



SNM BOARD - Meeting Minutes

Date: Monday 6 December 2021
Time: 6:00pm
Venue: Boardroom, Sport Tasman

Attendees:

Members: Dave Hall, Lees Seymour, Patsy Berriman, Pete Harman, Bob Richards, Andrew McKay
Minutes: Fiona Lulham

Item #:	Discussion:	Action Points:
1.	<p>Welcome It was acknowledged that a quorum was present (need 4 members) so Dave called the meeting open at 6:03pm and welcomed everyone to the meeting.</p>	
1a.	<p>Speaking rights Kate McKie from Waimea Club has asked to join the Board/MC meeting to discuss the Covid framework. It was agreed to give Kate speaking rights at the meeting.</p>	
2.	<p>Apologies n/a – Full house</p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting, 11 October 2021 with amendment, as a true and accurate record.</i> <i>Moved/Seconded: Patsy/Pete</i> <i>Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks AP1. Dave to email SNZ AGM minutes. Completed. AP2. Standing Orders – Pete working on SO6 Sanctioning Meets including setting guidelines around activities, clubs requesting meets. Dave and Patsy have proof-read draft. Pete to send out to Board and will approve via e-resolution. Ongoing.</p>	AP

5.	Ratify e-Decisions No e-decisions this month.	
6.	Chair Report Dave's Chair Report was tabled as read: - The Regional Chair Forum was productive and positive.	
7.	Treasurer Report P&L, Balance Sheet and bank account summaries were circulated prior to the meeting and tabled as read. - SNM continues to be in a strong financial position. - It was agreed that it was not necessary to have a separate bank account for Equipment Levy - It was agreed that the Swimmers Fund account will be set up as a savings account that can be accessed when required to disburse funds.	AP
8.	Registrar's Report Patsy's Report was tabled as read: - Balance is Better. Patsy to set up meeting with Board and MC. See if 14/02/2022 is available	AP
9.	General business - See Covid discussion below.	
10.	Date of next Board meeting Confirmed for 6:00pm Monday 14 February 2021, Sport Tasman Boardroom.	
11.	Close of meeting Dave thanked everyone for their time and called the meeting to a close at 6:21pm	
12.	Covid Framework discussion with SNM Management Committee present It was agreed that at Traffic Light ORANGE swim meets were able to go ahead if all participants including officials, parents etc were vaccinated and were able to present a vaccine passport upon entering the pool facility. At Traffic Light RED all meets would be cancelled. The Board and MC accepted that the framework was put in place to keep everyone safe, and there is no need to operate outside of it. This is our "new normal" and everyone has to get used to it. With LC Champs being run next weekend it was agreed to: <ul style="list-style-type: none"> • Support the facility in checking vaccine passes on entry. Dave and Patsy would do this. • Dave to send out an email to all clubs advising of the current situation – that the LC Champs meet would proceed as planned and operate under the Traffic Light Framework ORANGE. 	

	<ul style="list-style-type: none"> No dispensations would be given for anyone wanting to swim at the meet that hadn't yet been double vaccinated. (that is one vaccination or a pending vaccination was not good enough). It was noted that there had been 2 swimmers cancel from the meet to date. <p>Kate McKie</p> <ul style="list-style-type: none"> Who should Waimea get guidance from as they were a club operating out of a school pool. The SNM Board would recommend that all clubs operate with a Covid vaccine pass system (ie, need to be double vaccinated to be able to train and swim). However, the Board also recommended that Kate seek clarification and guidance from Dale at SNZ. <p>Kate left the meeting at 6:55pm</p> <p>Kalani Letter</p> <ul style="list-style-type: none"> The letter from Lesley Kotua was tabled at the meeting and discussed. Comms to all clubs advising that the LC Champs meet would proceed as planned was going out in the next day or two and this would address Lesley's concerns. 	
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ACTION PLAN:

Action Point:	Action:	Due Date:
AP1	Pete to finalise SO6 and email to Board for approval via e-resolution.	asap
AP2	Fiona to move the Swimmers Fund term deposit to a savings account when the term is due to roll over.	Feb 2022
AP3	Patsy to set up Balance is Better meeting for Board and MC	Feb 2022