



## SNM BOARD - Meeting Minutes

**Date:** Monday 21 February 2022  
**Time:** 6:00pm  
**Venue:** Greenmeadows Community Centre

**Attendees:**

**Members:** Dave Hall, Lees Seymour, Pete Harman, Bob Richards, Andrew McKay  
**Apologies:** Patsy Berriman  
**Minutes:** Fiona Lulham

| Item #: | Discussion:   | Action Points: |
|---------|---|----------------|
| 1.      | <b>Welcome</b><br>It was acknowledged that a quorum was present (need 4 members) so Dave called the meeting open at 6:00pm and welcomed everyone to the meeting.  |                |
| 2.      | <b>Apologies</b><br>Accepted from Patsy Berriman  |                |
| 3.      | <b>Confirmation of previous minutes</b><br><i>It was moved to accept the minutes of the previous meeting, 6 December 2021, as a true and accurate record.</i><br><p style="text-align: right;"><i>Moved/Seconded: Pete /Lees</i><br/><i>Carried unanimously</i></p> <p style="color: red;"><b>Note: At the time of writing the minutes were correct. However, it was noted that under the Covid Framework discussion, it was agreed that at Traffic Light RED all meets would be cancelled. In the intervening two months, it is now possible to run meets under RED and still adhere to the government framework/guidelines.</b></p> |                |
| 4.      | <b>Matters Arising &amp; Tasks</b><br>AP1. Pete to finalise SO6 and email to Board for approval via e-resolution. Completed.<br>AP2. Fiona to move the Swimmers Fund term deposit to a saving account when the term is due to roll over in February. Ongoing.   | AP             |

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|    | AP3. Patsy to set up Balance is Better meeting for Board and MC. Ongoing.  | AP |
| 5. | <p><b>Ratify e-Decisions</b></p> <p>Two e-decisions were made during the previous 2 months:</p> <ul style="list-style-type: none"> <li>- 16/12/2021 – Board adopted the SNZ Covid-19 Vaccination Policy</li> <li>- 08/02/2022 – Board adopted the adjusted Standing Order 6- Sanctioning Meets under SNM Control</li> </ul> <p><i>It was moved to ratify both e-decisions.</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Dave<br/>Carried unanimously</i></p>  |    |
| 6. | <p><b>Chair Report</b></p> <p>Dave’s Chair Report was tabled as read:</p> <ul style="list-style-type: none"> <li>- SNZ have called a SGM to approve changes to the wording of Rule 20.1 as required by the IRD.</li> <li>- No members had any objections</li> <li>- Dave will attend the SGM on 2 March as SNM representative.</li> </ul> <p><i>It was moved that SNM would vote in favour of the proposed changes.</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Dave<br/>Carried unanimously</i></p> <ul style="list-style-type: none"> <li>- A Regional Chair’s meeting will follow the SGM</li> <li>- C&amp;T Medals – incorrect criteria was applied to determine the age group medals. Will be discussed further in the MC meeting.</li> </ul> |    |
| 7. | <p><b>Treasurer Report</b></p> <p>P&amp;L, Balance Sheet and bank account summaries were circulated prior to the meeting and tabled as read.</p> <p>Funding – SNM is waiting on an outcome from Foodstuffs for the balance of funds required to purchase a second scoreboard.</p> <p><i>It was moved that if the Foodstuffs application is unsuccessful, SNM will pay the balance of funds to proceed with the purchase.</i></p> <p style="text-align: right;"><i>Moved/seconded: Pete/Lees<br/>Carried unanimously</i></p>  |    |
| 8. | <p><b>Registrar’s Report</b></p> <p>Patsy provided some notes for Dave prior to the meeting:</p> <ul style="list-style-type: none"> <li>- All is going well with the role</li> <li>- She is meeting with Glen and Daniel to discuss the calendar and set a date for a calendar meeting</li> <li>- There have been lots of Admin meetings recently</li> </ul>   |    |

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| 9.  | <p><b>General business</b></p> <p>Nelson Pool Facilities meeting</p> <ul style="list-style-type: none"> <li>- Lees gave a brief overview of the NCC meeting he attended to discuss Nelson's Pool Facilities.</li> <li>- Overall, it was a very positive meeting. It was agreed that the current facilities are not fit-for-purpose and that Nelson needed an indoor 50m x 25m pool with a movable bulkhead to meet the needs of Nelson's water-based sports, and population. Possible location would be Nayland.</li> <li>- Long way to go but a good positive start.</li> </ul> <p>Notes from Pete:</p> <ul style="list-style-type: none"> <li>- Look at criteria for Badges and Bars (note for next MC meeting)</li> <li>- As a region look at our SNM will manage/train Club Recorders to ensure there is good succession planning</li> </ul> |  |
| 10. | <p><b>Date of next Board meeting</b></p> <p>Confirmed for 6:00pm Monday 11 April 2022, Sport Tasman Boardroom.</p>   |  |
| 11. | <p><b>Close of meeting</b></p> <p>Dave thanked everyone for their time and called the meeting to a close at 6:30pm</p>   |  |

**ACTION PLAN:**

| <b>Action Point:</b> | <b>Action:</b>   | <b>Due Date:</b> |
|----------------------|--|------------------|
| AP1                  | Fiona to move the Swimmers Fund term deposit to a savings account when the term is due to roll over. | Feb 2022         |
| AP2                  | Patsy to set up Balance is Better meeting for Board and MC   | March/<br>April  |