



SNM BOARD - Meeting Minutes

Date: Monday 4 October 2021
Time: 6:00pm
Venue: Boardroom, Sport Tasman

Attendees:

Members: Dave Hall, Lees Seymour, Patsy Berriman, Pete Harman, Bob Richards
Minutes: Fiona Lulham

Apologies: Andrew McKay (late apology)

Item #:	Discussion:	Action Points:
1.	<p>Welcome</p> <p>It was acknowledged that a quorum was present (need 4 members) so Dave called the meeting open at 6:00pm. Dave welcomed everyone to the meeting, and as it was the first meeting after the AGM, special mention was made to Pete and Patsy for re-standing and being elected for another round.</p>	
1a.	<p>Election of Officers</p> <p>Dave and Lese stood down as Chair and Deputy Chair respectively. Nominations for the position of Chair were called for. Pete Harman nominated Dave Hall as Chair. Patsy Berriman seconded.</p> <p>There were no other nominations. Dave Hall accepted the nomination and was elected unopposed.</p> <p>Nominations for the position of Deputy Chair were called for. Pete Harman nominated Lees Seymour as Deputy Chair. Patsy Berriman seconded.</p> <p>There were no other nominations. Lees Seymour accepted the nomination and was elected unopposed.</p>	
2.	<p>Apologies</p> <p>Andrew McKay was a late apology</p>	

3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting (9 August 2021) as a true and accurate record.</i></p> <p>The minutes included the amendment raised by Dave Hall on 12 August that the Swimmers Fund would be topped up by an amount of \$3500.00 giving a total of \$4000.00 to distribute NOT a top up of \$4000.00 as originally minuted.</p> <p style="text-align: right;"><i>Moved/Seconded: Bob/Lees Carried unanimously</i></p>	
3a.	<p>Approval of minutes of SNM AGM 25 September 2021 <i>It was moved to approve the minutes of the SNM AGM on 25 September 2021 as a true and accurate record. The minutes will be confirmed at the 2022 AGM.</i></p> <p style="text-align: right;"><i>Moved/Seconded: Pete/Patsy Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks</p> <p>AP1. Pete to review Standing Order: Sanctioning of Meets under SNM control – see notes under GB – completed.</p> <p>AP2. Dave and Patsy to organise attendees for Lauren Boyle swim clinic. Clinic cancelled due to covid. Canx.</p> <p>AP3. Dave to liaise with Lees and Pete re accommodation for Lauren. Dinner was cancelled. Canx.</p> <p>AP4. Fiona to organise nomination forms for Patsy and Pete for 2021 AGM – actioned and completed.</p> <p>AP5. Patsy to distribute Covid 19 policy to all members and ensure all club recorders know how to include policy in meet T&C's – actioned and completed.</p> <p>AP6. Fiona/Dave to respond to Lisa and Mel – actioned and completed.</p>	
5.	<p>Ratify e-Decisions</p> <p>No e-decisions.</p> <p>It was noted that it was agreed to pass a special “Motion to Proceed” at the start of the 2021 SNM AGM due to irregularities leading up to the AGM. The motion was carried unanimously at the AGM.</p>	
6.	<p>Chair Report</p> <p>Dave presented a verbal report.</p> <ul style="list-style-type: none"> - SNZ AGM was held day after SNM. - Some constitutional changes were made including a motion to allow SNZ to purchase and own a commercial water quality business. - Dave to forward the minutes of the meeting. 	AP

7.	<p>Treasurer Report P&L, Balance Sheet and bank account summaries were circulated prior to the meeting and tabled as read.</p> <ul style="list-style-type: none"> - Nothing further to report as meeting held so close after AGM. <p><i>It was moved to appoint Fiona Lulham as an executive office holder to act on behalf of Swimming Nelson Marlborough with Inland Revenue.</i></p> <p style="text-align: right;"><i>Dave Hall/Lees Seymour Carried unanimously</i></p>	
8.	<p>Registrar's Report Patsy presented a verbal report</p> <ul style="list-style-type: none"> - Mako Committee was very complimentary about the SNM survey after SISC and about not being afraid of feedback after meets. Other regions will start using surveys too. - SICT will not need to be moved. Canterbury moving their Junior meet. Mako Committee are redoing QTs. 	
9.	<p>General business</p> <ul style="list-style-type: none"> - Standing Orders. The Board accepted the proposed changes made by Pete. Patsy to make changes and upload current version on website. <p><i>It was moved that the Standing Orders are adopted as per the document tabled at the meeting.</i></p> <p style="text-align: right;"><i>Pete Harman/Patsy Berriman Carried unanimously</i></p> <ul style="list-style-type: none"> - SNM Awards Committee <p><i>It was moved to re-appoint the SNM Awards Committee for a further two years. The committee members are Hamish Neill, Sarah Woodhouse and Bob Richards. The SNM Board Chair fills the position of fourth member, so this is to be held by Dave Hall.</i></p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Pete Carried unanimously</i></p>	AP
10.	<p>Date of next Board meeting Confirmed for 6:00pm Monday 13 December 2021, Sport Tasman Boardroom.</p>	
11.	<p>Close of meeting Dave thanked everyone for their time and called the meeting to a close at 6:28pm</p>	

ACTION PLAN:

Action Point:	Action:	Due Date:
AP1	Dave to email SNZ AGM minutes	asap
AP2	Patsy to update Standing Orders and upload current version to website.	asap

APPROVED