

# SWIMMING NELSON MARLBOROUGH INC.

## MINUTES OF SNM MANAGEMENT COMMITTEE MEETING

Tuesday 9 April 2019  
6.30 pm Cawthron Institute, Nelson

**Present:** Jim, Mark, Steve F, Lisa, Mandy, Susie, Hamish, Lorraine

1. WELCOME: Jim welcomed all
2. APOLOGIES: Steve M, Dave, Karla, Melinda
3. STRATEGIC PLAN/KPI IMPLEMENTATION

- KPI: Pathways

Jim invited everyone to suggest ideas on what are we currently offering and what is area of biggest need for improvement

*Comments/suggestions*

- We have no specific pathways at a regional level
- Region and clubs are not engaged with any formal pathway for swimmers and coaches
- Meets-- SICT, Div2, NAGs -- provide informal pathways for swimmers at different levels
- Some of the smaller clubs need to link in with bigger clubs to give swimmers training and competition opportunities and pathways to higher honours
- Canterbury has a good pathway for swimmers – also good for coaches. Could we emulate?
- Disconnect between LTS and moving on to competitive swimming – nothing in writing, depends on LTS teachers
- NM not big enough to do regional squads on our own—better to get other centres to accept some of our swimmers?
- We lose all our older swimmers – there is limited retention after 15/16 years.
- Outreach by clubs in university towns willing to invite our swimmers to continue training even if they are not competing. NM coaches may be able to liaise with coaches in Wellington etc
- Coaches need to be on board since they will be driving

*Action:* Mark to invite club coaches to a meeting to discuss pathways to progress from LTS, to clubs, and on as they leave school and move out of Nelson. Primary focus is on pathways for competitive swimmers while they are club members – we can extend later to LTS and transition to university. Aim is to consider if a formal strategy would be useful and, if so, define structured opportunities for groups of swimmers from all clubs. Jim to locate the Simon Perry pathway strategy and send to Mark.

4. CONFIRMATION OF MINUTES

Amend minutes by removing the resolution to apply to Pub Charity and associated contribution.

*Moved* to approve the minutes of 19 March, as amended, as a true and accurate record

Jim/Hamish/*carried*

5. MATTERS ARISING AND TASKS

- Equipment upgrade and replacement

Agreed to purchase, subject to securing grant income:

- New quantum timing box and computer – to avoid wear and tear associated with transport between Blenheim and Nelson
- Harness boxes and loom with re-programmable boxes including 10 additional buttons, to replace malfunctioning boxes and provide more resilience with remaining boxes
- Backstroke wedges for the Nelson (9) and Blenheim (11) pools to ensure our competitive swimmers gain experience using this equipment

Total cost: \$38484 (GST exc)

*Resolved* to apply to Pub Charity for a grant of \$28863 (GST excl) for new timing and starter equipment to be used for competitive swimming Lisa/Lorraine/*carried*

*Moved* to contribute, from reserves, 25% of the cost of the new equipment (approximately \$9600) Lisa/Susie/*carried*

- Donna Bouzaid visit – Mark reported that Donna has suggested a 2-day programme for NAGs swimmers. Agreed to find a date in September around a TOCs course and that does not conflict with NZ SC (1-5 October). Mark to confirm a suitable date with Donna and book pool. For qualified NAGs or SC swimmers – around 30.
- Wespac transfer of bank accounts – ongoing paperwork with IRD
- Media training – Lees and Mark met with Jacqui. She is happy to come to a Mgt Cttee meeting. She advises not to write about results (this is available on websites), instead focus more on personal interest stories to get into magazines – ie raise the profile of swimming on a personal level. Jacqui is willing to put together a strategy for us. She needs a list of ideas from clubs about personal interest stories. Mark to invite to next meeting (14 May)
- Splits as official times – Jim raised this on SNZ teleconference with regional administrators. SNZ has no written policy but accept splits on database and therefore accept splits as official times. For national meets, officials check the split times at the meet. Other regions only accept splits if notified in advance and there are stopwatches (just like SNM) because split times can contain errors and there is not enough time to check splits at regional/club meets. SNZ is now going to review whether they will allow split times as entries. Jim suggested that SNM continue its current policy of not accepting splits unless notified in advance and accepted by the technical director. For national meets, only lead-off legs of relays will be recognised because that is how Meet Manager is set up.
- Equipment Handling booklet – Mandy to circulate to Lorraine for comment
- Insurance – confirmed that the scoreboard is covered in transit.
- Response to SCWC et al – done , no further response received.

