



SNM MANAGEMENT COMMITTEE - Meeting Minutes

Date: Monday 14 March 2022

Time: 6:30pm

Venue: Meeting held via Teams

Attendees:

Members: Dave Hall, Lees Seymour, Andrew McKay, Patsy Berriman, Mandy Thomas, David McKay, Grant Lovell, Lowri McNabb, Grant Old

Apologies: n/a

Minutes: Fiona Lulham

Item #:	Discussion:	Action Points:
1.	<p>Welcome At 6:30pm Dave acknowledged that a quorum was present (full house) and welcomed everyone to the meeting.</p>	
2.	<p>Apologies n/a</p>	
3.	<p>Confirmation of previous minutes <i>It was moved to accept the minutes of the previous meeting on 21 February 2022.</i></p> <p style="text-align: right;"><i>Moved/seconded: Dave/David Carried unanimously</i></p>	
4.	<p>Matters Arising & Tasks Matters Arising: No matters arising from minutes Updated tasklist – see attached</p>	
5.	<p>Ratify e-decisions No decisions were ratified during the past month.</p>	
6.	<p>Chair Report Dave’s Chair Report was circulated prior to the meeting and tabled as read.</p>	

	<ul style="list-style-type: none"> - National Meets. Each pool is interpreting the covid guidelines for RED differently making it extremely difficult to run these events. SNZ doing a good job at providing opportunities for National meets and doing everything they can to cover off swimmers' wellbeing. - Support for clubs and swimmers to encourage them back into the pool. Suggested that SNM run a "free entry" meet – a fun competition to encourage swimmers back to the pool/training. - Affiliation fees – SNZ will not be reducing affiliation fees this year. Cannot afford to reduce/lose an income stream. 	
7.	Strategic Plan/KPI Implementation <ul style="list-style-type: none"> - Nothing further to add. 	
8. a)	Health & Safety Nothing to report.	
8. b)	Child Protection Nothing to report.	
9.	Secretary Report Report was circulated prior to the meeting and tabled as read. <ul style="list-style-type: none"> - It was agreed to close the PO Box – 99% of incoming correspondence is via email. - Registered address should be changed from Riverside to private address. Dave offered his home address for this purpose. 	AP
10.	Treasurer Report Report was circulated prior to the meeting and tabled as read. <ul style="list-style-type: none"> - Insurance – happy with level of cover. Ask Wealthpoint to update list of affiliated clubs. <p><i>It was moved to accept the Treasurer's report and approve the payment of the Aged Payables.</i></p> <p style="text-align: right;"><i>Moved/seconded: Lees/Andy Carried unanimously</i></p>	AP
11.	Registrar Report Patsy's report was circulated prior to the meeting and taken as read. <ul style="list-style-type: none"> - SICT is ticking over. Expect there to be more entries before entries close. Patsy will go over to Blenheim to meet with Chris and Lowri to go over meet plan. - Meet calendar. Coaches happy with meet calendar – no feedback to change any dates. Priority is to finalise the dates for SNM Short Course Champs. It was agreed to hold this meet on 1-3 July 2022 subject to pool availability. - Meet submissions. Discussion around placement of additional designated meet (to replace SICT). Patsy to 	

	update the calendar and send out to clubs, then ask them to register their interest for hosting designated meets	AP
12.	Publicity/Communication Report Nothing to report	
13.	Funding Report - Covered off in Admin report	
14.	SNZ Liaison Report - Chair Level: Covered in Chair report - Administration Level: Minutes of last meeting circulated with papers. No comments.	
15.	Technical Update Nothing to report	
16.	Coaching Report - Tasman – CLM has appointed a new coach (Sean) for Tasman which is great news	
17.	General Business - Patsy noted that the Lane 2 starting block at RAC has been damaged on one corner. Damage is not sharp and not affecting swimmers. Not a H&S issue but worth having a look at. Lees will take a look and update the committee	AP
18.	Club Updates <u>Blenheim Swim Club</u> – hosted a good meet on the weekend. Nothing else to report <u>Tasman Swim Club</u> – Fantastic to have new coach Sean on board. Discussed how to support swimmers travelling to national meets (with covid restrictions). Club has agreed that all swimmers will arrange their own travel and travel with nominated adult. Tasman sending a coach. No TM. <u>Nelson South</u> – Holding Club Champs on Saturday. Need to borrow lap counters for long distance events. Dave/Lees to organise pick up of keys for trailer. <u>Waimea</u> – Nothing to report.	
19.	Date of next meeting Next Committee meeting: Monday 11 April 2022 (Board and Management Committee) Venue: Boardroom at Sport Tasman (or online if necessary)	
20.	Close of meeting Dave called the meeting to a close at 7:48pm.	

APPROVED