peterson to thank for all his work. Petrol vouchers for SC champs (give to him at the meet)

12. SNZ LIAISON REPORT

No teleconferences have been held. Hamish has inquired regarding SNZ's intention for Juniors. SNZ say everything is up to for review.

13. TECHNICAL

No report.

14. COACHING REPORT

No report.

15. GENERAL BUSINESS

- Fundraising (Lorraine)

As a committee should we think about capital items. Need to be more transparent between clubs about fundraising for capital items. Club updates is an opportunity to share information.

What are the capital items that we need as a region? Ask clubs at the beginning of the year?

Lorraine will prepare a brief proposal on strategic planning for capital items and circulate to Mgt Committee.

- SNM Spectator Seating for NAGs (Hamish)

Done.

- Relays for South Island Champs (Hamish)

Last year the SI coaches recommended a change to the format of the relays: mixed club relays for prize money. 3 relays for 16 swimmers.

The Mgt Committee supports this proposal.

Hamish to circulate the proposal to the committee, and Jim to circulate to regional recorders to get feedback.

- SNM Representative Badges and Bars

Moved to approve including NZ Opens 2018, which take place in July, in the calculation for 2018 SNM Representative Badges and Bars
Lorraine/Mark/*carried*

- Tasman Primary Schools Champs

Positive feedback – kids enjoyed the meet. Susie to thank Tasman swimmers for their help running the meet (Facebook message)

No sponsorship received, but CLM dropped their lane charge a bit. The Committee noted that this event needs to be sustainable – to cover costs for pool hire and medals. In Blenheim schools charge swimmers \$2 which goes to pool hire.

Action – look for funding and sponsorship.

NEXT MEETING OF MANAGEMENT COMMITTEE – 7pm 30 Tues 8 May (preceded by Board meeting at 6.30 pm)

Agenda items:

Meeting closed at 9.06 pm