#### Matters arising

- Fit for purpose facilities – Subcommittee met and discussed ideas. Investigated other pool options and more work on temporary pool cover for Nayland Pool. A cover would cost \$600K, and last at least 12 years. Hamish to contact Brian McGurk to discuss Council strategy. Will continue to meet and report back.
- Child Protection Policy and bullying – Lisa spoke to Willow from Safeguarding Children. Anna Loach will get them to review the SNZ policy and advise whether any changes are needed as well as action plans – eg swimmers, parent, coaches code of conduct to be signed. Can offer sport specific e-learning (as a group) plus face to face training. Encourage Mgt Cttee, coaches, parents travelling with teams to attend. Could do sessions in Blenheim and Nelson. Lisa to continue to liaise.

6. HEALTH & SAFETY

Lorraine has send hazard register and incident report to all clubs. One incident form came in from Waimea. Blenheim also concerned about one swimmer who is a bit unsteady on starting blocks; they will advise her to do in-water starts.

7. SECRETARY REPORT

The Secretary report was tabled.

8. TREASURER REPORT

Susie has emailed Treasurer's report.

*Moved* to approve payment of \$185 for the PO Box

Susie/Jim/*carried*

- Liability insurance

*Moved* to amend the formula by reducing Kaikoura from a half to a quarter share and ask Kaikoura to pay their share

Jim/Hamish/*carried*

9. REGISTRAR REPORT/MEETS MANAGEMENT

- Tasman SS Champs

*Moved* to approve the flier as amended, remove the request for schools to provide volunteers, and note that the session times may need to be adjusted

Jim/Lisa/*carried*

Lorraine to follow up regarding pool booking.

- NM SC Champs

Board has approved changes to SO 21.

Trophy eligibility – Jim to revise wording to mean that swimmers need to complete a prelim or timed final without being DQ'd

*Moved* to approve the flier subject to agreed changes, including

Girls 800, Boys 1500 on Friday

Top 10 Boys 800 on Sat pm, and top 10 Girls 1500 on Sun morning

Jim/Mandy/*carried*

- Swim calendar meeting – May

*Moved* to invite coaches and clubs to a meeting to discuss the calendar at 10 am on 5 May at the Milton Building in Cawthron

Jim/Mark/*carried*

*Moved* to approve the following as a NM record and to adopt the Registrar report

**BSC March Meet 30 March 2019**

50 Back      SC      12      M      33.86      Ryan Marsh      BLENM

Jim/Lorraine/*carried*

10. PUBLICITY/COMMUNICATION REPORT

See previous notes re Jacquie Walters.

11. FUNDING REPORT

Nothing further to report.

12. SNZ LIAISON REPORT

Jim noted that the SNZ constitutional review process is moving along in relation to technical amendments to SNZ and regional constitution. Regional amendments should be available before SNM AGM. Later there will be consideration of more substantive amendments to SNZ and regional constitutions.

### 13. TECHNICAL

Nothing to report.

### 14. COACHING REPORT

See earlier notes about Donna Bouzaid Coaching Clinic.

### 15. CLUB UPDATES

- Tasman – tiling is unlikely to be finished on time, lots of issues

### 16. GENERAL BUSINESS

- SNM Rep badge – Junior Festival

*Moved* to clarify that, for purpose of SNM badges, Junior Festival is not a qualifying meet

Jim/Hamish/*carried*

- SNM AGM

Noted that Board has agreed that the AGM will be Sunday 11 August. Lindie to book that Saxton Stadium Board room.

- Submission to SNZ on Junior Festival

Prior to the meeting, Dave Hall had circulated comments from clubs in response to questions from SNZ about Junior Festival. This would form the basis of SNM submission, with additional clarification on a few matters.

The Purpose of Junior Festival – participation versus achievement – was not clear to our clubs and parents. SNM view is that the All Stars Festival had qualifying times that were too easy – almost anyone could attend. We would like to see common QTs across all four zones and another meet, similar to South Island Country & Town, to cater for those who do not qualify.

We would like to see some 400m events, at least for 12 years olds.

Jim to put into submission to SNZ with comments compiled by Dave.

- Succession planning –

Jim noted that at the AGM there will be 2 vacancies in the Board – Jim and Hamish cannot be re-elected – and he encouraged Mgt Committee members to consider standing for the Board.

The Registrar and Secretary positions will also be vacant.

NEXT MEETING OF MANAGEMENT COMMITTEE – 6:30 pm Tues 14 May

*Agenda items: KPI: XXX*

*Jacquie Walters visit*

*Mgt meetings – start at 6:30 pm*

*Board mtgs – start at 6.00 pm*

Meeting closed at 9.15 pm