



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Monday 9 May 2022
Time: 6:00pm
Venue: Boardroom, Sport Tasman

Attendees:

Members: Dave Hall (via Teams), Lees Seymour, Patsy Berriman, Andrew McKay, Mandy Thomas (via Teams), David McKay, Grant Lovell (via Teams), Grant Old
Apologies: Lowri McNabb
Minutes: Fiona Lulham

Item #:	Discussion:	Action Points:
1.	<p>Welcome Due to technical/operator difficulties, the meeting started at 6:15pm. Lees welcomed everyone to the meeting. Dave attended the meeting via Teams so Lees acted as Chair. A quorum was present.</p>	
2.	<p>Apologies Lowri McNabb – officiating and attending Divs 2. Lowri’s apology was accepted.</p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 11 April 2022.</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Dave Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks Matters Arising: No matters arising from minutes Updated tasklist – see attached</p>	
5.	<p>Ratify e-decisions</p> <ul style="list-style-type: none"> - The aged payables for April were emailed for approval, however not everyone responded so the e-decision was not approved. 	

	<ul style="list-style-type: none"> - A reminder to all MC (and Board) members that e-decisions require all members to respond before the decision is approved (as agreed at the first meeting after each AGM). 	
6.	<p>Chair Report</p> <ul style="list-style-type: none"> - Lees attended the Regional Chairs meeting on 4 May and circulated notes from the meeting prior to SNM meeting. - SNZ to hold a SGM on 17/05/2022 to vote to increase number of SNZ Board Members from 6 to 7 to ensure gender balance/cultural diversity. SNM Board has agreed to the increase. Lees will attend the SGM. - Late this afternoon (09/05/2022) Steve Johns emailed re 2022 Board Appointments Panel. They are looking for two representatives from the regions to join the panel. Dave suggested that Lees would be a good nomination. Lees will consider the position (does have time constraints). 	
7.	<p>Strategic Plan/KPI Implementation</p> <ul style="list-style-type: none"> - Nothing further to add. 	
8.	<p>Health & Safety No incidents over the past month so nothing to report.</p>	
9.	<p>Child Protection Nothing to report.</p>	
10.	<p>Secretary Report Report was circulated prior to the meeting and tabled as read. There were no questions or queries.</p>	
11.	<p>Treasurer Report P&L and aged payables for May were circulated prior to the meeting. Patsy confirmed that any ribbons left over from SICT would be sent to the region who would be hosting the meet next year along with an invoice.</p> <p><i>It was moved to accept the Treasurer's report and approve the payment of the Aged Payables. Moved/seconded: Lees/Patsy Carried unanimously</i></p>	
12.	<p>Registrar Report Report was circulated prior to the meeting and tabled as read.</p> <ul style="list-style-type: none"> - Patsy has confirmed Thursday 9 June as the date for the Good Sports mtg. Patsy will send out an invite to attend along with the powerpoint presentation - Events Advisory Council: SNM send nominations to the Mako Committee who make the decision. TOR was attached to Patsy's report. MC recommendation would be Glenn or Sean. Patsy to approach 	<p>AP</p> <p>AP</p>

	<ul style="list-style-type: none"> - SNM SC flier – there are no changes to the meet from last year so Patsy will update the flier for 2022 and send out to the MC for approval. - SNM Records: <i>It was moved to ratify the SNM records set at the BSC Autumn Meet and TSC April Meet as true and correct.</i> <i>Moved/seconded: Dave M/Grant O</i> <i>Carried unanimously</i> - Meet calendar: It was agreed to wait for the submissions to come in from clubs and then make a decision on changing any meet dates. - SICT refunds for Covid withdrawals: <i>It was moved to provide a full refund to any swimmer who withdrew from the meet due to Covid prior to the start of the meet, and no refund to any swimmer who withdrew from the meet due to Covid once the meet had started.</i> <i>Moved/seconded: Lees/Dave M</i> <i>Carried unanimously</i> - SNZ Junior Meets – waiting from confirmation of dates from SNZ but it was agreed that SNM can advise clubs of the dates so that they can let their members know (giving them time to make travel arrangements etc). 	AP
13.	<p>Publicity/Communication Report It would be great to get a write up of results from DIVS.</p>	
14.	<p>Funding Report</p> <ul style="list-style-type: none"> - Covered off in Admin report - It was agreed in principle to apply for funding for lane hire costs for SNM Short Course meet. Lowri to organise a quote from Stadium 2000. 	AP
15.	<p>SNZ Liaison Report</p> <ul style="list-style-type: none"> - Chair Level: covered off in Chair report as above - Administration Level: Minutes of last meeting circulated with Registrar’s report. No comments. 	
16.	<p>Technical Update See update in tasklist</p>	
17.	<p>Coaching Report No update – nothing to report.</p>	
18.	<p>General Business</p> <ul style="list-style-type: none"> - Criteria for SNM Badges & Bars: <i>It was agreed that the Junior Festival should not be included in the criteria for SNM Badges & Bars. South Island Long Course, South</i> 	

	<p><i>Island Short Course and Division II meets will remain as currently stated in the Standing Orders.</i></p> <p style="text-align: right;"><i>Moved/seconded: Patsy/Grant O</i> <i>Carried unanimously</i></p> <ul style="list-style-type: none"> - Computer that runs the quantum is very old and most likely reason why there have been problems with recent meets. It was agreed that Mandy would get two quotes for a middle of the range laptop and SNM would apply for funding to cover the cost. 	AP
19.	<p>Club Updates</p> <p><u>Blenheim Swim Club</u> – Not much in last month.</p> <p><u>Nelson South</u> – Preparing for meet on 28 May.</p> <p><u>Tasman Swim Club</u> – Not much to report. Committee meeting next night.</p> <p><u>Waimea</u> – Nothing to report.</p>	
20.	<p>Date of next meeting</p> <p>Next Committee meeting: Scheduled for 13 June 2022 but MC suggested that it is moved to Thursday 9 June to coincide with Good Sports presentation from SNZ</p> <p>5:30-6:00pm – SNM Board meeting</p> <p>6:00-7:00pm – SNM MC meeting</p> <p>7:00-8:00pm – Good Sports presentation from SNZ</p> <p>Venue: Waiting for confirmation that the Boardroom at Sport Tasman is available.</p>	
21.	<p>Close of meeting</p> <p>Lees called the meeting to a close at 7:40pm.</p>	